

ADVISORY BOARD MEETING MINUTES

County: Shelby

Date: 10/14/25 **Time:** 4:00pm

Location: Court Services – Probation Conference Room

Members Present:

Alison Everhart, Sarah Dudley, Scarlett Tinsley-Price, and Nicole Alvis

Members Absent:

John DePrez, Norm Gahimer, Chris Hoke, David Lawson, Bill Dwenger, Judge Kent Aspley, Andrew Eads, Louie Koch, Brad Landwerlen, Nick O'Connor, Judge Trent Meltzer, Judge David Riggins, Brad Rund, and Xanadu White.

Non-Members Present:

None

Call to Order

The Advisory Board was called to order by: Meeting was not called to order as quorum was not met.

Time: N/A

Roll Call/ Determination of a Quorum

Only 4 present; quorum was not met.

Meeting Minutes Approval

Last meeting's minutes were not approved by the Board.

Quarterly Reports

(This should include data submitted to IDOC for each entity)

Participants: 238 (includes pre-trial and transfers) July 1, 2025 – September 30, 2025

Participant Statistics

(This should include the number of participants actively on each level of supervision within each entity)

As of 10/20/25

- Home Detention – 56
- Pre-trial Electronic Monitoring – 17
- Adult Day Reporting – 3
- BACTrack – 13
- Community Transition Program – 0
- Community Service – 11

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- Juvenile - 7

Financials

Balance of IDOC Grant Fund: \$109,550.89 (YTD 09/30/25)

(This should include the balance of the account as well as the status of the annual budget)

Balance of Project Income: \$113,911.12 (YTD 09/30/25)

(This should include the balance of the account as well as the status of the annual budget)

Collected Project Income: \$218,433.17 (PI Collected YTD 09/30/25)

Balance of CTP Fund: \$17,956.00 (CTP Balance to Date 09/30/25)

Balance of Other Funding Sources: None

Financial Concerns: N/A

Performance Measures

(This should include a summary of progress with the 5 goals submitted to IDOC for each entity)

- Increase EBP intervention tools utilized by grant funded PO by at least 20% by the end of 2025.
- Increase referrals to internal program of Moving On by 50%.
- Increase referrals to internal program of Criminal and Addictive Thinking by 25%.

Audits

(This should include any audits completed on each entity and the results)

Third quarter audits are in process; half have been completed.

Staff Trainings Completed

- Measure of Change
- Structured Skill Building
- Adopting a Culture of Effective Feedback
- Effecting Coaching in Core Correctional Practices – Building Trust & Modeling Behavior
- Motivational Interviewing
- Abuse Intervention Programming

Votes/ Approvals

- 2025 Performance Measures – electronic vote

Needs of the Entities

None

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Upcoming Events

Third and fourth quarter audits
Monthly peer meetings
Ivy Tech training
December holiday celebration

Old Business

None

New Business

Director's Update:

- Supervision numbers decreased from July (81) to August (75), but increased in September (82). Average for the third quarter is 79.33.
- Approval was granted by the Commissioners to close Court Services from 12pm-4pm on Oct. 29th & Dec. 10th for an all staff training by Ivy Tech.

General Discussion and Announcements

None

Adjournment

A motion to adjourn was made by: None as the meeting was not held due to not meeting quorum.

Time:

Next Advisory Board Meeting

Date: February 10, 2026 **Time:** 4:00pm

Location: Court Services – Probation Conference Room

Other Comments:

Minutes Approval

Date of Approval:

Advisory Board Chair or Designee: John C. Prez, IV

Signature: