

ADVISORY BOARD MEETING MINUTES

County: Shelby

Date: 07/15/25

Time: 4:00pm

Location: Court Services – Probation Conference Room

Members Present:

Alison Everhart, Bill Dwenger, John DePrez, Scarlett Tinsley-Price, and Judge Kent Apsley

Members Absent:

Sarah Dudley, Norm Gahimer, Chrls Hoke, David Lawson, Nicole Alvis, Andrew Eads, Louie Koch, Brad Landwerlen, Nick O'Connor, Judge Trent Meltzer, Judge David Riggins, Brad Rund, and Xanadu White.

Non-Members Present:

None

Call to Order

The Advisory Board was called to order by: John DePrez

Time: Not called to order due to not meeting Quorum

Roll Call/ Determination of a Quorum

Only (4) present- Quorum not met

Meeting Minutes Approval

Meeting Minutes not approved.

Quarterly Reports

(This should include data submitted to IDOC for each entity)

Participants: (includes pre-trial and transfers) April 1, 2025 – June 30, 2025

Participant Statistics

(This should include the number of participants actively on each level of supervision within each entity)

As of June 30, 2205:

Home Detention: 45

Pre-trial Electronic Monitoring: 22

Adult Day Reporting: 1

BAC track: 10

Community Transition Program: 0

Community Service: 14

Juvenile: 6

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Financials

Balance of IDOC Grant Fund: \$217,932.81 (YTD 7/9/2025)

(This should include the balance of the account as well as the status of the annual budget)

Balance of Project Income: \$104,387.68 (balance as of 7/9/2025)

(This should include the balance of the account as well as the status of the annual budget)

Collected Project Income: \$152,894.61 (PI collected YTD 7/9/2025)

Balance of CTP Fund: \$16,931.00 (CTP Balance to date 7/9/2025)

Balance of Other Funding Sources: None

Financial Concerns: N/A

Performance Measures

(This should include a summary of progress with the 5 goals submitted to IDOC for each entity)

- Increase EBP intervention tools utilized by grant funded PO by at least 20% by the end of 2025.
- Increase referrals to internal programs of Moving On by 50%.
- Increase referrals to internal programs of Criminal and Addictive Thinking by 25%.

Audits

(This should include any audits completed on each entity and the results)

Second quarter audits were completed on staff at the end of June 2025.

Staff Trainings Completed

- Carey Guide Booster
- UCCI: Principles of Effective Intervention
- MRNISO Conference
- Case Management Booster
- UCCI: Adopting a Culture of Effective Feedback
- CPC-CSA Action Planning

Votes/ Approvals

- Midpoint Performance Measures will be emailed out for electronic vote this date.

Needs of the Entities

None

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Upcoming Events

Third quarter audits
1:1 Meetings with staff
Peer Meetings
Supervision week celebrations

Old Business

Formally approved two electronic votes – DOC Grant Transfer Request and Juvenile Grant Amendment Request.

New Business

Director's Update—due to not having a meeting, this was emailed out.

- DOC grant applications for 2026 have been awarded. Community corrections was awarded \$420,234, same as previous years. Probation was awarded \$94,811, this was a loss of \$23,703 from previous years.
- DOC did a site visit and audit on July 21, 2022. In May we did a 2 day action planning based on this audit. Court Services Leadership will be doing an Evidence Based Practice (EBP) Strategic Plan to utilize these action plans including: Formalize our piloting including a form and documentation of reviews, 1:1 monthly meetings with staff and leadership, Peer to peer meetings, and Update policies: Risk Assessment, Case Plans, and incentive sanction matrix
- Juvenile Case Manager, Kimberly Norman has resigned with her last day being July 25. We will be asking at July 15 Council Meeting for approval to post this position

General Discussion and Announcements

None

Adjournment

A motion to adjourn was made by: John DePrez

Time: Not called to order due to not meeting Quorum

Next Advisory Board Meeting

Date: October 14, 2025 **Time:** 4:00pm

Location: Court Services – Probation Conference Room

Other Comments:

None

ADVISORY BOARD MEETING MINUTES

Minutes Approval	
Date of Approval:	JULY 16, 2025
Advisory Board Chair or Designee:	John DePrez
Signature:	