

ORDINANCE NO. 2013 -34

AN ORDINANCE to authorize the Shelby County Tourism and Visitor's Bureau, Shelby County Auditor, Shelby County Recorder, Shelby County Commissioners and the Shelby County Highway Department to use a credit card for conducting county business.

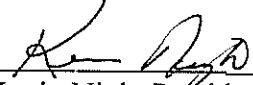
Be it ORDAINED by the Board of Commissioners of Shelby County, Indiana, as follows:

The Shelby County Tourism and Visitor's Bureau , Shelby County Auditor, Shelby County Recorder, Shelby County Commissioners and the Shelby County Highway Department are hereby authorized to establish a credit card account with Visa or MasterCard for the purposes of purchasing supplies, business trip expenses and business transactions in an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500.00) The issuance and use of the credit card must be approved by the Department Head or the elected official or their designee. If required, an annual fee for the credit card is hereby authorized.

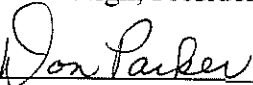
Payments for charges should not be made solely on the basis of a credit card statement or credit card slip. Rather, the payments on the credit card should be treated as all other claims incurred by the departments.

Any future requests for the establishment of a credit card account by any department with other creditors must be presented to the Shelby County Board of Commissioners.

ADOPTED this 22nd day of December, 2013, by a vote of 3 ayes and 0 naves of the members of the Board of Commissioners of Shelby County, Indiana.



Kevin Nigh, President



Donald Parker, Commissioner

David Mohr

David Mohr, Commissioner

ATTEST
Amy Glackman
Amy Glackman, Auditor