

ADVISORY BOARD MEETING MINUTES

County: Shelby

Date: 10/5/2021 **Time:** 4:00PM

Location: Shelby County Community Corrections

Members Present:

Josh Martin, Lindsay Devine, John DePrez, Louie Koch, Jennifer Weimer, Jeramiah McAdams, Brad Landwerlen, Jeramiah McAdams serving as proxy for Terri Bodine & John DePrez serving as proxy for Andy Eads

Members Absent:

Judge Apsley, Don Parker, Norm Gahimer, James Garrett, Leigh Langkabel, Kathleen Miltz, Terri Bodine, Mark Weidner, Woody Wethington, Ron Hounshell, A DCS Representative as Becky Newman has moved to a different county

Non-Members Present:

NA

Call to Order

The Advisory Board was called to order by: John DePrez

Time: 4:07PM

Roll Call/ Determination of a Quorum

Quorum (6) present

Meeting Minutes Approval

Jeramiah McAdams approved

Quarterly Reports

(This should include data submitted to IDOC for each entity)

Participants: 867 (July 1, 2021 to October 1, 2021)

Participant Statistics

(This should include the number of participants actively on each level of supervision within each entity)

Home Detention: 95
Pre-trial Electronic Monitoring: 12
Forensic Diversion: 0
Pre-trial Adult Day Reporting: 1
BACtrack: 3
Community Transition Program: 2
Community Service: 55

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Recovery Support: 2
Juveniles: 16

Financials

Balance of IDOC Grant Fund: \$7,235.64

(This should include the balance of the account as well as the status of the annual budget)

Balance of Project Income: \$201,957.28

(This should include the balance of the account as well as the status of the annual budget)

Collected Project Income: \$48,915.73

Balance of CTP Fund: \$37,725.88

Balance of Other Funding Sources: NA

Financial Concerns: NA

Performance Measures

(This should include a summary of progress with the 5 goals submitted to IDOC for each entity)

2021 Performance Measures approved electronically by AB on 3/23/2021

Audits

(This should include any audits completed on each entity and the results)

Quarterly Chats were conducted on all employees in September 2021.

Staff Trainings Completed

Practice Range Day, MRNISO Fall Conference, Social Emotional Learning for Youth, Evidence-Based Practices Overview

Votes/ Approvals

Approval of the agenda: Jeramiah McAdams approved and was seconded and carried by a unanimous vote of the AB members present.

Approval of the financial report: Jeramiah McAdams approved and was seconded and carried by a unanimous vote of the AB members present.

Approval of new AB member to replace Woody Wethington: Louie Koch approved and was seconded and carried by a unanimous vote of the AB members present.

Approval of stipend increase for deputy director: Judge Riggins approved and was seconded and carried by a unanimous vote of the AB members present.

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Approval to rescind James “Woody” Wethington from the Advisory Board: Louie Koch approved and was seconded and carried by a unanimous vote of the AB members present.

Needs of the Entities

Upgrade in technology in the CC group room due to all the classes that will be coming and meeting in the group room. Louie Koch reported that Ryan Hansome from Emergency Management may have funds from the Cares Act for a smartboard. Josh reported that he would be in touch with Ryan to see what is available for the group room.

Upcoming Events

Hickory Recovery Program starting IOP classes in the Community Corrections building, Indianapolis Counseling Center classes in the Community Corrections building, Fall IACCAC in November, Intercounty field training with Rush County & Decatur County Community Corrections

Old Business

NA

New Business

- i. **Blue River Grant helped fund/update group room:** Blue River gave funding to CC for \$2,500.00 for furniture upgrades to group room.
- ii. **Second Chance Job Network:** Chamber of Commerce contacted Josh about Unite Indy for second chance job network. Josh is currently in the process of getting them to come to Shelby County. We are currently meeting with local churches to identify mentors for these people. There will be a weekly class for job prep, interview skills, life skills and each participant will get an app for their phone that will help them find support groups times/locations, and any type of resource they may need. Josh’s goal is to get classes started at CC by the beginning of 2022. Entire county can use this jobs network.
- iii. **Park 100 foods:** Located in Morristown; CC has partnered with Park 100 and has been identifying individuals that can work for them. CC has been through round 1 of interviews with Park 100 and round 2 is next week. CC is piloting internally and then introducing to other agencies/recovery homes, etc. Park 100 is currently working to get a Shelbyville based driver to drive the participants who work for them back and forth to court appointments, drug screens, work, etc. Transportation is always a barrier for our participants so working with Park 100 has been great.
- iv. **Hickory Recovery:** Hickory reached out to Josh and expressed interest in wanting to collaborate with CC. Hickory wants to develop IOP in Community Corrections agencies and will be starting IOP classes at CC on Mondays, Wednesdays, and Thursdays from 6pm-9pm for the first cohort. Second cohort is still being discussed and looked at during the day instead of in the evening. Referrals for IOP will come from ADA referrals through the Probation Department.

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- v. **Indianapolis Counseling Center:** ICC offers sex offender classes in Shelby County and is going to start offering SOMP treatment through CC group room on Tuesday and Saturday mornings. ICC will waive the intake fee and lower weekly costs to \$20 a week until the participant is able to get on their feet and pay the standard rate through ICC.
- vi. **Stipend increase for deputy director:** Lindsay was not present for this section. Josh wants to raise the current deputy director’s stipend from \$5,000 to \$8,000. Josh reported that deputy directors for other agencies have a salary range from \$49,000 to \$53,000 and this increase would help get the salary up to that average. Josh also reported that Lindsay has helped with quality control, coaching/mentoring of staff, increased training hours and increased auditing which IDOC wants to see more of. Judge Riggins approved this stipend increase and was seconded and carried by a unanimous vote of AB members present.

General Discussion and Announcements

Josh gave an update for the Executive Director report.

Financial update:

Current Adult PI total: \$194,144.00
 Current Juvenile PI total: \$36,172.04
 Current CTP balance: \$38,660.88
 2021 total income: \$386,267.39
 2021 total expenses: \$386,326.75
 2021 total income projection \$515,023.19
 2021 total expenses projection \$525,142.07
 Projected loss for the year: \$10,118.88
 -Josh reported that CTP can be rolled over to cover losses.

Field Coordinator Position: Shawn O’Keefe will be starting with CC as the Field Coordinator on 11/1/2021. He is recently retired from the Indiana State Police. He will be starting at the 1 year step grade.

AB update: James “Woody” Wethington has not responded to emails or calls since June 23, 2020. A vote was held to rescind James Wethington from the AB. Louie Koch made a motion to approve it was seconded and carried by a unanimous vote of the AB members present.

JRAC: Josh reported that most CC boards have taken the JRAC board on, but there is a lot of work that goes into this. Brad Landwerlen reported that Prosecuting Attorney’s Council have been advising to be both AB and JRAC. Judge Riggins idea was that we will have the AB meeting and adjourn and then reconvene as the JRAC meeting. The meetings would be back-to-back. Judge Riggins reported that there may be some CC AB discussion (like today’s stipend increase) that will not have anything to do with JRAC. JRAC requires additional duties- it was asked if we need a part time worker for JRAC specifically. Any member of the JRAC board can add to the agenda. An email will be sent out prior to the meeting to see if anyone wants anything specific added to the agenda.

Adjournment

A motion to adjourn was made by:	John DePrez
Time:	4:49PM

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Next Advisory Board Meeting

Date: 1/11/2022 **Time:** 4:00PM

Location: Probation Department

Other Comments:

NA

Minutes Approval

Date of Approval: 10/6/2021

Advisory Board Chair or Designee: John DePrez

Signature: