

## ADVISORY BOARD MEETING MINUTES

**County:** Shelby

**Date:** 10/14/25 **Time:** 4:00pm

**Location:** Court Services – Probation Conference Room

### Members Present:

Alison Everhart, Sarah Dudley, Scarlett Tinsley-Price, and Nicole Alvis

### Members Absent:

John DePrez, Norm Gahimer, Chris Hoke, David Lawson, Bill Dwenger, Judge Kent Aspley, Andrew Eads, Louie Koch, Brad Landwerlen, Nick O'Connor, Judge Trent Meltzer, Judge David Riggins, Brad Rund, and Xanadu White.

### Non-Members Present:

None

### Call to Order

***The Advisory Board was called to order by:***

Meeting was not called to order as quorum was not met.

***Time:***

N/A

### Roll Call/ Determination of a Quorum

Only 4 present; quorum was not met.

### Meeting Minutes Approval

Last meeting's minutes were not approved by the Board.

### Quarterly Reports

*(This should include data submitted to IDOC for each entity)*

Participants: 238 (includes pre-trial and transfers) July 1, 2025 – September 30, 2025

### Participant Statistics

*(This should include the number of participants actively on each level of supervision within each entity)*

As of 10/20/25

- Home Detention – 56
- Pre-trial Electronic Monitoring – 17
- Adult Day Reporting – 3
- BACTrack – 13
- Community Transition Program – 0
- Community Service – 11

## ADVISORY BOARD MEETING MINUTES

- Juvenile - 7

### Financials

**Balance of IDOC Grant Fund:** \$109,550.89 (YTD 09/30/25)

*(This should include the balance of the account as well as the status of the annual budget)*

**Balance of Project Income:** \$113,911.12 (YTD 09/30/25)

*(This should include the balance of the account as well as the status of the annual budget)*

**Collected Project Income:** \$218,433.17 (PI Collected YTD 09/30/25)

**Balance of CTP Fund:** \$17,956.00 (CTP Balance to Date 09/30/25)

**Balance of Other Funding Sources:** None

**Financial Concerns:** N/A

### Performance Measures

*(This should include a summary of progress with the 5 goals submitted to IDOC for each entity)*

- Increase EBP intervention tools utilized by grant funded PO by at least 20% by the end of 2025.
- Increase referrals to internal program of Moving On by 50%.
- Increase referrals to internal program of Criminal and Addictive Thinking by 25%.

### Audits

*(This should include any audits completed on each entity and the results)*

Third quarter audits are in process; half have been completed.

### Staff Trainings Completed

- Measure of Change
- Structured Skill Building
- Adopting a Culture of Effective Feedback
- Effecting Coaching in Core Correctional Practices – Building Trust & Modeling Behavior
- Motivational Interviewing
- Abuse Intervention Programming

### Votes/ Approvals

- 2025 Performance Measures – electronic vote

### Needs of the Entities

None

## ADVISORY BOARD MEETING MINUTES

### Upcoming Events

Third and fourth quarter audits  
 Monthly peer meetings  
 Ivy Tech training  
 December holiday celebration

### Old Business

None

### New Business

Director's Update:

- Supervision numbers decreased from July (81) to August (75), but increased in September (82). Average for the third quarter is 79.33.
- Approval as granted by the Commissioners to close Court Services from 12pm-4pm on Oct. 29<sup>th</sup> & Dec. 10<sup>th</sup> for an all staff training by Ivy Tech.

### General Discussion and Announcements

None

### Adjournment

<b><i>A motion to adjourn was made by:</i></b>	None as the meeting was not held due to not meeting quorum.
<b><i>Time:</i></b>	

### Next Advisory Board Meeting

<b><i>Date:</i></b>	February 10, 2026	<b><i>Time:</i></b>	4:00pm
<b><i>Location:</i></b>	Court Services – Probation Conference Room		

### Other Comments:

### Minutes Approval

<b><i>Date of Approval:</i></b>	
<b><i>Advisory Board Chair or Designee:</i></b>	John C. Prez, IV
<b><i>Signature:</i></b>	