

October 20, 2025

The Wabash County Board of Commissioners met in regular session in the Wabash County Courthouse on Monday, October 20, 2025. Chairman Jeff D. Dawes called the meeting to order at 9:00a.m. with Dawes, Tyler Niccum and Cheryl Ross present. The proceedings were recorded by Wabash County Auditor Shelly Bauccho.

The minutes of the October 6, 2025, meeting was reviewed. Niccum made a motion to approve the minutes as written. Ross seconded the motion; it passed by a 3-0 vote.

Second reading of Ordinance No. 2025-85-13: An Ordinance Establishing the Wabash County JCAP Donation Fund. Bauccho indicated that the funds would be used only to fund the JCAP program. Niccum made a motion to approve the Ordinance. Ross seconded the motion; it passed by a 3-0 vote.

Second reading of Ordinance No. 2025-85-14: An Ordinance Establishing the Wabash County Sheriff's Department Reserve Deputy Donation Fund. Bauccho indicated that during the State Board of Accounts audit, it was discovered that there was a Reserve Deputy fund outside of the Treasurer and Auditor's books. This ordinance is to place it on the Treasurer and Auditor's books. Ross made a motion to approve the Ordinance. Niccum seconded the motion; it passed by a 3-0 vote.

Ordinance No. 2025-85-15: An Ordinance Designating Authority to Sign Community Crossings Matching Grant Agreements. Bauccho indicated that this was to give signatory authority to Ryan Smith, County Highway Superintendent, for Community Crossings Matching Grant Agreements. Niccum made a motion to approve the Ordinance. Ross seconded the motion; it passed by a 3-0 vote. Niccum made a motion to suspend the rules and proceed to second reading. Ross seconded the motion; it passed by a 3-0 vote. Ross made a motion to approve Ordinance No. 2025-85-15 on second reading. Niccum seconded the motion; it passed by a 3-0 vote.

Ordinance No. 2025-85-19: An Ordinance Governing Installation of Structures Across a County Highway. Dawes indicated that there was a manure hose across the road south of town and to prevent damage to the hose a structure that made a U-shape over the road was placed. Ryan Smith indicated that the Ordinance requires a permit that has no cost associated with it and signage indicating the height, as well as safety measures to be placed such as reflective tape on the structure. Ross made a motion to approve the Ordinance. Niccum seconded the motion; it passed by a 3-0 vote. Niccum made a motion to suspend the rules and proceed to second reading. Ross seconded the motion; it passed by a 3-0 vote. Niccum made a motion to approve Ordinance No. 2025-85-19 on second reading. Ross seconded the motion; it passed by a 3-0 vote.

Non-Profit Appropriation Agreement for Lagro Canal Foundation was presented. Lagro Canal Foundation is requesting an additional \$20,000. David Terflinger requested more information on the request. Lagro Canal Foundation indicated that this project was part of the Stellar Grant which has been cut. After some discussion Niccum made a motion to approve the Non-Profit Agreement for \$20,000. Ross seconded the motion; it passed by a 3-0 vote.

Jail Renovation for the Health Department:

1. Ross indicated two quotes for the construction were received: DNE Construction for \$268,000.00 and Bailey Construction for \$274,000.00. DNE Construction, who is the lowest bidder, was awarded the bid and is able to start work next week.
2. Received a quote from Intrasect for the new data drops at 79 W. Main Street. The quote was not to exceed \$9,281.00. Intrasect was the only bid received.
3. Two bids were received for the electrical, HVAC, and Plumbing at 79 W. Main Street. Jones Contracting Inc. for \$152,840.53 and Quality Electric for \$165,130.56. Awarding the bid to the lowest bidder, Jones Contracting, Inc.

Niccum made a motion to approve the lowest bidder for each contract. Ross seconded the motion; it passed by a 3-0 vote.

Beverly Ferry, Living Well Wabash County: Beverly Ferry brought the third quarter invoice and documents to be signed. She indicated that they now have three master drivers as well as three other newer drivers and are hoping to add three more drivers next year. The third quarter Invoice was for \$58,917.00. Niccum made a motion to approve the invoice. Ross seconded the motion; it passed by a 3-0 vote.

Ryan Smith, Wabash County Highway Superintendent:

1. Requested permission to advertise the annual invitation for bids to be opened 12/01/2025.
2. Requested approval for a road closure on 800 N between 100 and 200 for ten days and he reported he is working with the Drainage Board on this project. He then brought up the INDOT state bridge project on 114 and Bridge 652 project that raised concerns about the covered bridge in North Manchester being able to handle the additional traffic. He recommended to have the covered bridge closed while the other bridge is being worked on. The covered bridge would be open to foot traffic only. Niccum made a motion to close the covered bridge. Ross seconded the motion; it passed by a 3-0 vote.

Marcie Shepherd, County Coordinator/HR Director:

1. Presented a quote from Atlas Building Services for the stone corbel repair on the East side of the Courthouse for \$4,473.00 and noted that the Auditor found funding for the project. Niccum made a motion to approve the bid for the stone corbel repair. Ross seconded the motion; it passed by a 3-0 vote.
2. Presented a proposal from Cottage Watchmen to replace the camera system in the Judicial Building for \$5,684.00. Two additional quotes were asked for with one from Specialty Entrance Technologies being received and the other was not received, again the Auditor found funding for this project. Niccum made a motion to approve the bids for the work. Ross seconded the motion; it passed by a 3-0 vote.
3. The HVAC for the Health Department Storage room has stopped working and needs to be replaced and Shepherd presented a quote from Jones Contracting, Inc. for \$7,967.66, and noted that the Auditor found funding for the new system. Terflinger had a question on if there was a way to track the HVAC systems and Shepherd stated she could make a spreadsheet. Niccum made a motion to approve the bids for work. Ross seconded the motion; it passed by a 3-0 vote.
4. Presented a contract to rent 808 Manchester Avenue for a birthday party on December 21, 2025; contract approved.

Shelly Baucro, Wabash County Auditor:

1. Accounts payable claims and allowances for dockets ending 10/13/2025 and 10/20/2025. Niccum made a motion to approve the claims and allowances as presented. Ross seconded the motion; it passed by a 3-0 vote.
2. Payroll claims and allowances, including withholdings, for pay period ending 10/11/2025. Niccum made a motion to accept the payroll claims, allowances including withholdings. Ross seconded the motion; it passed by a 3-0 vote.
3. Fines and Forfeitures to the State in the amount of \$5,672.44. Niccum made a motion to approve the payment of \$5,672.44 to the State. Ross seconded the motion; it passed by a 3-0 vote.
4. Carpet replacement for the Assessor and Auditor with the amounts of \$5,824.94 (Assessor) and \$1,649.76 (Auditor). Niccum made a motion to approve the carpet replacement. Ross seconded the motion; it passed by a 3-0 vote.

Dawes asked if there were any ADA or Title VI concerns. None were heard.

The Commissioner's reviewed the following:

- IDEM: Changes made to landfill

Bid Opening for the Wabash County Cyclical Reassessment Proposals: Niccum motioned to close the bids. Ross seconded the motion; it passed by a 3-0 vote.

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David Terflinger wanted to know what this was. Laci Stuber, Wabash County Assessor, stated it was for the contract that has to be bid every four years for reassessment of the county properties. The bids received for this are:

1. Accurate Assessments: \$148,900 per year/ \$595,600 contract.
2. Vision Government Solutions: \$513,000 contract.
3. Nexus: \$125,000 per year/ \$500,000 contract.
4. Tyler Technologies: \$577,620 contract.

Niccum made a motion to take the bids under advisement. Ross seconded the motion; it passed by a 3-0 vote.

Bid Opening: Wabash County Highway Snow Plow Driver Services. No bids or quotes were received. Niccum indicated that they may not advertise for this again.

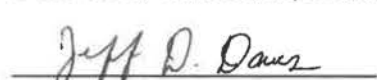
Dawes asked if there was any other business that needed to be brought before the Commissioners.

Keith Walters, Wabash County EMA Director:

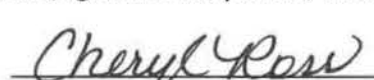
1. Asked that the county-wide burn ban be allowed to expire, since the crops are mostly completed at this time.
2. The Local Emergency Planning Committee reviewed the Hazardous Materials Emergency Response Plan and the plan was approved and ready for the Commissioners to approve. Niccum made a motion to approve the Hazardous Materials Emergency response plan. Ross seconded the motion; it passed by a 3-0 vote.

Niccum made a motion to adjourn the meeting. Ross seconded the motion; it passed by a 3-0 vote. The Commissioners will next meet on Monday, November 3, 2025, at 9:00am.

Also present: *In person:* Bill Burnsworth, Nicky Burnsworth, Tenille Zartman, Cheryl Ridgeway, Kimberly Lundmark, Dave Nelson, Dan Metzger, Latheda Metzger, and Kandy Barker. *Via zoom:* Don Jervis, AKLINE, alyons, Amanda Shambarger, bswihart, iPhone, lgrandstaff, phone, and Laci.


Jeff D. Dawes


Tyler Niccum


Cheryl Ross

Attest: 
Shelly Bauccho, Wabash County Auditor