

NOTICE ABOUT ASSUMED BUSINESS NAMES (DBA)

The Spencer County Recorder's Office accepts Assumed Business Name (DBA) certificates for recording only.

What We Do

- Record your DBA form in the public record.
- Make it searchable for legal and public notice purposes.

What We Do Not Do

- We do not register or establish your business.
- We do not assign business ID numbers.
- We do not provide legal or business advice.

Secretary of State (SOS): This is where businesses in Indiana actually **register and establish** their entity (LLC, corporation, partnership, etc.). The SOS also handles assumed business names at the state level when required. Please see inbiz.in.gov for more information.

County Recorder's Office: The County Recorder's Office doesn't **establish** the business at all. What we do is simply **record the Assumed Business Name (DBA) certificate** in the public land records. This makes the name searchable as a public record in our county, just like a deed or mortgage. It provides notice to the public that the individual or entity is operating under that name.

The point of recording a DBA with the Recorder's Office is:

- To give public notice locally that a person or company is conducting business under a certain name.
- To create a permanent record that can be referenced in legal or financial matters.
- To allow creditors, customers, or others to confirm who is behind a business name.

Recording a DBA **doesn't create or legitimize the business itself**. That part is strictly with the SOS.