

**Commissioners Meeting  
November 18, 2025**

**Present: Jim Seiler, Mac Webb, Heather Gries, Auditor Melissa Bunner, and Attorney Joshua Claybourn**

**Commissioner's Meeting**

Meeting was called to order by President Seiler at 3:00 P.M.

**Minutes**

**Gries made a motion to approve the minutes for the Commissioner's Meeting dated November 4, 2025. Webb seconded the motion. Motion carried.**

**Claims**

**Webb made a motion to approve claims as presented. Gries seconded the motion. Motion carried.**

**Health Department / Mindy Spinks**

"Nursing Update" for October 2025:

There were four hundred fifty dollars (450) vaccines provided.

"Retail Food Establishment Inspection Report" for October 2025

There were fourteen (14) Food Licenses issued.

There were twenty-three (23) inspections completed.

"Environmental Health" for October 2025

There were two (2) New Residential On Site Permits issued.

There were two (2) complaints. (Trash)

At the October Health Board meeting, Dr. Joshua Poos announced he is resigning as the Spencer County Health Officer. He has been promoted to Chief Medical Officer for Perry County Memorial Hospital. The Health Board is recommending the appointment of Dr. Katrina Erickson as the Spencer County Health Officer effective December 1, 2025.

**Webb motioned to appoint Dr. Katrina Erickson. Gries seconded the motion. Motion carried.**

**Building Inspector / Greg Sermersheim**

"County Inspection Report for October 2025" - Total Inspections:

Nine (9) Footers	Six (6) Post Hole	Zero (0) Foundations
Eight (8) Framing	Four (4) Underground Plumbing	Zero (0) Concrete
Nine (9) R.I. Electric	Five (5) R.I. Plumbing	Five (5) R.I. HVAC
One (1) General	Seven (7) Electric Meter	Five (5) Gas Meters
Three (3) Final C of O	Nine (9) Electric	Zero (0) Cell Tower
Zero (0) Firewall	Zero (0) Basement Walls	One (1) Solar
Zero (0) Elec Generator	Zero (0) Tie Down (mobile or modular)	
Zero (0) Underpinning Mobile Home		
Five (5) On-site Septic		

**Sheriff's Department / Sherri Heichelbech**

Currently over capacity at jail. They have 78 beds and are considered over capacity at 62.

**Planning Commission / Kay Erwin**

October 2025 Permits issued:

Residential (2) \$935,000

Addition / Remodel (9) \$634,000

Duplex (0) \$0

Accessory Buildings (6) \$340,000

Cell Tower (0) \$0

Totals for 2025:

Residential: \$12,061,126

Addition / Remodel: \$1,896,462

Duplex: \$1,200,000

Accessory Buildings: \$2,946,790

Cell Tower (2) \$270,000

**Webb motioned to approve Ordinance 2025-08 "FLOOD DAMAGE PREVENTION ORDINANCE FOR SPENCER COUNTY". Gries seconded the motion. Motion carried.**

**Highway Department / Gina Mullen**

Mullen presented Task Order No. 2 Supplemental to Prime Agreement. This is for consulting services between SJCA, Inc and the Spencer County Board of Commissioners for Spencer County Old State Road 45 HMA Overlay / Preventative Maintenance from Rockport City Limits to State Road 161. It was signed.

**SIHO Insurance / Carolyn Beck and Olivia Schipp**

Beck presented a quarterly report for August 2025 through October 2025.

**Reappointment Meeting**

The Commissioners decided on the reappointment meeting for January 2, 2025, be set for 8:00 A.M.

**Renewal**

IPEP Workers Compensation Policy is up for renewal. **Webb motioned to table. Gries seconded the motion. Motion carried.** This renewal is for 12/31/2025 – 12/31/2026.

**SCEDA Appointment**

**Webb motioned to appoint Craig Buse and Alexa Roskowski as the Business and Industry appointments. Gries seconded the motion. Motion carried.**

**Legal Report**

Claybourn discussed a request from someone asking about hunting on county owned property. The consensus was no.

**Old Business**

No Report.

**New Business**

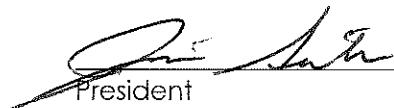
Auditor Bunner discussed the changes with the FIT and CVET funding for Fall Settlement. Historically, the State has dictated where the funding is to be receipted. In a Memorandum dated August 22, 2025, from The Indiana State Comptroller's Office, it states the following: Upon receiving the funds, HEA 1392 allows taxing units to deposit these funds into any fund they maintain and to use the funds for any purpose permitted by the law. **Gries motioned to deposit into County General. Webb seconded the motion. Motion carried.**

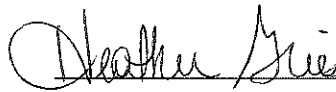
Webb discussed an internet speed contract with Spectrum. This will consolidate all of the bills and increase speed. **Webb motioned to accept contract. Gries seconded the motion. Motion carried.**

There was discussion about getting quotes for windows, guttering, and chiller. Gries received two (2) quotes for the chiller. De-Bra Kuempel quoted \$136,550 and HFI quoted \$170,600. **Gries made a recommendation to request funds for the chiller. Webb seconded the motion. Motion carried.**

There are two (2) CD's up for renewal for Redevelopment. **Webb motioned to set a meeting on Tuesday, December 16, 2025, at 4:00 P.M. Gries seconded the motion. Motion carried.**

**Gries motioned to adjourn the meeting. Webb seconded the motion. Motion carried. The meeting was adjourned at 3:27 P.M.**

  
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President

  
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Heather Gries

Attest:  
  
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Auditor, Melissa L. Bunner

  
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Mr. Webb