

## Shelby County Plan Commission

### Projects that Require a Building Permit

Please use the following charts to determine if you need a permit.

If you cannot find your project on this list or if you are in doubt, please contact our office at 317-392-6480

Primary Structures	YES	NO		YES	NO
New Structure	✓		Adding/Replacing Window or Door Awnings –temporary like frame attached the house		✓
Additions <sup>1</sup>	✓				
Accessory Structures	YES	NO		YES	NO
Structures Under 200 Sq. Ft		✓	Additions <sup>2</sup>	✓	
Structures Over 200 Sq. Ft.	✓		Non-enclosed Car Ports		✓
In Ground Pools	✓		Enclosed Car Ports <sup>3</sup>	✓	
Above Ground Pools Over 42" in depth <sup>4</sup>	✓		Above Ground Pools Under 42" in depth <sup>4</sup>		✓
Concrete Patio/Slabs		✓	Fences <sup>5</sup>		✓
Decks – <i>There are three criteria for decks, if the answer is yes for any of the three, a permit is required...</i>			...Over 200 Sq. Ft	✓	
			...Attached to the house	✓	
			...Deck floor is over 18" from the ground	✓	
Remodeling	YES	NO		YES	NO
Removing Non-Structural Walls		✓	Building interior walls	✓	
Removing Structural Walls <sup>6</sup>	✓		Installing False Ceiling	✓	
Painting and Wallpapering		✓	Replacing Floor Covering		✓
Replacing/Repairing False Ceiling		✓	Exterior Painting		✓
Replacing/Repairing Floor and Ceiling Joist	✓		Siding <sup>7</sup>		✓
Replacing/Repairing Roof Rafters	✓		Re-Roofing <sup>8</sup>		✓
Replacing/Repairing Roof Decking		✓			
Remodeling Attics –Basement–Garages into livable areas	✓				
Replacing Drywall/Plaster under 50% of the house <sup>9</sup>		✓			
Replacing Drywall/Plaster over 50% of the house <sup>9</sup>	✓				
Adding New Door and Window openings	✓				
Replacing Doors and Windows with larger openings	✓				
Replacing Doors and Windows with same openings <sup>10</sup>		✓			
Enclosing an Door or Window opening	✓				

General Notes
<sup>1</sup> Additions Include Porches, attached Car Ports, and lean-tos.
<sup>2</sup> Additions to existing accessory structures where total square footage is less than 200 sq. ft. are exempt from permits. <sup>3</sup> Enclosed Car Ports consist of 3 or more walls
<sup>4</sup> Above Ground Pools are measured from bottom of pool to the skimmer
<sup>5</sup> Fence standards still apply to all fences. Please see pamphlet "Installing a Residential Fence" for standards.
<sup>6</sup> Structural Walls are outside walls and load bearing interior walls.
<sup>7</sup> Siding is the addition of any new materials on top of existing materials on the exterior walls of any structure. <b>The removal of existing Asbestos siding is required before any new material may be added.</b>
<sup>8</sup> Re-roofing consists of tearing off the old shingles and laying new shingles. In some case, it can include adding a new layer of certain types of shingles on top of existing shingles. There cannot be more than two layers of any roofing material.
<sup>9</sup> Exposed Electrical work must meet current electrical codes.
<sup>10</sup> Replacement doors and windows must be replaced with the functionality type. If not, approval is needed but no permit.

\*any project that requires a building permit that includes or increases impervious surface also requires an Improvement Location Permit (ILP)  
 \*agricultural structures on property within agricultural zoning districts are exempt from building permits, however do require an ILP  
 \*electrical and plumbing permits are required when applicable