

THE SHELBY COUNTY COMMISSIONERS MET ON MONDAY MARCH 23, 2020, AT 8:00 A.M. PRESENT WERE COMMISSIONERS NIGH, ROSS, PARKER, COUNTY ATTORNEY AND COUNTY AUDITOR

**MINUTES:**

MOTION TO APPROVE MARCH 16, 2020 MINUTES WAS MADE BY PARKER SECONDED BY ROSS, APPROVED 3-0

MOTION TO APPROVE MARCH 17, 2020 MINUTES WAS MADE BY ROSS, SECONDED BY PARKER, APPROVED 3-0

**CLERK / REVISED POLLING LOCATIONS:**

THE CLERK NEEDED TO CHANGE THE POLLING LOCATION FOR ADDISON WEST & MARION TOWNSHIP, THE CURRENT LOCATION BEAR CHASE IS NOW CLOSED AND THEY WILL NEED TO MOVE THE VOTING LOCATION TO THE INTELLIPLEX, MOTION TO APPROVE WAS MADE BY PARKER, SECONDED BY ROSS, APPROVED 3-0

**HR/ RESOLUTIONS / COVID-19:**

DONNA PRESENTED THE COMMISSIONERS WITH TWO RESOLUTIONS TODAY ADDRESSING CONCERNS WITH COVID-19 PROCEDURES.

RESOLUTION 2020-05 EMPLOYEE AND OPERATIONS POLICY, MOTION TO APPROVE WAS MADE BY PARKER, SECONDED BY ROSS, APPROVED 3-0

RESOLUTION 2020-06 WAGE PAYMENTS DURING AN EMERGENCY CLOSURE, MOTION TO APPROVE WAS MADE BY ROSS, SECONDED BY PARKER, APPROVED 3-0

**SHERIFF:**

SHERIFF KOCH PRESENTED THE COMMISSIONERS WITH A CONTRACT FOR MOWING AT THE RANGE. THIS IS WITH PATRICK KUHN MOWING AND HAS GONE UP \$5.00 A MOWING FROM LAST YEAR. MOTION TO APPROVE WAS MADE BY ROSS, SECONDED BY PARKER, APPROVED 3-0

**HIGHWAY:**

KEM ADVISED THEY HAD A LOT OF RAIN ON THURSDAY NIGHT AND THINGS WERE WASHED OUT, LOG JAMS, FLOODED ROADS. THEY ARE WORKING ON THOSE THINGS.

**CLAIMS:**

REFUND – MOTION TO APPROVE A REFUND IN THE AMOUNT OF \$177.51 WAS MADE BY ROSS, SECONDED BY PARKER, APPROVED 3-0

REFUND – MOTION TO APPROVE REFUND IN THE AMOUNT OF \$151,015.88. WAS MADE BY ROSS, SECONDED BY PARKER, APPROVED 3-0

**TRANSFER/ADDITIONALS:**

REQUEST FOR AN ADDITIONAL APPROPRIATION IN FUND 1112-33070-0000 (MAINSTREET FAÇADE PROJECT) IN THE AMOUNT OF \$50,000.00, MOTION TO APPROVE WAS MADE BY ROSS, SECONDED BY PARKER, APPROVED 3-0

**MISCELLANEOUS:**

**REVISED HOLIDAY SCHEDULE:**

WITH THE CHANGE IN THE ELECTION DAY, THE COUNTY HOLIDAY SCHEDULE FOR 2020. THE CHANGE WOULD REMOVE MAY 5, 2020 AS A HOLIDAY FOR THE PRIMARY ELECTION AND ADD JUNE 2, 2020 TO THE SCHEDULE. MOTION TO APPROVE THE CHANGE WAS MADE BY ROSS, SECONDED BY PARKER, APPROVED 3-0

**COVID-19 BUILDING REGULATIONS:**

COMMISSIONERS HAVE ALREADY TAKEN ACTION TO SLOW THE TRAFFIC INTO THE COUNTY BUILDINGS, BUT KNOW THEY FEEL THEY NEED TO TAKE IT ANOTHER STEP. EFFECTIVE MARCH 23, 2020 @ 5:00 P.M. THE COUNTY BUILDINGS WILL BE CLOSED TO THE PUBLIC, MOTION TO APPROVE WAS MADE BY ROSS, SECONDED BY PARKER, APPROVED 3-0

**HEALTH DEPARTMENT/COVID-19 UPDATE:**

ROBERT LEWIS PRESENTED THE COMMISSIONERS WITH AN UPDATE ON SHELBY COUNTY AND COVID-19. HE WANTED TO THANK BASS FARMS FOR ALL OF THEIR HARD WORK AND TRYING TO KEEP UP WITH THEIR HAND SANITIZER. CURRENTLY WE WERE LUCKY BECAUSE GEORGE SECURED A GRANT WHEN THE H1N1 WAS AROUND AND HE STOCKED UP WITH MASK, FACE SHIELDS, GOWNS, ETC. SO, WE HAVE BEEN HANDING THOSE OUT AS NEEDED. ROBERT ALSO ADVISED THEY CAN'T CLOSE DOWN BECAUSE WE ARE STILL GIVING FLU SHOTS, VACCINES, THEY ARE ALSO WORKING CLOSELY WITH NURSING HOMES. NO ACTION WAS NEEDED, THIS WAS INFORMATION ONLY.

**COMMISSIONERS DESIGNATED FOR CLAIMS/PAYROLL:**

AT THIS TIME THE COMMISSIONERS WOULD LIKE TO DESIGNATE ONE COMMISSIONER TO APPROVE CLAIMS AND PAYROLL JUST INCASE THEY WERE UNABLE TO HOLD A MEETING. MOTION TO DESIGNATE COMMISSIONER NIGH WAS MADE BY NIGH, SECONDED BY PARKER, APPROVED 2-0-1 (NIGH)

**PROBATION BUILDING CONTRACT AWARD:**

NIGH ADVISED THE ENGINEER WAS ABLE TO LOOK AT ALL BIDS THAT WERE TURNED IN FOR THE NEW CONSTRUCTION OF THE PROBATION BUILDING. AFTER REVIEW THE ENGINEERS RECOMMEND GOING WITH THE LOW BID IN THE AMOUNT OF \$3,039,000.00 BY GILLIATTE GENERAL CONTRACTORS, INC., MOTION TO APPROVE LOW BID IN THE AMOUNT OF \$3,039,000.00 BY GILLIATTE WAS MADE BY PARKER, SECONDED BY ROSS, APPROVED 3-0.

**PLAN COMMISSION:**

DESIREE ADVISED THEY ARE TAKING PERMIT APPLICATIONS OVER THE PHONE AND VIA EMAIL, SO THIS IS REALLY HELPED. THEY ARE ALSO STILL DOING INSPECTIONS THE BEST THEY CAN BECAUSE THE COUNTY INSPECTORS IS HOME QUARANTINED. THIS WAS INFORMATION ONLY; NO ACTION WAS TAKEN.

COMMISSIONER PARKER WANTED TO THANK ALL OF THE DEPARTMENTS FOR TAKING ALL THE PRECAUTIONS THAT THEY HAVE TO HELP WITH THE SPREAD OF COVID-19. EVERYONE HAS DONE A GREAT JOB.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD. A MOTION TO ADJOURN WAS MADE BY ROSS SECONDED BY PARKER, APPROVED 3-0

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**ATTEST:**

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**AMY L. GLACKMAN**

**SHELBY COUNTY AUDITOR**