

ADVISORY BOARD MEETING MINUTES

County: Shelby

Date: 04/15/25

Time: 4:00pm

Location: Court Services – Probation Conference Room

Members Present:

Alison Everhart, John DePrez, Sarah Dudley, Norm Gahimer, Chris Hoke, David Lawson, Scarlett Tinsley-Price, Bill Dwenger and Nicole Alvis

Members Absent:

Judge Kent Apsley, Andrew Eads, Louie Koch, Brad Landwerlen, Nick O'Connor, Judge Trent Meltzer, Judge David Riggins, Brad Rund and Xanadu White

Non-Members Present:

None

Call to Order

The Advisory Board was called to order by: John DePrez

Time: 4:02pm

Roll Call/ Determination of a Quorum

Quorum (6) present

Meeting Minutes Approval

Scarlett Tinsley-Price approved. David Lawson seconded.

Quarterly Reports

(This should include data submitted to IDOC for each entity)

Participants: 271 (includes pre-trial and transfers) January 1, 2025 – March 31, 2025

Participant Statistics

(This should include the number of participants actively on each level of supervision within each entity)

As of 04/22/25:

Home Detention: 61

Pre-trial Electronic Monitoring: 13

Adult Day Reporting: 1

BAC track: 11

Community Transition Program: 1

Community Service: 18

Juvenile: 5

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Financials

Balance of IDOC Grant Fund: \$311,302.59 (YTD 03/31/25)

(This should include the balance of the account as well as the status of the annual budget)

Balance of Project Income: \$91,924.79 (Balance to Date 03/31/25)

(This should include the balance of the account as well as the status of the annual budget)

Collected Project Income: \$81,148.78 (PI Collected YTD 03/31/25)

Balance of CTP Fund: \$15,481.00 (CTP Balance to Date 03/31/25)

Balance of Other Funding Sources: None

Financial Concerns: N/A

Performance Measures

(This should include a summary of progress with the 5 goals submitted to IDOC for each entity)

- Increase EBP intervention tools utilized by grant funded PO by at least 20% by the end of 2025.
- Increase referrals to internal programs of Moving On by 50%.
- Increase referrals to internal programs of Criminal and Addictive Thinking by 25%.

Audits

(This should include any audits completed on each entity and the results)

First quarter audits were completed on staff at the end of March 2025.

Staff Trainings Completed

- Track Group Refresher Training
- Holon Health
- SASSI Training
- Core Correctional Practices
- NCJTC – Comprehensive Approach to Offender Management

Votes/ Approvals

- Adult Day Reporting Fee Change: Chris Hoke approved. Norm Gahimer seconded.
- Probation Performance Measures 2025: Chris Hoke approved. Norm Gahimer seconded.
- DOC Grant Submission for Grant Cycle 2026: Chris Hoke approved. Norm Gahimer seconded.

Needs of the Entities

None

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Upcoming Events

Second quarter audits
CPC-CSA Action Planning

Old Business

Formally approved three electronic votes – Adult Day Reporting Fee Change; Probation Performance Measures 2025; and DOC Grant Submission for Grant Cycle 2026.

New Business

Director's Update:

- Supervision numbers for March (94) increased from January (83) but stayed the same as February (94) – Average for the first quarter is 90.33.
- Project Income expenses went down in March while income went up.
- Probation received grants for incentives and field supplies from our local Drug Free Coalition. These grants can be utilized for all Court Services staff.
- We are partnering with Holon Health who can provide treatment and reimburse the cost of drug screens submitted at Court Services.
- Still in our prime time for TRECS collections.
- DOC grants applications were submitted for 2026.

General Discussion and Announcements

None

Adjournment

A motion to adjourn was made by: John DePrez

Time: 4:08pm

Next Advisory Board Meeting

Date: July 15, 2025 **Time:** 4:00pm

Location: Court Services – Probation Conference Room

Other Comments:

None

Minutes Approval

Date of Approval:

4/22/25

Advisory Board Chair or Designee: John DePrez

Signature:

