

BOARD OF COMMISSIONERS OF WABASH COUNTY, INDIANA

ORDINANCE NO. 2013-85-5

**AN ORDINANCE CONCERNING THE EXERCISE OF EMERGENCY POWERS BY THE
WABASH COUNTY DEPARTMENT OF EMERGENCY MANAGEMENT**

On October 30, 2000, the Board of Commissioners of Wabash County adopted General Ordinance 7, establishing the Wabash County Department of Emergency Management.

To recognize and comply with recent changes to the provisions of the Indiana Code, the Board wishes to repeal that ordinance and adopt this ordinance in its stead.

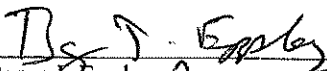
BE IT ORDAINED THAT the Ordinance on the attached Exhibit A, Sections 1 through 6, is now adopted.

BE IT FURTHER ORDAINED THAT General Ordinance 7, 2000, is repealed, as is any other ordinances, or parts of ordinances that are in conflict with the provisions of this Ordinance.

BE IT FURTHER ORDAINED THAT this ordinance is intended to fully comply with IC 10-14-3, Indiana's Emergency Management Law. Should any Section, Paragraph, clause or phrase of this Ordinance be declared unconstitutional or invalid due to a failure to adhere to the provisions of the Indiana Code, the remainder of said Ordinance shall continue in full force and effect.

Adopted by the Board of Commissioners of the County of Wabash State of Indiana on the 10 day of June, 2013.

BOARD OF COMMISSIONERS
WABASH COUNTY



Barry D. Eppley



Scott E. Givens



Brian K. Haupt

Attest:



Linda L. Conrad, Wabash County Auditor

EXHIBIT "A"

**TO AN ORDINANCE CONCERNING THE EXERCISE
OF EMERGENCY POWERS BY THE WABASH
COUNTY DEPARTMENT OF EMERGENCY
MANAGEMENT**

TABLE OF CONTENTS

	Page
SECTION 1: PURPOSE	4
SECTION 2: COUNTY EMERGENCY MANAGEMENT PROGRAM: AND GENERAL PROVISIONS	4
A. Definitions.....	4
B. General Scope and Intent: Liberal Construction of Powers	7
C. Limitations: Non-supersession of Emergency Powers of County Sheriff.....	7
D. Limitations: Non-supersession Authorized and restricted of Emergency Management Power of Political Subdivisions; Conformance of Political Subdivision Emergency Management Rules and Regulations with County’s Emergency Management Program and Emergency Plan	8
SECTION 3: COUNTY EMERGENCY MANAGEMENT ADVISORY COUNCIL; COUNTY EMERGENCY MANAGEMENT DIRECTOR; ORGANIZATION AND ADMINISTRATION OF DEPARTMENT OF EMERGENCY MANAGEMENT	8
A. County Emergency Management Advisory Council: Establishment.....	8
B. County Emergency Management Advisory Council: Power and Duties	9
C. Director of Emergency Management: General Powers and Duties.....	9
D. Department of Emergency Management: Establishment; Staffing; Oath; and Prohibition of Political Activity	11
E. Department of Emergency Management: Duties	14
F. Department of Emergency Management: Budget and Finance.....	15
G. Comprehensive Emergency Management Plan: Formulation; Content and Adoption	15
H. Jurisdiction: Department of Emergency Management; County Comprehensive Emergency Management Plan; and Political Subdivisions	17
I. Tests of the Comprehensive Emergency Management Plan; Other Emergency Tests	17
J. County Board of Commissioners: General Administrative Powers and Duties.....	17
SECTION 4: COUNTY EMERGENCY MANAGEMENT PROGRAM: EMERGENCY POWERS AND PROCEDURES	18
A. Applicability of Section	18
B. Special Emergency Powers and Duties of Principal Executive Officer: Declaration of Local Disaster Emergency.....	18
C. County Board of Commissioners; Convention of Special Emergency Meeting	20
D. Principal Executive Officer: Special Emergency Powers and Duties	21
E. County Board of Commissioners: Special Emergency Powers and Duties	21
F. Officers and Employees of Incorporated and Unincorporated Areas of the County: General Duties during Emergency	23
G. Noncompliance with Emergency Orders, Rules and Regulations: Obstruction or Impersonation of Emergency Management Authorities; Penalties and Enforcement.....	24
H. Limitation of Liability during Disaster Emergency or Emergency or Emergency Management Tests	24
I. Compensation for Property Commandeered or Used During Disaster Emergency	25

SECTION 5: COUNTY WATER SHORTAGE EMERGENCY POWERS AND PROCEDURES	25
A. Applicability and Definitions	25
B. Levels of Water Shortage	26
C. Voluntary Conservation	29
D. Declaration of Need and Authorized Officials.....	30
E. Mandatory Conservation	30
F. Rationing	30
G. Exceptions	31
H. Notice	31
I. Enforcement	31
SECTION 6: COUNTY TRAVEL RESTRICTION PROGRAM, POWERS AND PROCEDURES	31
A. Applicability of Section	31
B. Procedure	31
C. Local Travel Advisories	32
D. Publication.....	33
E. Exemptions.....	33
F. Penalties	33

SECTION 1: PURPOSE

To establish in Wabash County, a Department of Emergency Management and to provide for the exercise of necessary powers during disaster emergencies.

SECTION 2 COUNTY EMERGENCY MANAGEMENT PROGRAM; DEFINITIONS AND GENERAL PROVISIONS

A. DEFINITIONS

As used in this chapter hereinafter the following words and terms have the meanings indicated.

1. **“Advisory Council”** means the Wabash County Emergency Management Advisory Council as established under this Chapter, pursuant to Indiana Code 10-14-3-17.
2. **“Board”** means the Board of County Commissioners, as elected pursuant to Indiana Code 36-2-2.
3. **“Chairman”** means the Chairman of the Wabash County Emergency Management Advisory Council as established under this Chapter, pursuant to Indiana Code 10-14-3-17.
4. **“County”** means Wabash County
5. **“Department”** means the County Department of Emergency Management as established under this Chapter, pursuant to Indiana Code 10-14-3-17.
6. **“Director”** means the County Emergency Management Director as established and appointed pursuant to this Ordinance in accordance with Indiana Code 10-14-3-17.
7. **“Disaster”** has the meaning established in Indiana Code 10-14-3-1; which at the time this ordinance is adopted means:
 - (a) An occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural phenomenon or human act.
 - (b) The term includes any of the following:
 - (1) Fire.
 - (2) Flood.
 - (3) Earthquake.
 - (4) Windstorm.
 - (5) Snowstorm.
 - (6) Ice storm.
 - (7) Tornado.

- (8) Wave action.
- (9) Oil spill.
- (10) Other water contamination requiring emergency action to avert danger or damage.
- (11) Air contamination.
- (12) Drought.
- (13) Explosion.
- (14) Technological emergency.
- (15) Utility failure.
- (16) Critical shortages of essential fuels or energy.
- (17) Major transportation accident.
- (18) Hazardous material or chemical incident.
- (19) Radiological incident.
- (20) Nuclear incident.
- (21) Biological incident.
- (22) Epidemic.
- (23) Public health emergency.
- (24) Animal disease event requiring emergency action.
- (25) Blight.
- (26) Infestation.
- (27) Riot.
- (28) Hostile military or paramilitary action.
- (29) Act of terrorism.
- (30) Any other public calamity requiring emergency action.

8. **“Emergency Management”** ” has the meaning established in Indiana Code 10-14-3-2; which at the time this ordinance is adopted means the preparation for and the coordination of all emergency functions, other than functions for which military forces or other federal agencies are primarily responsible, to prevent, minimize, and repair injury and damage resulting from disasters. The functions include the following:

- (1) Firefighting services.
- (2) Police services.
- (3) Medical and health services.
- (4) Rescue.
- (5) Engineering.
- (6) Warning services.
- (7) Communications.
- (8) Radiological, chemical, and other special weapons defense.
- (9) Evacuation of persons from stricken areas.
- (10) Emergency welfare services.
- (11) Emergency transportation.
- (12) Plant protection.
- (13) Temporary restoration of public utility services.
- (14) Other functions related to civilian protection.

(15) All other activities necessary or incidental to the preparation for and coordination of the functions described in subdivisions (1) through (14).

9. **“Emergency Management Volunteer”** means any person who serves without compensation in the Department of Emergency Management and being first duly given the Loyalty Oath mandated by Indiana Code 10-14-3-27 and rostered and appointed by the Director pursuant to IC 10-14-3-3.
10. **“Participating Emergency Service”** means:
 - (a) Any County department or agency designated in the emergency operations plan to participate in emergency management activities, and,
 - (b) Any department or agency of the state, another county, a municipal corporation, or a volunteer organization designated to participate in the county's emergency management programs and activities pursuant to a cooperative or mutual aid agreement entered into pursuant to Indiana Code 10-14-3-17.
11. **“Personnel”** means county officers and employees and emergency management volunteers, unless otherwise indicated.
12. **“Plan” or “Emergency Plan”** means the current local Comprehensive Emergency Management Plan whose preparation and updating are mandated by Indiana Code 10-14-3-17 (h).
13. **“Principal Executive Officer”** of the County as referred to in Indiana Code 10-14-3-29 (a) for purposes of declaring a local disaster emergency, and as referred to hereinafter, means the County Board of Commissioners established under Indiana Code 36-2-2. If a quorum of the County Board of Commissioners (two of the three Commissioners) is unavailable or is incapacitated, then the following establishes the line of succession for the Principal Executive Officer:
 - (a) Regularly Designated President of the County Board of Commissioners. If a quorum of the County Board of Commissioners (two of the three Commissioners as established under Indiana Code 36-2-4-3) is unavailable or is incapacitated, then the regularly designated President of the County Board of Commissioners shall serve as the Principal Executive Officer for the purposes of this ordinance until such time that a quorum of the County Board of Commissioners is no longer unavailable or incapacitated.
 - (b) President Pro Tempore of the Board of County Commissioners. If both a quorum of the County Board of Commissioners and the regularly designated President of the County Board of Commissioners are unavailable or are incapacitated, then the President Pro Tempore of the County Board of Commissioners shall serve as the Principal Executive

Officer for the purposes of this ordinance until such time that either the regularly designated President or a quorum of the County Board of Commissioners is no longer unavailable or incapacitated.

- (c) Remaining Commissioner of the Board of County Commissioners. If a quorum of the Board of County Commissioners, the regularly designated President of the Board of County Commissioners, and the President Pro-Tempore of the County Board of Commissioners are all unavailable or are incapacitated, then the remaining Commissioner of the County Board of Commissioners shall serve as the Principal Executive Officer for the purposes of this ordinance until such time that the President Pro Tempore, the regularly designated President, or a quorum of the County Board of Commissioners is no longer unavailable or incapacitated.
- (d) Director of Emergency Management. If all of the County Commissioners are unavailable or incapacitated, then the Director of Emergency Management shall serve as the Principal Executive Officer for the purposes of this ordinance until such time that all of the County Commissioners are no longer unavailable or incapacitated.

- 14. “IDHS” means the Indiana Department of Homeland Security established under Indiana Code 10-19-2-1.

B. GENERAL SCOPE AND INTENT: LIBERAL CONSTRUCTION OF POWERS

The general intent of this Ordinance is to provide for all necessary and indispensable powers and procedures reasonably needed to mitigate, prepare for, respond to and recover from emergency conditions. To this end, all powers, both ministerial and discretionary, as conferred herein shall be liberally construed to supplement and augment, not to limit, any other powers or reasonable exercise of discretion which may ordinarily pertain to county officers, employees, department, and agencies.

C. LIMITATIONS: NON-SUPERSESSION OF EMERGENCY POWERS OF COUNTY SHERIFF

Nothing in this Ordinance is intended to supersede or limit any statutory powers of the County Sheriff.

D. LIMITATIONS: NON-SUPERSESSION OF EMERGENCY MANAGEMENT POWERS OF POLITICAL SUBDIVISIONS; CONFORMANCE OF POLITICAL SUBDIVISION EMERGENCY MANAGEMENT RULES AND REGULATIONS WITH COUNTY'S EMERGENCY MANAGEMENT PROGRAM AND EMERGENCY PLAN

Nothing in this Ordinance is intended to supersede or limit the powers granted under Indiana Code 10-14-3-17 to any political subdivision to adopt and implement emergency plans and promulgate and enforce emergency management rules and regulations in the advent of an actual emergency affecting such political subdivision. However, pursuant to Indiana Code 10-14-3-22, such regulations and procedures as promulgated by the political subdivision may not be inconsistent with the County emergency management program and emergency plan established in accordance with this ordinance.

**SECTION 3 COUNTY EMERGENCY MANAGEMENT ADVISORY COUNCIL;
COUNTY EMERGENCY MANAGEMENT DIRECTOR;
ORGANIZATION AND ADMINISTRATION OF DEPARTMENT OF
EMERGENCY MANAGEMENT**

A. COUNTY EMERGENCY MANAGEMENT ADVISORY COUNCIL: ESTABLISHMENT

The County Emergency Management Advisory Council, its duties, authorities and membership are established by Indiana Code 10-14-3-17(c) and may not be altered by a local ordinance. Under the governing statute, its membership consists of the following individuals or their designees.

1. The president of the Board of County Commissioners or, if the Board of County Commissioners does not have a president, a member of the Board of County Commissioners appointed from the membership of the Board of County Commissioners.
2. The president of the County fiscal body.
3. The mayor of each city located in the County.
4. An individual representing the legislative bodies of all towns located within the County.
5. One (1) commander of a local civil air patrol unit in the County or the commander's designee.
6. Representatives of such private and public agencies or organizations which can be of assistance to emergency management as the organizing group considers appropriate, or as may be added later by the County Emergency Management Advisory Council.

B. COUNTY EMERGENCY MANAGEMENT ADVISORY COUNCIL: POWER AND DUTIES

The powers and duties of the County Emergency Management Advisory Council are established by Indiana Code 10-14-3-17 (d) and may not be altered by a local ordinance. Under the governing statute:

1. The Advisory Council shall exercise general supervision and control over the emergency management and disaster program of the County.
2. The Advisory Council shall select, or cause to be selected, with the approval of the Board of County Commissioners, a County Emergency Management Director.
3. The statute establishing the powers and duties of the Advisory Council does not describe the procedure to be used to terminate a County Emergency Management Director. However, the statute does require the Advisory Council to select the Director and obtain approval for the Board for this selection before a Director can be appointed. Therefore, an Advisory Council may make a determination to terminate a Director, but this determination is subject to the approval of the Board before the termination is final.

C. DIRECTOR OF EMERGENCY MANAGEMENT: GENERAL POWERS AND DUTIES

The Director, subject to the direction and control of the Advisory Council, shall be executive head of the Department and pursuant to Indiana Code 10-14-3-17 (d) (2) (A) has direct responsibility for the organization, administration and operation of the Department, including the following specific powers and duties:

1. The Director, pursuant to Indiana Code 10-14-3-17(d)(2)(B), is responsible to the chairman of the Advisory Council, and as such shall keep the chairman fully informed on emergency management activities and shall provide such reports to the Advisory Council if so directed by the chairman of the Advisory Council.
2. The Director shall keep the Board fully informed on emergency management activities.
3. The Director shall submit to the Advisory Council and the County Commissioners a yearly report on the county's comprehensive emergency management, including mitigation, preparedness, response and recovery taken in the previous year and planned and recommended for the year to come.
4. The Director shall ensure that all of the duties and responsibilities of the Emergency Management Agency are completed.
5. The Director shall ensure that all county employees and rostered volunteers with responsibilities as part of the Comprehensive Emergency Management Plan receive training in the functions that they are to perform under the Plan.

6. The Director shall design and conduct exercises of the Comprehensive Emergency Management Plan, as required by the Indiana Department of Homeland Security.
7. The Director shall ensure that the Comprehensive Emergency Management Plan addresses all hazards and includes all cities, towns and other population centers within the county.
8. The Director shall submit to Indiana Department of Homeland Security the assessment specified in IDHS's required format and within IDHS's required time frame for submission.
9. The Director shall provide to the Indiana Department of Homeland Security Executive Director annual reports and documentation as mandated.
10. The Director shall competently manage the department's various functions, including all financial, personnel, and logistic functions.
11. The Director shall timely obey the directives of superior state authorities.
12. The Director shall ensure that the activities of the Department at all times comport with Indiana Code 10-14-3 and other applicable statutes, rules and County ordinances.
13. The Director shall develop an emergency operating center ("EOC") as a site from which key officials can direct and control operations during a disaster or emergency.
14. The Director shall serve as the county's representative to the media for public information, public relations, and public education regarding all phases of emergency management.
15. The Director shall assure coordination between county officials and departments for all emergency management activities.
16. The Director shall maintain liaison and coordinate with all other affected agencies, public and private.
17. The Director shall coordinate the recruitment and training of volunteer personnel and agencies as needed to augment the personnel and facilities of the county for emergency management purposes.
18. The Director shall seek, negotiate and recommend to the County Commissioners mutual aid agreements with other public and private agencies for emergency management purposes to ensure that the County will have access to the resources and personnel that may be needed during an emergency or disaster.. The Director

shall also take all required steps in accordance with such agreements to facilitate the necessary requests for mutual aid or responses to requests for mutual aid from the other parties to those agreements.

19. On behalf of the County, the Director may accept any offer of the Federal Government to provide for the use of the county any services, equipment, supplies, materials, or funds for emergency management purposes by way of gift, grant or loan, when the Governor has approved such offer.
20. On behalf of the County, the Director may seek and accept from any person, firm or corporation, any gratuitous offers to provide services, equipment, supplies, materials, funds, or licenses or privileges to use real estate or other premises, to the county for emergency management purposes.
21. The Director shall issue proper insignia and papers to emergency management workers and other people directly concerned with emergency management.
22. The Director shall coordinate the activities of emergency management volunteers during emergency and non-emergency situations. The Director shall ensure that all volunteers meet the criteria set forth in this Ordinance prior to accepting them as members of the Department.
23. The Director shall make rapid and accurate assessment of:
 - (a) Property damage;
 - (b) Personal injuries;
 - (c) Fatalities;
 - (d) Basic needs; and
 - (e) Special needsas soon as an emergency or disaster declaration has been made.
24. In addition to the powers and duties expressly provided above, the Director shall be construed to have all powers and duties of a local emergency management Director as provided under Indiana Code 10-14-3.
25. The Director shall write grant proposals and/or assist with the writing of grant proposals to promote emergency management, public safety, and homeland security objectives.

D. DEPARTMENT OF EMERGENCY MANAGEMENT: ESTABLISHMENT; STAFFING; OATH; AND PROHIBITION OF POLITICAL ACTIVITY

1. There is hereby established a Department of Emergency Management within the executive branch of the County government for the purpose of utilizing to the fullest extent possible the personnel and facilities of existing county departments and agencies to prepare for and meet any disaster as defined in this ordinance. The Director of Emergency Management shall be responsible for its organization,

administration and operation.

2. In the event of an emergency, the Department shall be assisted by the employees, equipment and facilities of any other county departments or agencies required under the Emergency Plan to participate in emergency management activities at the request of the Director. The Department shall consist of the following:
 - (a) The Director of Emergency Management.
 - (b) A Deputy Director appointed by the Director with the approval of the Advisory Council. The Deputy Director shall fulfill the duties of the Director in the absence or incapacity of the Director to serve; and assist the Director in the performance of Director's duties.
 - (c) During responses to an emergency, the Department will also consist of Emergency management volunteers, as deemed necessary and appointed by the Director. In addition to the other requirements in this Section, the Director shall ensure that all volunteer personnel meet the following qualifications before being placed on the roster as a member of the Department:
 - (i) Be at least eighteen (18) years of age or older;
 - (ii) Not be convicted of a felony; and
 - (iii) Have completed and have on file with the Department an application form.
 - (d) Staff officers with responsibility for Communications and Warning, Radiological, Health and Medical Care, Law Enforcement, Fire and Search and Rescue, Public Works and Public Information in accordance with the Comprehensive Emergency Management Plan.
 - (f) Such assistants, clerical help, and other employees as deemed necessary as deemed necessary and appointed by the Director in accordance with the Comprehensive Emergency Management Plan.
3. Pursuant to Indiana Code 10-14-3-27(a), no person shall be employed or associated in any capacity in any emergency management organization established under this Ordinance who:
 - (a) advocates a change by force or violence in the constitutional form of the government of the United States or the overthrow of any government in the United States by force or violence; or
 - (b) has been convicted of or is under indictment or information charging any subversive act against the United States.

4. Pursuant to Indiana Code 10-14-3-27 (b), each individual who is appointed to serve in an organization for emergency management shall, before entering upon the individual's duties, take a Loyalty Oath, in writing, before a person authorized to administer oaths in Indiana.
 - (a) The loyalty oath shall be substantially as follows:

“I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of Indiana against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter. And I do further swear (or affirm) that I do not advocate, nor am I a member of any political party or organization that advocates, the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am a member of the County Department of Emergency Management I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence.”
 - (b) In accordance with Indiana Code 10-14-3-27(c), the Executive Director of the Indiana Department of Homeland Security and the County Emergency Management Director may administer this Loyalty Oath and may delegate the authority to administer the Loyalty Oath to designated deputies and assistants approved by the Executive Director of the Indiana Department of Homeland Security.
5. Pursuant to Indiana Code 10-14-3-26, the Department shall not participate in any form of political activity or be employed directly or indirectly for political purposes. Political qualifications may not be a consideration for appointment to the agency or a cause for dismissal except for the subversive activities described in IC 10-14-3-27. Full-time employees of the Department may not participate in political activities.
6. The County Council shall not have any power of approval over particular candidates for any position within the Department, but the County Council shall have general statutory powers to determine the numbers of officers, deputies, and employees of county departments, classify positions, and adopt schedules of compensation pursuant to Indiana Code 36-2-5-3 (a). Notwithstanding any other provision of this Ordinance, with the exception of the Director, a compensated position may not be established within the Department of Emergency Management nor shall any person be appointed to such position without authorization and sufficient funding from the County Council.

E. DEPARTMENT OF EMERGENCY MANAGEMENT: DUTIES

The Department, subject to the direction and control of the Director, shall prepare and implement the Comprehensive Emergency Management Plan, including the following specific duties:

1. Prepare and distribute to all appropriate officials a clear and complete written statement of the emergency responsibilities of all local agencies and officials and the disaster chain of command in accordance with Indiana Code 10-14-3-17 (i).
2. Work closely with officers and employees of incorporated and unincorporated areas of the County to develop a hazard mitigation program to eliminate or reduce potential hazards.
3. Write, implement and make distribution of the County Comprehensive Emergency Management Plan, which shall conform to the guidelines contained in the most current state and federal guidance documents and the requirements established in this Ordinance. As part of the preparation of this Plan, the Department shall:
 - (a) Identify and analyze the effects of hazards that threaten the County.
 - (b) Inventory manpower and material resources from governmental and private sector sources that would be available in a disaster or emergency.
 - (c) Establish a system to alert key officials in event of a disaster or emergency.
 - (d) Identify resource deficiencies and work with appropriate officials on measures to correct them.
 - (e) Develop and maintain an emergency communications system, thus assuring proper functioning of emergency communications throughout the county, including all cities and towns.
 - (f) Take all actions necessary to ensure the continuity of government procedures and systems in the event of a disaster.
 - (g) Establish and maintain a shelter and reception and care system for both people and animals.
 - (h) Develop a training program for emergency response personnel ensuring that mitigation, training and exercising have been performed for all such personnel.

- (i) Coordinate with industry to develop and maintain industrial emergency plans and capabilities in support of the Comprehensive Emergency Management Plan.
4. Update the Comprehensive Emergency Management Plan as needed to keep it current, as required by Indiana Code 10-14-3-17 (h).
5. Develop a program to periodically test and exercise the Comprehensive Emergency Management Plan.

F. DEPARTMENT OF EMERGENCY MANAGEMENT: BUDGET AND FINANCE

1. The Emergency Management Advisory Council and the County Commissioners shall advise the Director in the preparation of the Department's budget. The Emergency Management Advisory Council is the appropriate forum for discussions with cities and towns concerning their respective obligations to allocate portions of their budgets toward these expenses.
2. The County Council shall appropriate such funds, as it may deem necessary for the purpose of emergency management. Any funding received by the County from cities and towns within the County for the budget of the Department shall be deposited in the County General Fund.
3. All funds appropriated or otherwise available to the Department of Emergency Management shall be administered by the Director.

G. COMPREHENSIVE EMERGENCY MANAGEMENT PLAN: FORMULATION; CONTENT AND ADOPTION

1. A County Comprehensive Emergency Management Plan, referred to as the interjurisdictional disaster emergency plan by Indiana Code 10-14-3-17 (h), shall be adopted by resolution of the County Board of Commissioners. In the preparation of this Plan, as it pertains to county organizations, it is the intent that the services, equipment, facilities and personnel of all existing departments and agencies shall be utilized to the fullest extent possible.
2. The Comprehensive Emergency Management Plan shall include, at minimum, the following:
 - (a) An Administrative Section which includes
 - (i) Authorities and Directives.
 - (ii) Terms and Definitions.
 - (iii) Acronyms/Abbreviations.
 - (iv) Financial Management.

- (b) A Hazards Specific Section which includes:
 - (i) Unique hazards.
 - (ii) Special Events.
 - (c) An Operations Section which includes:
 - (i) Coordination and Control Emergency Support Function
 - (ii) Communications and Warning Emergency Support Function
 - (iii) Public Information Emergency Support Function
 - (iv) Resource Management Emergency Support Function
 - (v) Information and Planning Emergency Support Function
 - (d) An Emergency Services Section which includes:
 - (i) Military Emergency Support Function
 - (ii) Law Enforcement Emergency Support Function
 - (iii) Firefighting Emergency Support Function
 - (iv) Transportation Emergency Support Function
 - (v) Health and Medical Emergency Support Function
 - (vi) Search and Rescue Emergency Support Function
 - (vii) Public Works/Engineering Emergency Support Function
 - (e) A Consequent Effects Section which includes:
 - (i) Evacuation Emergency Support function
 - (ii) Shelter/Mass Care Emergency Support Function
 - (iii) Damage Assessment Emergency Support Function
 - (iv) Hazardous Materials Emergency Support Function
 - (v) Radiological Protection Emergency Support Function
 - (vi) Energy Emergency Support Function
3. In addition, all emergency services departments within the county shall:
- (a) Develop Standard Operating Procedures, Standard Operating Guides and checklists that are drafted subject to the requirements of the Comprehensive Emergency Management Plan;
 - (b) Coordinate Standard Operating Procedures, Standard Operating Guides and checklists with the Department of Emergency Management;
 - (c) Assure inclusion of the Standard Operating Procedures, Standard Operating Guides and checklists within the county Comprehensive Emergency Management Plan;
 - (d) Perform the functions and duties assigned by the County Comprehensive Emergency Management Plan; and
 - (e) Maintain their portion of the Comprehensive Emergency Management Plan in a current state of readiness at all times.

H. JURISDICTION: DEPARTMENT OF EMERGENCY MANAGEMENT; COUNTY COMPREHENSIVE EMERGENCY MANAGEMENT PLAN; AND POLITICAL SUBDIVISIONS

1. Except as provided by Sections 2.C. and 2.D., the jurisdiction of the County Department of Emergency Management shall be comprehensive and inclusive Countywide and effective in both the incorporated and unincorporated areas of the County.
2. The jurisdiction and applicability of the County Comprehensive Emergency Management Plan, as adopted pursuant to Section 3.G., and the exercise of any powers of the Principal Executive Officer of the County and of the County Board of Commissioners under Section 4, shall be comprehensive and inclusive Countywide and effective in both the incorporated and unincorporated areas of the County.
3. All political subdivisions in the County shall:
 - (a) If they develop an Emergency Management plan for their political subdivision:
 - (i) Ensure that the plan is consistent with the requirements of the County Comprehensive Emergency Management Plan;
 - (ii) Coordinate the development of the plan with the Department of Emergency Management; and
 - (iii) Ensure inclusion of their plan as an Annex within the County Comprehensive Emergency Management Plan.
 - (b) Perform the functions and duties assigned by the County Comprehensive Emergency Management Plan.
 - (c) Maintain their portion of the Comprehensive Emergency Management Plan in a current state of readiness at all times.

I. TESTS OF THE COMPREHENSIVE EMERGENCY MANAGEMENT PLAN; OTHER EMERGENCY TESTS

1. Tests of the Comprehensive Emergency Management Plan may be conducted at any time with or without prior notification to persons other than the Director.
2. All emergency management tests, training or exercises conducted by county officials shall be coordinated in advance with the Department.

J. COUNTY BOARD OF COMMISSIONERS: GENERAL ADMINISTRATIVE POWERS AND DUTIES

In time of normal county operations, powers and duties of the County Commissioners pertaining to emergency management shall be:

1. Maintaining general supervision over the planning and administration for the Department;
2. Adopting the Comprehensive Emergency Management Plan;
3. Coordinating emergency management activities consistent with the Comprehensive Emergency Management Plan;
4. Making assignments of county personnel to emergency management activities consistent with the Comprehensive Emergency Management Plan;
5. Making assignments of County personnel to emergency management duties in order to meet situations not covered in the normal duties and powers of such agencies consistent with the Comprehensive Emergency Management Plan;
6. Taking all necessary action in coordination with the Department to conduct tests of the Comprehensive Emergency Management Plan; and
7. Educating themselves as to their responsibilities under the Comprehensive Emergency Management Plan.

SECTION 4 COUNTY EMERGENCY MANAGEMENT PROGRAM: EMERGENCY POWERS, REGULATIONS AND PROCEDURES

A. APPLICABILITY OF SECTION

This Section shall apply whenever:

1. The Governor, pursuant to Indiana Code 10-14-3-12 has declared a disaster emergency affecting all or part of the county,
2. The Principal Executive Officer of the County, pursuant to Indiana Code 10-14-3-29 (a) and Section 4.C. hereof, is preparing to, or has declared a local disaster emergency affecting all or part of the County, or
3. The County Board of Commissioners has implemented a test of the County's Comprehensive Emergency Management Plan and procedures in accordance with and to the extent necessary or dispensable to such test.

B. SPECIAL EMERGENCY POWERS AND DUTIES OF PRINCIPAL EXECUTIVE OFFICER: DECLARATION OF LOCAL DISASTER EMERGENCY

1. In the event of an actual or threatened disaster emergency affecting the County, if feasible, the Principal Executive Officer of the County shall seek the advice and input of the Director as to the advisability of declaring a local disaster emergency.
2. If the County Board of Commissioners, acting as the Principal Executive Officer of the County, is the entity declaring the local disaster emergency, then the statutory requirements contained in Indiana Code 36-2-2-8 and Indiana Code 5-14-1.5-5 (d) regarding special and emergency meetings of the County Board of Commissioner must be met.
3. The Principal Executive Officer of the County may, in the event of an actual or threatened disaster emergency affecting the County declare a local disaster emergency, pursuant to Indiana Code 10-14-3-29 (a). This declaration shall:
 - (a) Be in writing.
 - (b) State the nature of the disaster.
 - (c) State the conditions that have brought the disaster about.
 - (d) State the area or areas threatened.
 - (e) State the area or areas to which the local disaster emergency declaration applies (this may include the entire County or only designated parts thereof).
 - (f) State the effective period of the local disaster emergency declaration. The disaster declaration shall not be continued or renewed for a period in excess of seven (7) days except by or with the consent of the County Board of Commissioners.
4. The declaration of a local disaster emergency, as well as any continuation or termination of such declaration shall be:
 - (a) Announced or disseminated to the general public by the best means available,
 - (b) Filed promptly in the offices of the County Clerk; the County Auditor, and the Clerk of any city or town located in the declared disaster area, and
 - (c) Promptly transmitted to the State Emergency Operations Center
5. The declaration shall not be invalidated or rendered ineffective if any of the filing and dissemination requirements cannot be complied with due to the prevailing adverse circumstances.

6. Upon a declaration, the County's Comprehensive Emergency Management Plan or such component parts thereof as may be relevant to the emergency shall be activated and implemented.

C. COUNTY BOARD OF COMMISSIONERS; CONVENTION OF SPECIAL EMERGENCY MEETING

1. As allowed by Indiana Code 36-2-2-8 and Indiana Code 5-14-1.5-5(d), a special meeting of the County Board of Commissioners shall be called as soon as possible after the disaster emergency that affects the county has been declared, either by the Governor or by the Principal Executive Officer of the County, to perform their legislative and administrative functions as the situation may demand.
2. As required by Indiana Code 36-2-2-8 (b) and Indiana Code 5-14-1.5-5(d), the following conditions must be met for this meeting:
 - (a) The notice for the meeting must include a specific statement of the purpose of the meeting.
 - (b) News media that have requested notice of meetings must be given the same notice as is given the members of the County Board of Commissioners.
 - (c) The public must be notified of this meeting by posting a copy of the notice at the principal office of the County Board of Commissioners, or if no such office exists, at the building where the meeting is to be held.
 - (d) The County Board of Commissioners may not conduct any business at this meeting that is unrelated to the disaster emergency declaration.
 - (e) All other such requirements, applicable to a meeting called to deal with an emergency.
3. In addition, such a meeting may:
 - (a) Be held in any convenient and available place.
 - (b) Continue without adjournment for the duration of the disaster emergency.
 - (c) Be recessed for reasonable periods of time as necessary and permitted by the circumstances.

D. PRINCIPAL EXECUTIVE OFFICER: SPECIAL EMERGENCY POWERS AND DUTIES

1. In the event that a disaster emergency has been declared that affects all or part of the County, and a quorum of the County Board of Commissioners cannot be assembled for purposes of the meeting needed under Section 4.C., the Principal Executive Officer of the County shall have, on an interim basis, all powers of the County Board of Commissioners and may take all such actions with respect to the disaster emergency declaration that the County Board of Commissioners would have been authorized to take.
2. When a quorum of the County Board of Commissioners is assembled, these interim powers of the Principal Executive Officer of the County shall cease.

E. COUNTY BOARD OF COMMISSIONERS: SPECIAL EMERGENCY POWERS AND DUTIES

1. At the meeting convened under Section 4.C., the County Board of Commissioners may exercise any of their normal executive and legislative powers to the extent necessary to respond to the emergency.
2. In addition to the powers enumerated in Section 4.E.1., the Board may also exercise any of the following special and extraordinary powers:
 - (a) The County Board of Commissioners may extend the period of a local disaster emergency declared by the Principal Executive Officer of the County, pursuant to Section 4.B., to last more than 7 days, if necessary.
 - (b) The County Board of Commissioners may terminate the local disaster emergency.
 - (c) The County Board of Commissioners may assemble and utilize the County's emergency management resources, including:
 - (i) Personnel of the Department of Emergency Management;
 - (ii) Participating emergency services; and
 - (iii) Any other County Department's personnel and resources.
 - (d) The County Board of Commissioners may order volunteer forces which have been activated pursuant to the Comprehensive Emergency Management Plan to the aid of the county, state or political subdivisions thereof as soon as practicable. These volunteer forces shall be under the direction of the Department of Emergency Management, who shall have the responsibility of recommending such activation to the Board of Commissioners and recommending when such activation of volunteer forces is no longer necessary.

- (e) In order to successfully meet disaster emergencies, the County Board of Commissioners may authorize the temporary emergency use of privately owned equipment, facilities, supplies or other property, but only to the extent permitted by Indiana Code 10-14-3-31 and subject to its provisions, including its requirements for compensation.
- (f) The County Board of Commissioners may order the evacuation of all or part of the population from stricken areas of the county, and prescribe:
 - (i) Authorized and restricted routes of travel;
 - (ii) Authorized and restricted days, times and modes of transportation; and
 - (iii) Authorized evacuation destinations.
- (g) The County Board of Commissioners may make provision for availability and use of temporary emergency housing, which housing need not necessarily comply with any minimum housing standards, building or zoning regulations, etc., which would govern the use and location of premises for housing purposes during normal times.
- (h) Except in accordance with Section 4.E.2.(i), the County Board of Commissioners shall not suspend any provisions of ordinances or procedures, which are mandated by statute.
- (i) In the event of a disaster emergency that has been declared by the Governor, the County Board of Commissioners, in accordance with Indiana Code 10-14-3-17(j) (5), may waive any procedures or requirements of statute or of county ordinances reflecting statutory requirements and mandates, pertaining to:
 - (i) The performance of public works.
 - (ii) The entering into contracts.
 - (iii) The incurring of obligations.
 - (iv) The employment of permanent and temporary workers.
 - (v) The utilization of volunteer workers.
 - (vi) The rental of equipment.
 - (vii) The purchase and distribution of supplies, materials and facilities.
 - (viii) The appropriation and expenditure of public funds.
- (j) During the disaster emergency, the County Board of Commissioners may assign any emergency duties and functions to any county:
 - (i) Offices;
 - (ii) Departments; and
 - (iii) Agencies.

(k) Any unexpended and unencumbered monies budgeted and appropriated but not otherwise dedicated by law to different purposes may, within the scope of each major budget and appropriation category (major object classification), be utilized and expended for the purpose of carrying out such special emergency duties and functions.

(l) Pursuant to Indiana Code 10-14-3-22, the County Board of Commissioners may make, amend, and rescind such orders, rules, and regulations as may be necessary for emergency management purposes and to supplement the carrying out of the provisions of this Ordinance. Such orders, rules, and regulations:

(i) Cannot be inconsistent with any orders, rules, or regulations promulgated by the Governor or by any State agency exercising a power delegated to it by the Governor.

(ii) Cannot be inconsistent with the County's emergency management program or Emergency Plan.

(iii) Shall have full force and effect of law when filed in the office of the County Clerk;

(iv) Are enforceable by any local or state law enforcing authority in accordance with Indiana Code 10-14-3-24.

(m) The County Board of Commissioners or the County Emergency Management Director may, in accordance with the County Emergency Management Plan, request the State or the United States or their agencies and political subdivisions to send aid (including financial assistance) if the situation is beyond the control of the regular and emergency county forces and resources.

3. All actions taken by the County Board of Commissioners under this Section shall be:

(a) Adopted by ordinance or resolution pursuant Indiana Code 10-14-3-22;

(b) Consistent with, and subordinate to, any actions, orders, or regulations made by the Governor or a state agency implementing the State Comprehensive Emergency Management Plan.

F. OFFICERS AND EMPLOYEES OF INCORPORATED AND UNINCORPORATED AREAS OF THE COUNTY: GENERAL DUTIES DURING EMERGENCY

During a declared disaster emergency, all officers and employees of incorporated and unincorporated areas of the County shall:

1. Cooperate with and give active support to the County Board of Commissioners and the County Emergency Management Director.

2. Comply with all orders, rules and regulations issued pursuant to this Ordinance by the County Board of Commissioners or the County Emergency Management Director.

**G. NONCOMPLIANCE WITH EMERGENCY ORDERS, RULES AND REGULATIONS:
OBSTRUCTION OR IMPERSONATION OF EMERGENCY MANAGEMENT AUTHORITIES;
PENALTIES AND ENFORCEMENT**

1. Whenever this Ordinance applies, it shall be unlawful and a penal ordinance violation for any person to:
 - (a) Willfully obstruct, hinder or delay the County Board of Commissioners, the Director of Emergency Management, participating emergency services, authorized emergency management volunteers or other authorities from implementing, carrying out and enforcing the Emergency Plan;
 - (b) Fail to observe, abide by, and comply with any emergency management duties, orders, regulations and procedures as made applicable to such person by the appropriate authorities; or
 - (c) Falsely wear or carry identification as a member of the County Department of Emergency Management or to otherwise falsely identify or purport to be a County emergency management authority.
2. Any person who commits an offense as described above shall be liable to a fine of \$500.00 for each such offense.
3. Any regular or reserve police officer of Indiana or any of its political subdivisions is hereby empowered to issue and serve a civil citation against any person found to be committing or to have committed an offense described above.

H. LIMITATION OF LIABILITY DURING DISASTER EMERGENCY OR EMERGENCY OR EMERGENCY MANAGEMENT TESTS

During a declared disaster emergency, the County, the County's assigned personnel, participating emergency services, and rostered emergency management volunteers shall be immune from liability to the full extent provided by Indiana Code 10-14-3-15 and any other applicable law.

I. COMPENSATION FOR PROPERTY COMMANDEERED OR USED DURING DISASTER EMERGENCY

Pursuant to Indiana Code 10-14-3-31, compensation for property shall be paid only if the property was commandeered or otherwise used in coping with a disaster emergency and its use or destruction was ordered by the Governor or a member of the disaster emergency forces of Indiana. Any person claiming compensation for the use, damage, loss, or destruction of such property shall make a claim for it. This claim shall be filed and adjudicated as provided in Indiana Code 32-24.

SECTION 5: COUNTY WATER SHORTAGE EMERGENCY POWERS, REGULATIONS AND PROCEDURES

A. Application and Definitions.

Application: This ordinance shall apply to users of water in this county including all persons, firms, partnerships, corporations, companies or organizations using private wells located within this county and to all persons, firms, partnerships, corporations, companies or organizations connected to a public water system or using water therefrom (hereafter, users).

Definitions:

“Demand-side mitigation and response strategies” focus on actions that utilities or withdrawal facilities can take to promote or enforce reductions in customer water demands

“Drought Advisory” is the lowest level of water shortage where conditions exist under which voluntary conservation measures may become appropriate due to decreased supplies in reservoirs or other circumstances that have reduced the amount of treated water available to customers.

“Drought Watch” is the next higher level of water shortage where worsening conditions exist under which voluntary conservation measures become necessary due to decreased supplies in reservoirs or other circumstances that have more severely reduced the amount of treated water available to customers.

“Drought Warning” is the next higher level of water shortage where conditions exist under which voluntary conservation measures are no longer adequate and mandatory water conservation measures are appropriate due to severely decreased supplies in reservoirs or other more severe circumstances that have reduced the amount of treated water available to customers.

“Drought Emergency” is the highest level of water shortage. It means conditions exists under which more restrictive mandatory conservation measures are clearly necessary to protect the health, safety and well being of citizens due to levels in the reservoirs having been reduced to less than their designed drawdown curves, and where groundwater wells are no longer functioning properly due to reduced groundwater levels or the existence of other circumstances that have severely reduced the amount of treated water available to customers.

“Drought mitigation activities” refer to actions taken in advance of a drought that reduce potential drought-related impacts when the event occurs.

“Mandatory Conservation” means compliance with the mandatory imposition of water use restrictions designed to reduce certain kinds and types of water use.

“Treated Water” means water treated in a manner that it is suitable for human consumption or for another designated use.

“Water Rationing” means compliance with the County’s imposition of restrictions that will reduce demand for water to a maximum allowable quantity within a finite time interval (e.g.; gallons per person per day).

“Water Management Strategy” refers to a plan adopted by the County together with its water resource manager or utility to reduce the demand upon both raw water supply and treated or finished water.

“Voluntary Conservation” means compliance with the County’s request to its citizens to reduce water use.

B. Levels of Water Shortage.

There are four, increasingly severe levels of the County’s Water Shortage Program, with Level IV being the least severe and Level I being the most severe. The County’s Water Shortage Program provides for a stair-step approach to drought mitigation and water shortage planning and response efforts. Before they are implemented, measures to conserve water and reduce unnecessary water use will be carefully considered by decision makers for technical feasibility, effectiveness, cost effectiveness, the overall impact to the environment and public acceptance. These levels are described below with those interim response measures identified as most appropriate for each level of water shortage.

1. Level IV: Drought Advisory

- a. During a declared Drought Advisory, drought monitoring and assessment efforts begin with questionnaires and surveys being provided by appropriate county officials to water facilities. This information will assist decision makers to decide whether additional response measures are required and whether it is appropriate for decision makers to declare an increase or decrease in the current level of water shortage.
- b. During a declared Drought Advisory, surface and groundwater monitoring begins with monthly well reports being collected by Health Department. This information will be used to assist decision makers to decide whether additional response measures are required and whether it is appropriate to move from this level (Drought Advisory) to the next level (Drought Watch)

- c. During a declared Drought Advisory, county officials shall implement a public awareness plan, in cooperation with local media outlets.
- d. During a declared Drought Advisory, county officials will determine which areas of the county are most vulnerable.
- e. During a declared Drought Advisory, county officials may request voluntary conservation of essential and domestic water use by 5%.
- f. During a declared Drought Advisory, utilities or water withdrawal facilities may employ demand-side mitigation and response strategies to promote or enforce reductions in customer water demands.

2. Level III: Drought Watch

- a. During a declared Drought Watch, county officials will identify any resource deficiencies that may aggravate the effects of the drought and any corrective actions that may be taken now to ameliorate those adverse effects.
- b. During a declared Drought Watch, county officials will continue surface and groundwater monitoring efforts and will continue to require bi-weekly well reports. This information will be used to assist county decision makers in deciding whether additional response measures are required and whether to move from this level (Drought Watch) to the next level (Drought Warning).
- c. During a declared Drought Watch, county officials will monitor and assess the potential impacts on the county's agriculture, economy, environmental and natural resources.
- d. During a declared Drought Watch, county officials will increase the effort to inform the public of the potential water shortage problem and its potential impact on water users.
- e. During a declared Drought Watch, county officials may institute Voluntary Conservation Measures, including:
 1. Setting overall water conservation goals.
 2. Reduce Operating hours of swimming pools, car washes and recreational activities involving water.
 3. Limit outdoor watering to the hours of 6:00pm- 9:00am.
 4. Limit irrigation of fairways on any golf course and all ball/athletic fields restrict to sprinkling/irrigation to the hours of 12:01am-5:00am.
 5. Normally scheduled fire hydrant testing is restricted to 50% of the schedule.
 6. Request voluntary conservation to achieve 10-15% reduction in consumption.

7. Prohibit certain water usage at anytime, i.e. Washing sidewalks, driveways, parking areas, tennis courts, or any hard surfaces except for sanitary or safety purposes.
8. Filling or re-filling of swimming pools.
9. Analyze benefits to additional surcharges (where applicable) for water usage above certain predetermined percentages.

3. Level II: Drought Warning

- a. During a declared Drought Warning, county officials may initiate steps to modify reservoir releases to enhance stream flows during critical recreational times of the day.
- b. During a declared Drought Warning, county officials will continue surface and groundwater monitoring and may require weekly well reports. This information will be used to assist county decision makers to consider whether to move from this level(Drought Warning) to the next level (Drought Emergency).
- c. During a declared Drought Warning, county officials may activate the County Emergency Operations Center and/or a JIC to inform the public of water use restrictions.
- d. During a declared Drought Warning, county officials may impose mandatory Conservation Measures including:
 - i. More stringent conservation goals of 20-25%
 1. Water served for drinking purposes at restaurants are restricted to be served only as requested by customer.
 2. Residents asked to forego installation of new sod, seeding, and other landscapes.
 - ii. Prohibit certain water usage at anytime:
 1. Residential watering of trees, shrubs, lawns or flower gardens
 2. Washing of personal vehicles except at a commercial car wash
 3. Watering of golf course fairways
 4. All non state-mandated line flushing by utilities and fire departments
 - iii. Implement drought surcharges for all customer classes (residential/commercial/industrial)

4. Level I: Drought Emergency

- a. During a declared Drought Emergency, the County Emergency Management Director may activate the County Emergency Operations Center and/or a JIC to inform the public of restrictions, if not done previously.

- b. During a declared Drought Emergency, the County Emergency Management Director will continue surface and groundwater monitoring and continue to require well reports every 48 hours.
- c. During a declared Drought Emergency, the County Commissioners may impose mandatory conservation measures designed to obtain a 25% or greater reduction in water usage.
- d. When a local utility faces an imminent threat of running short of water for essential purposes, a local emergency may be declared under IC 10-14-3-29 due to the threat to human and animal lives.
- e. During a declared Drought Emergency, the County Commissioners may impose rationing of water to obtain a 25% or greater reduction in water usage.

C. Voluntary Conservation.

During a **Drought Advisory** or a **Drought Watch**, as declared by the County Emergency Management Director and as communicated to the public through the media, users of water shall be requested to reduce water consumption by practicing voluntary conservation measures.

Voluntary Conservation Measures.

Practices that conserve water should be observed at all times and should become increasingly followed during a drought watch or a drought advisory. Examples of conservation measures include:

- a. Judiciously sprinkling, watering, or irrigating shrubbery, trees, grass, ground covers, plants, vines gardens, vegetables, or any other vegetation; Eliminating wasteful sprinkling of impervious surfaces, such as streets and sidewalks;
- b. Limiting water use while washing trucks, trailers, mobile homes, railroad cars or any other type of mobile equipment;
- c. Limiting water use while cleaning sidewalks, driveways, paved areas, or other outdoor surfaces;
- d. Repairing or replacing leaking water fixtures and service lines;
- e. Using appliances such as clothes washers and dishwashers only when they are full;
- f. Turning off the water while brushing teeth or shaving;
- g. Using a higher lawnmower setting to provide natural ground shade and promote the soil's water retention;
- h. Washing cars with a bucket of soapy water and using a nozzle to stop the flow of water from the hose between rinsing; and
- i. Covering swimming pools when not in use to reduce evaporation.

D. Declaration of Need and Authorized Officials.

Upon determining that the public water system is in a condition of a **Drought Advisory**, the County Emergency Management Director shall declare a **Drought Advisory** to establish and announce the appropriate voluntary response, reporting requirements and conservation measures. Such declaration shall be provided to all available media outlets and shall identify or contain the duration thereof. The duration may be identified as “until a modification or completion of the existing water shortage condition has been declared.”

Upon determining that the public water system is in a condition of a **Drought Watch**, the County Commissioners shall declare a **Drought Watch** to establish and announce the appropriate voluntary response and conservation measures during the **Drought Watch** condition. Such declaration shall identify or contain the duration thereof. The duration may be identified as “until a modification or completion of the existing water shortage condition has been declared.”

Upon determining that the public water system is in a condition of a **Drought Warning**, the County Commissioners shall declare a **Drought Warning** to establish and announce the appropriate mandatory response and conservation measures during the **Drought Warning** condition. Such declaration shall identify or contain the duration thereof. The duration may be identified as “until a modification or completion of the existing water shortage condition has been declared.”

Upon determining that the public water system is in a condition of a **Drought Emergency**, the County Commissioners shall declare a **Drought Emergency**, in accordance with IC 10-14-3-29, to establish the appropriate mandatory response and conservation measures during the emergency. The **Drought Emergency** declaration shall identify or contain the duration thereof in accordance with IC 10-14-3-29.

E. Mandatory Conservation.

During a **Drought Warning** or a **Drought Emergency**, users shall be prohibited from selected water uses subject to such reasonable terms, times and conditions as the County Commissioners shall adopt in the implementing declaration. During a **Drought Emergency**, any water utility provider with operations and customers in this County may also implement price surcharges and/or conservation pricing policies, in consultation with elected officials.

F. Rationing.

In addition to the aforesaid mandatory conservation measures, during a **Drought Emergency**, public water systems located in this county are authorized to limit residential, business, commercial, agricultural and industrial customers to the average daily amount of water they used during the same month last year less 25 percent, in consultation with elected officials.

G. Exceptions.

When rationing is imposed, the County Commissioners may, within the **Drought Emergency Declaration**, establish such rationing exemptions as are necessary to provide for the maintenance of adequate health, safety, and sanitary conditions.

H. Notice.

During a **Drought Advisory or a Drought Watch**, notice of the need for voluntary conservation measures shall be issued by the County Emergency Management Director to a local newspaper of general circulation and by other means such as radio and television as deemed appropriate by the County Emergency Management Director. Notice shall be effective upon issuance.

During a **Drought Warning or a Drought Emergency**, notice of mandatory conservation or rationing shall be issued by the County Emergency Management Director to a local newspaper of general circulation and by other means such as radio and television as deemed appropriate by the County Emergency Management Director. Notice shall be effective upon publication.

I. Enforcement.

Any user who violates Section 6E or 6F of this ordinance may be punished by a fine of not more than \$100.00 for the first offense, \$200.00 for the second offense and \$500.00 for each subsequent offense during the same **Drought Warning or Drought Emergency** in accordance with IC 36-1-3-8 (a) (10)(B). Each day of violation shall constitute a separate offense.

SECTION 6: COUNTY TRAVEL RESTRICTION PROGRAM, POWERS AND PROCEDURES

A. Application

This ordinance shall be known as the Local Disaster Emergency Declaration Ordinance of _____ County, Indiana and shall apply to all roads, highways or right-of-way maintained by the county highway department ("Roads") The mandatory provisions of the ordinance and of any Local Disaster Emergency issued pursuant to the ordinance, including the prohibitions on travel and the penalties for violating those prohibitions shall not apply to streets maintained by a city or town within the county nor to a state highway maintained by the Indiana Department of Transportation nor to a federal interstate highway situated within the county.

B. Procedure

The Board, after consultation with:

- a. The County Emergency Management Advisory Council Designee
- b. The County Sheriff;
- c. The County Emergency Management/ Homeland Security Director, and;
- d. The County Highway Superintendent,

if available, or the respective representative designated by each as the person to consult in his/her absence for the purpose of recommending a declaration of local disaster emergency, may declare a local disaster emergency which may also contain a “warning level” travel advisory by executive order when, in the Board's judgment, by majority rule, such order would be appropriate under IC 10-14-3-29 and in the best interest of the public safety and welfare of the residents of Wabash County, Indiana.

If only one member of the Board is available to sign the declaration of local disaster emergency, he/she can declare a local disaster emergency if he or she has obtained and documented the verbal or written concurrence of at least one other board member.

If, with or without the issuance of a declaration of local disaster emergency, the Board or the Emergency Management Agency Director determines that conditions require an “Advisory” or “Watch” level of travel advisory, the Board, by majority rule or the Emergency Management Agency Director, upon written notice to the Board may issue an “advisory” or a “watch” travel advisory.

Pursuant to IC 10-14-3-29.5, a “warning” level travel advisory may be issued only after or as a part of a declaration of local disaster emergency. Such emergency shall continue in effect until the above mentioned Board members and/or Officials or their respective designees who declared the emergency thereafter determine an emergency no longer exists and terminate the emergency order.

The Board may declare a “warning” level travel advisory upon its determination that the conditions are appropriate for the issuance of a local disaster emergency under IC 10-14-3-29, and the further determination that the criteria set forth in Section C, below, have been met:

C. Local Travel Advisories

A local travel advisory shall be declared in accordance with IC 10-14-3-29.5 and this ordinance. The purpose of a local travel advisory is to keep the residents of Wabash County, Indiana informed of the weather and county road conditions, and to assist County Highway Department in the clearing of the county roadways by eliminating stranded vehicles:

C.1 Advisory Level Travel Advisory

This level may be declared when routine travel or activities may be restricted in areas of the county because of a hazardous situation; citizens should use caution or avoid these areas. Schools and businesses may begin to implement their emergency action plans.

C.2 Watch Level Travel Advisory

This level may be declared when conditions are threatening to the safety of the public. Only essential travel is recommended (i.e. to and from work, emergency situations, etc.). At this level, emergency action plans should be implemented by businesses, schools, government agencies and other organizations.

C.3 Warning Level Travel Advisory

This level may be declared when roads have become impassable and the County Highway Department is not able to keep the roadways cleared due to extreme weather conditions such as a severe snow fall, high drifts or blizzard like conditions are present. Travel may be restricted to emergency management workers ONLY and essential emergency travel by members of the public as the Board may further direct, such as privately employed health care workers. Further restrictions that the Board deems necessary may be included within the local disaster declaration.

D. Publication

Any order or proclamation declaring, continuing, or terminating a local disaster emergency shall be given prompt and general publicity and shall be filed promptly in the office of the clerk of the political subdivision pursuant to IC 10-14-3-22(b)(2). Publication and broadcast of an Advisory, Watch or Warning Level Travel advisory shall be made or caused to be made by the Board or other officials designating the level of travel advisory using a press release to all law enforcement agencies fire departments, hospitals and news media in the county. The declaration shall be promptly forwarded to the Indiana Department of Homeland Security and shall be kept on file by the Wabash County Emergency Management Agency/Department of Homeland Security, County Clerk and County Auditor.

E. Exemptions

Vehicles which shall be exempt from the travel and parking restrictions imposed in a travel advisory pursuant to this Ordinance shall include medical assistance, law enforcement, fire department, emergency management, public utility, and fuel hauling vehicles, and employees of any of the above exempt services, if engaged in performing their respective duties. Any other vehicles violating this Ordinance or any of the parking restrictions contained in local declaration of disaster emergency or a "warning" travel advisory are subject to removal by towing or other means at the expense of the owner of the vehicle, when such towing and/or removal is deemed necessary by a duly authorized representative of any one or more of the following: the County Highway Department, the County Sheriff's Department, a State Conservation Officer, or the Indiana State Police.

F. Penalties

Any persons violating any provisions of this ordinance or the vehicle use or parking restrictions contained in a local declaration of disaster emergency or a "warning" travel advisory shall be guilty of the commission of an infraction and may be fined any sum not to exceed \$100.00 and such shall be enforceable in any court of law, duly authorized by Indiana state law, and in addition to such fine the court shall be authorized to direct the violator to repay the County any monetary losses or expenses incurred in the incident.