

Commissioners Meeting

June 3, 2025

Present: Jim Seiler, Mac Webb, Heather Gries, Auditor Melissa Bunner, and Attorney Joshua Claybourn

Meeting was called to order by President Seiler at 3:00 P.M.

Minutes

Webb made a motion to approve the minutes of the Commissioner's Meeting dated May 20, 2025. Gries seconded the motion. Motion carried.

Claims

Gries made a motion to approve claims as presented. Webb seconded the motion. Motion carried.

Health Department / Mindy Spinks

No Report.

Sheriff's Department / Sherri Heichelbech

The washer in the jail is 18 years old and needs a new one. The cost is \$17,000 and she does have money to pay for it.

There are issues with the shower walls and she is in the process of getting quotes to estimate the cost of repair.

The new generator has been ordered.

The jail is currently overpopulated. There are currently 71 housed and the limit is 62. There are 12 females and 59 males.

Heichelbech is asking for approval to investigate grants for tourniquet training. **Gries motioned to approve. Webb seconded the motion. Motion carried.**

At the last meeting, Heichelbech requested to sell three (3) vehicles in a sealed bid process. This is the bid opening:

2015 Ford Taurus	Emergency Remarketing bid	\$787.18
	Ringwood Motors bid	\$580.00
	Alfred Braunecker bid	\$626.00
	Dustin Jones bid	\$500.00
2013 Ford Explorer	Emergency Remarketing bid	\$678.18
	Ringwood Motors bid	\$380.00
	Alfred Braunecker bid	\$631.00
	Dustin Jones bid	\$500.00
2011 Ford Crown Victoria	Emergency Remarketing bid	\$808.18
	Ringwood Motors bid	\$660.00
	Alfred Braunecker bid	\$526.00
	Laure Masterson bid	\$1050.00

Gries motioned to award Emergency Remarketing the 2015 Ford Taurus and the 2013 Ford Explorer and Laure Masterson the 2011 Crown Victoria. Webb seconded the motion. Motion carried.

Highway Department / Dale Kenney

Kenney presented the LPA Consulting Contract for County Bridge Inspections with United Consulting. The Project Description: Spencer Countywide Bridge Inspection and Inventory Program in accordance with National Bridge Inspection Standards for Cycle Years 2026 through 2029, Phase I (2026), Phase IA (2027), Phase II (2028), Phase II A (2029). Marc McNeese and Mitch Lankford spoke on the bridge inventories in the county.

Credit Card Policy

Webb discussed the Credit Card Guidelines presented at the last meeting. **Webb motioned to approve. Gries seconded the motion. Motion carried.**

Legal Report

Claybourn discussed dates regarding the lawsuit / Goldman / Solar.

Claybourn has been fielding questions regarding the Indiana County Wheel Tax and Excise Surtax. He provided information and stated this is adopted and set by the County Council. He will forward to their attorney.

New Business

Assessor / Melissa Woolard presented a Specifications document for Requests for Bids for 2026 – 2030 Cyclical Reassessment and Annual Adjustment. Woolard is asking for one change in the language regarding performance retainer instead of performance bonds. **Gries motioned to approve with Woolard's recommendation. Webb seconded the motion. Motion carried.**

Gries is asking for a Special Meeting to discuss the RFP's due 6/17/25. **Webb motioned to have a meeting on 6/24/25 at 8am. Gries seconded the motion. Motion carried.**

Webb amended the motion to have an Executive Session at 8:00 A.M. to discuss personnel and a special meeting at 8:30 A.M. to discuss RFP and budgets. Gries seconded the motion. Motion carried.

Old Business

Gries discussed the Fire Training Center. More information to come at the end of the month.

Webb discussed the email conversion project. Still moving forward.

Gries is asking that RJJ be added to both the Commissioners and County Council agendas for June 17, 2025. They will be presenting a strategic plan.

Gries motioned to adjourn the meeting. Webb seconded the motion. Motion carried.

The meeting was adjourned at 3:36 P.M.

Attest:

President


Attest:
Auditor, Melissa L. Bunner