



**SHELBY COUNTY
INDIANA**

Shelby County Government
25 W. Polk Street Rm. 224
Shelbyville, IN 46176
www.co.shelby.in.us

VACANCY

DATE: February 26, 2026

POSITION: 4-H Summer Assistants – 2 positions

LOCATION: Shelby County Purdue Extension Office

NUMBER OF HOURS: Part-time, 5-20 hours per week (approximately 250 hours total)

DUTIES: Assist with the 4-H youth development program in various ways such as preparing for project judging, fair, camps, and any other duty 4-H related. Must be able to work extended or evening hours and some weekends are required.

REQUIREMENTS: Must be efficient with computer skills. High School Diploma required. Applicants must pass a drug-screening test, hold a valid driver's license, have personal transportation, and pass a criminal background check.

HOURLY RATE: \$15.00

BENEFITS: Not applicable

POSITION BEGINS: May 2026

APPLICATION DEADLINE: Open until filled.

CONTACT PERSON: Diana Stone at stoned@purdue.edu or 317.392.6464

****Please complete the attached 4-H application and return it to the Purdue Extension office at Shelby County **Annex II**, Suite 201, 20 W. Polk Street**

All applicants considered for hire must obtain a criminal history background check. This background check must be completed prior to receiving an offer of employment. If selected for an interview, additional information will be provided at the time of the interview. EOE



2026 4-H Summer Assistant Employment Application

First Name: _____ Middle Initial: ___ Last Name _____

Permanent Contact Information:

Street Address: _____ City: _____

State: _____ Zip Code: _____ Phone Number: _____

Email: _____

School Contact Information:

Street Address: _____ City: _____

State: _____ Zip Code: _____ Phone Number: _____

Email: _____

Number of Years in 4-H (if applicable): _____ Year in School/College: _____

Dates available for summer employment: _____

We are opening this position up for employment beginning in May ending end of July or first of August.
Position is currently limited to 250 hours.

Please include a resume that lists your work experience, technical skills, accomplishments, high school and/or college activities, and current level of education obtained. In addition, please answer the following questions in a concise, but complete manner.

Why are you interested in working for Purdue Extension?

What skills and characteristics do you have that would make you a good candidate for this position?

What is your main career goal?

How can working as a 4-H Youth Development Summer Assistant help you obtain your career goals?

Are you available to help with the State Fair project check-in, usually in late July?

Yes _____ No _____

Please submit your application to **Diana Stone** by mailing, emailing or dropping off at the Extension Office.

20 W. Polk St., Suite 201

Shelbyville, IN 46176

(317) 392-6464

stoned@purdue.edu