

## Randolph County Commissioners

November 1, 2021

The Randolph County Commissioners met at their regular meeting at 9:00AM in the Commissioners and Council Room in the Courthouse with the following members present: Board President Michael Wickersham, Tom Chalfant and Gary Girton. Also present was Randolph County Auditor Laura J Martin, Sheriff Art Moystner.

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Michael Wickersham, President presided over the meeting.

Pledge of Allegiance

### **George Caster – PSC Associates Renewal**

George said this is a renewal only in the aspect that they are the one that won the bid, this was an open bid process. They are the only company that met the qualification or even supplied a bid.

Mike asked are you recommending that we enter this contract?

George said I am, they've worked with us for as long as I have been here plus. They have done this county very well.

Mike said the fee for this service is \$465,800.00?

George said yes, that's for a four-year period. It is a 3.6% increase; most companies are doing 5% annual. The initial contract budget amount for next year was set prior to these because we didn't know who would get the bid or whatever. This company is also part of the reason I stuck with them was the fact that they allow us to carry over until next year when we can rebudget to compensate the difference and then go back down to the bid the following year.

Gary made a motion to approve the renewal of the contract with PSC Associates. Tom seconded. All aye votes. Motion carried.

### **Mindy Peed – Reprecincting**

Mike asked has anything changed from what you gave us.

Mindy said no. We have one order establishing precincts and an order recertifying the districts.

Mike said these are done to align with the congressional districts. We had an opportunity to review the changes and differences and in looking at it, where I live we moved to White River 1 instead of White River 2, I'm not sure what affect that has on me but I guess Jim Banks is my representative now as opposed to Greg Pence. Does anybody have any questions of Mindy or Stephanie? We have an order establishing precincts based upon the plan submitted to us and to the state by the Clerk's office and we've had opportunity to review those, if there's no other questions or comments I'd entertain a motion to pass the order establishing precincts.

STATE OF INDIANA        )                    BEFORE THE RANDOLPH COUNTY BOARD  
                                  )                    OF COUNTY COMMISSIONERS  
COUNTY OF RANDOLPH)

**ORDER ESTABLISHING PRECINCTS**

Whereas, Indiana Code 3-11-1.5 requires that the boundaries of precincts be established and revised in compliance with that law; and

Whereas, pursuant to IC 3-11-1.5, Randolph County, by and through its Board of County Commissioners, has determined that it is necessary and proper to establish and revise the boundaries of certain precincts for the County;

NOW, THEREFORE, BE IT ORDERED BY THE COMMISSIONERS OF RANDOLPH COUNTY;

SECTION 1. Randolph County, by and through the Board of County Commissioners, establishes and revises the boundaries of certain precincts within the County. A precinct description and map of the boundary of each precinct submitted to the Indiana Election Division is attached hereto and incorporated herein by reference.

SECTION 2. This ORDER becomes effective upon the approval of these precincts by the Indiana Election Division, provided that no objection is filed by a voter of the county with the Indiana Election Division by noon 10 days after the publication of notice of the proposed precinct establishment order, or, if a timely objection is filed by a voter of the county, then upon the approval of the Indiana Election Commission after a hearing, pursuant to IC 3-11-1.5.

Gary made a motion to approve the order establishing precincts. Tom seconded. All aye votes. Motion carried.

Mike said next is an Ordinance Recertifying Districts for County Commissioner and County Council in Randolph County. As your email said and I trust it remains the same, it didn't change the Commissioner's districts but it did change a Council district?

Stephanie said no, neither changed. The precinct boundary changed but the district did not.

Mike said this is an Ordinance and will need to be passed with three readings although we can suspend the rules if we choose to do so and do it all today. I would entertain a motion to pass Ordinance 2021-22.

STATE OF INDIANA            )  
  )  
COUNTY OF RANDOLPH    )

BEFORE THE RANDOLPH COUNTY BOARD  
OF COUNTY COMMISSIONERS

**ORDINANCE 2021-22**

**AN ORDINANCE RECERTIFYING DISTRICTS FOR  
COUNTY COMMISSIONER AND COUNTY COUNCIL  
IN RANDOLPH COUNTY**

WHEREAS, pursuant to IC 36-2-2-4, the Randolph County Commissioners are required to establish County Commissioner Districts.

WHEREAS, pursuant to IC 36-2-3-4, the Randolph County Commissioners are required to establish County Council Districts.

WHEREAS, the purpose of this Ordinance is to recertify election districts in Randolph County for County Commissioner and County Council.

NOW, THEREFORE, BE IT ORDAINED as follows:

**Section 1:** Randolph County is divided into 3 County Commissioner election districts, which map of those districts is attached hereto, and designated as follows:

East District: This district shall consist of all of Jackson Township; Wayne Township; Washington Township; and Greensfork Township.

Middle District: This district shall consist of all of Ward Township and White River Township.

West District: This district shall consist of all of Green Township; Monroe Township; Stoney Creek Township; Union Township; and Franklin Township.

**Section 2:** Randolph County is divided into 4 County Council election districts, which map of those districts is attached hereto, and designated numerically as follows:

District 1: This district shall consist of all of Ward Township; Wayne Township; and Jackson Township.

District 2: This district shall consist of all of Green Township; Franklin Township; Monroe Township; and Stoney Creek Township.

District 3: This district shall consist of all of Union Township; Washington Township; Greensfork Township; and the following precinct in White River Township, Precinct 2.

District 4: This district shall consist of the following precincts in Whiteriver Township, Precinct 1; and Winchester Precincts 1, 2, 3, and 4

**Section 3:** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**Section 4:** If any section, provision, or any part of this Ordinance is adjudged invalid by a court of competent jurisdiction, such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or part thereof not adjudged invalid.

Gary made a motion to approve the first reading of Ordinance 2021-22 by title only. Tom seconded. All aye votes. Motion carried.

Mike said we will have the second reading at our next meeting.

**Mike Haffner – Approval to hire an additional CDL driver, Resolution 2021-12**

Mike Haffner said at the last meeting we discussed hiring one of the people that we lost. Basically, this would be a CDL position starting out, not a trainee position.

Mike asked your wanting us to approve putting that position back into the Highway Department?

Mike Haffner said yes adding basically one more manpower.

Mike asked do you have the funds to do that?

Mike Haffner said we have the funds for this year and next year, since it's already been adopted I'll have to transfer funds in.

Mike asked do you have someone you're going to hire?

Mike Haffner said I've got an application, yes, I'd really like to hire him.

Tom made a motion to add this position back into the Highway Department. Gary seconded. All aye votes. Motion carried.

Mike said this is Resolution 2021-12 A Resolution to Declare Certain Personal Property of Randolph County, Indiana As Unneeded and to be Considered Surplus Property for Disposal.

RESOLUTION 2021-12

A RESOLUTION TO DECLARE CERTAIN PERSONAL PROPERTY OF  
RANDOLPH COUNTY, INDIANA,  
AS UNNEEDED, AND  
TO BE CONSIDERED SURPLUS PROPERTY FOR DISPOSAL

WHEREAS, the Randolph County Board of Commissioners ("Board")

is empowered to declare unneeded property to be surplus property; and

WHEREAS, the Board may authorize the disposal of surplus property pursuant to IC 5-22-22 *et seq.*;

NOW THEREFORE, be it resolved by the Board that:

1. Pursuant to IC 5-22-22-8, the items listed on Exhibit "A", attached hereto, shall be considered to be surplus and worthless property ("Property") for purposes of disposal.
2. The value of the property is less than the estimated costs of the sale and transportation of the property.
3. The Property may be sold at public or private sale, and the Board shall allow the Highway Superintendent to sell or otherwise dispose of the Property.
4. Proceeds from the sale of the items set forth in Exhibit "A", shall be placed in the fund from which the item was purchased. If no fund can be identified for a particular item, the proceeds shall be placed in the General Fund.
5. If the Property fails to sell at public or private sale it may be demolished or scrapped, or, if hazardous, be disposed of for recycling.
6. The Property may be removed from the Randolph County Indiana fixed asset inventory.

1998 Navistar 2554 4x2  
VIN # 1HTGBAAROWH495308

#### EXHIBIT "A"

Mike said this is the one we have talked about for a couple of meetings. Can you describe this to me again?

Mike Haffner said it's a V8, single axel, International that no longer has any use. Our two new trucks that we ordered are complete, up at WA ready for pickup. We bought two, we are just trying to get rid of two.

Mike asked what do you intend to do with this one?

Mike Haffner said we will probably put it on the internet sale. That's been working out the best for us.

Gary made a motion to approve Resolution 2021-12 as presented. Tom seconded. All aye votes. Motion carried.

Mike Haffner said I have one Frontier Utility agreement. It's for over at Farmland.

Mike asked are you recommending we approve this?

Mike Haffner said I am recommending this.

Tom made a motion to approve. Gary second. All aye votes. Motion carried.

Mike Haffner said I also wanted to inform you that annual bids are running now and I will need to get on the agenda to open the annual bids the first meeting in December. Theoretically we can award them the same day. We are not doing truck bids this time around, it will just be aggregate, emulsion, fuel, same as what we been doing.

Mike asked can we add anything to those bids? Can we add any new bids?

Mike Haffner said we can, what are you thinking?

Mike said it has to do with our next item of business with the Highway Department.

Mike Haffner said we can run that another time.

**Interlocal Agreement w/Henry County- Joe Copeland, Highway Engineer**

Mike said this is the interlocal agreement with Henry County that we have been talking about for several weeks and months. Henry County as I understand it has agreed to and signed off on the last interlocal agreement and we're here this morning to discuss and determine whether or not we agree to the terms of this interlocal agreement. With that Randolph County would then be hiring the first, that I know of, Highway Engineer on a part time basis. That engineer is here, Mr. Joe Copeland. If I could ask Joe to come up and have a seat with Mike Haffner then we can talk about the interlocal agreement. You've reviewed this haven't you Meeks?

Meeks said yes.

Mike said the financial portion of it, our share and how it is going to break down, I think has been resolved. I will ask, I see Paula is here. You don't have any other issues with it do you Paula?

Paula said I have not seen the last update.

Laura said we fixed what you said.

Mike said I would ask Gary or Tom if they have any questions of Meeks or Joe regarding the interlocal agreement.

Gary said I don't, I read over it a number of times as we've gone from one meeting to another to change, modify and correct.

Meeks said then next step would be to pass this and we will sign it and then we will send it back to Henry County. I know they have signed an agreement but we've made changes since then on Exhibit A.

Mike asked can we begin today with an engineer?

Meeks said I don't see why not, I emailed them and asked if we could begin today and I have not gotten any objections.

Mike said the change that was made was to change that cobra insurance to cobra medical?

Meeks said yes, the numbers didn't change.

Tom made a motion to approve the interlocal agreement between Randolph County, Indiana and Henry County, Indiana for the joint employment of County Highway Engineer. Gary seconded. All aye votes. Motion carried.

Mike said a couple of things, I don't know what that situation is, it's been a while since I been to the Highway office, is there an office out there for Joe?

Mike Haffner said no, but we are not using our conference room, so we've looked at that and he thinks that will work out just fine. We do have questions. On the truck, we have that ½ tone 4-door 2021 that we had bought for my number 2 but we didn't have a number 2. I been holding it back with the anticipation of this move, but it's stickered Randolph County Highway Department. My question to the Commissioner's how would you want this truck stickered, or do you want it stickered at all?

Mike said it's our truck. I would recommend we leave it stickered, if that becomes an issue get a magnetic sign to cover the sticker when you're in-Henry County. I can't imagine it really being an issue for Henry County.

Mike Haffner said Joe is going to need, first of all some filing cabinets, desk, we don't have a phone and my office equipment budget, I've got it slated because we've had a lot of fuel systems repaired and I've got all that money to do that system. He needs some IT work, we don't have IT at the Highway, how do you want the startup procedure to go? I can probably find some money, I will just have to go Council and transfer some money around or is this being paid out of another fund? I need some guidance and direction.

Mike said I would be in a position to say, I would like to help you, if you need money to do that and obviously he needs internet connection and a computer, telephone, I'm not sure how much you're going to use a landline versus a cellphone in that office, you guys are going to have to determine that. It's difficult to say we will help you unless we know what we're going to help you with. What I would suggest is develop what we need and maybe get some sort of estimate. Once you know what we need, then we can determine how much money we need. If you can't

find it and you can't cover it, I would say the Commissioners could probably help you find it and cover it.

Mike Haffner said I was going to get with Jake and see potentially what he's got for that.

Mike said Joe could probably tell you what he is going to need in the way of filing cabinets and computer.

Mike Haffner said a lot of it is IT.

Mike said we are talking laptops.

Joe said I've got a laptop.

Mike Haffner asked is that something that even though we don't have an IT agreement with the folks can I, I've got a professional service line if we need something temporary. Can I hire Adam to help us out on a per hour basis?

Mike said I don't know if Adam is the right person, but his firm, you could use that firm.

Mike Haffner said we know we are going to need some help in that area. I know I can't enter into a contract but if I could at least hire them by the hour, we could get started.

Mike said I don't know why you wouldn't want to do that.

Mike Haffner said the only other thing I've got, we had a quarterly meeting last Friday with INDOT and ERC, Jessica is still listed as primary although Lonnie has it, they just got a letter for Commissioner's to sign basically taking Jessica off and putting Lonnie as our official ERC.

Tom asked do you want that going forward?

Mike Haffner said short term, I think long term, we probably should be looking at getting somebody else to do it. Like the office manager eventually taking that duty over. Joe did inform us that he can't be ERC in two different counties. We are going to have to provide an ERC, which we have always done.

Mike said do we need to make a motion to put Lonnie Garza in as our primary ERC, to change data in our INDOT system?

Tom made a motion to allow Lonnie Garza to be our primary ERC. Gary seconded. All aye votes. Motion carried.

Joe said if it is possible I'd like to piggy back on the annual bids, I have two items I'd like to add to the annual bid. One is a contractor for annual bids, particularly for bridges and the second would be pre-engineered bridges. Also, I'd like to go out for proposals for some geotechnical work for bridges. I had a list of six Community Crossings I think we are going to put in. I need



to know what the soils are on these for the foundations were going to put in. It could be furling's, it could be pilings, different types of piling. Usually steel shelves.

Mike asked do you have the language for those bids?

Joe said their proposals I want to get a proposal from a geotechnical engineering firm. He told me the more the better because if we have more on the list, we can get a cheaper price per bridge.

Mike asked is that something you could work with Mike Haffner to develop the bids for the contractor and the bids for the engineering.

Joe said the bids for the contractor is no problem, I've got those and the Geotech proposal, I need to call the soils engineer and have it checked, tell him where they're at.

Mike said we typically take a look at those the first of December. Is that what your wanting to do is align them with Mikes?

Joe said if possible.

Mike Haffner said that will not be possible. In order to do annual bids, you got to advertise twice within so many days, that deadline was last Thursday. That's not saying we can't do it the second meeting in December if we get it soon enough, we can do his stuff the second meeting.

Mike said if we could do that then we would have it out of the way this year.

#### **Adam Wilson – Cyber Insurance & Multifactor authentication**

Mike said we hope your firm can help the Highway Department hook up for the new engineer in the conference room.

Adam said I know there was some discussion between Brandan and the Highway Department. There was a contract there. I don't know what they will be willing to do without some sort of contract.

Mike said you don't work on project based?

Adam said they usually deal with regular contracts. If you want to sign a contract that has an hourly rate, then that would be part of a contract.

Mike said that would be kind of like a retainer then.

Adam said exactly, I think that is probably how that would work. The contract was reasonable that they gave, it wasn't a bad price for what.

Laura said I didn't see that.

Mike said we never seen it either. Mike's not shared that with us.

Adam asked Laura were you able to forward that email to them?

Laura said no, I can't get into my email.

Adam said we have to carry cyber security insurance for compliancy reasons and to be able to get cyber security insurance, there is a certain minimum amount of security that we have to enforce to be able to keep that insurance. I am probably going to bore you but I am going to read some of those things so that you know what they are. If you have questions, I'll answer them. We have to keep data backups at least weekly, daily is ideal. Backups kept separate from the network cloud or off line so they are assessible in the event of an interruption. We are covered for both of those things. Backups that are tested. We currently do not have a test schedule for backups but is something that Five Star can help develop.

Mike asked so you just go in and make sure the backup is there?

Adam said you do a regular apply backup. So, I would go in and actually reapply the system, even though it didn't need to be reapplied to make sure that I'm able to roll it back out. IT system patching. There's a program automate that we could apply to that to make sure that we are patched security wise and it's verified. Multifactor authentication is two of three things, its either something you are, something you know or something you have. If you have two of those things that's at least multifactor. So, right now we have something you know which is your password. We have to add either something you have or something you are. Something you have would be a passcode, you could have emailed to your phone or call on your desk phone. They need that to even give us insurance.

Mike said I thought we talked about doing that anyway.

Adam said email is going to get that through Office 365. What's not going to get that is our cloud access or remote access that we use for VPN, that allows offices to connect from Parker City and all the different cities that are around, our Spillman software, anytime we work from home we use VPN, we don't have multifactor on that right now. We would have to purchase some software, Five Star said there is program called duo that they use, it cost about \$10.00 per user. We could probably implement that, all that takes time. You need multifactor for remote access, cloud access and admin access. Duo would cover all of those things. We need to have an incident response plan, which we do not have right now. They have a template at Five Star for that and we could probably start working on that and get that rolled out. Combination of there are no end of life systems in place. This is something that we've been working on since I started. We still haven't got our switching systems in yet. We are just waiting on them, everything is slow getting in right now. We ordered them months ago and were still waiting on them. I've got about half the Window's 7 machines moved out of our environment and were in the process of moving more out. The big things he mentioned which are good points are older HVAC system, door access systems, anything that runs inside of our environment that is a program that comes with hardware and is running off of older operating systems that is out of life systems. If it's running on Windows 7 and it's a door access system or there's old switching equipment that's in the jail or in other building that we haven't looked at yet. Then all those

things would be qualified as being on the network and being old. So, we would have to do like a survey with the jail.

Mike said this is an all or nothing, if you miss one of these you can't get cyber insurance?

Adam said that is correct. On top of that almost every cyber agreement that I've had put in place before requires you to have a minimum set of industry standard security policies. Certain complexity of your password, a time limit set for how long your computer is idle before it locks you out and you have to log back in. Several other things that are similar to that. A policy to what accesses each user has and what share files are available to them to be applied by a on position basis. So, it's standard across the board. These are all things that we do not have and that we need if we were going to try and get this insurance.

Mike said if our backup is working as it should, we back up how often?

Adam said nightly. I do an incremental backup every night.

Mike said if we backup our system tonight and we get a phishing ransom ware attach tomorrow, then we are subject to that ransom. What does it do beyond take control of our system?

Adam it depends if a guy decides to use it to control our system, once he has access to our system he can do whatever he wants. He can push our processors to the point that they explode and we lose all of our equipment, he could get access to our cloud and erase everything that's in our cloud too. There is an endless number of things that are possible if someone has administrator access to our systems.

Mike said it almost sounds as if we do all the things that cyber insurance is recommending we do the likelihood of that happening is very small.

Adam said it is much less. The whole goal to security is the same as physical security, its to not be the lowest hanging fruit, don't be the most vulnerable person. That's the whole objective. If somebody wants to really badly wants to get in and they have enough time and money and experience, they're going to get in. If you make it easy on people.

Mike said I understand, but if we implement all these things, we are no longer the low hanging fruit.

Adam said that is correct.

Mike said and it makes me wonder why we need cyber insurance if we put all these safe guards in place. We're self-insuring.

Adam said if you want to have a professional work for you, I think that one of the requirements is to have cyber insurance, to have Five Star. If I were working privately, I would require whoever I worked for to have cyber insurance. It covers your employee.

Mike asked what do you recommend we do?

Adam said the immediate thing you can do is right now in the position that I'm in, I have very little authority to make security changes. The changes as far as minimum-security requirements for our network, if I go in and make that change to the Auditor's Department for Laura, she can turn around and say no, we don't want those security measures in place. So, I need us to have that discussion and figure out how we enact a minimum level of security and not have an elected official turn around and tell me no, I don't want that security because it does make it more difficult. You're not going to be logged into your pc all day long, when you walk away, it's going to log you off and you're going to have to log back in. They're going to have to do more things when they log in.

Mike said the log in process becomes more complicated.

Adam said exactly. You're going to lose the how convenient it is to gain security. Every time that's how it works.

Mike said if your authentication comes to your phone, you're going to have to make sure you have your phone with you.

Adam said either that or have the call sent to your desk phone or whatever. I'm not sure how that duo is going to work. It might be something completely different. I know that's how 365 works. For the other things, that's going to take time. Those are big items, when I look at that from an IT person perspective, that need to be addressed, any one of those items would take a month or more to do. We've had a lapse in our security posture for such a long period of time that it's going to take some time to get where we need to be.

Mike said it is going to take time and money.

Adam said more than likely yes. Right now, the good thing is, the big expensive items in my mind, you guys have already agreed. We are way ahead of the game, coming in and getting started right away was a really good thing because now the switch environment, we've already started to get to that point.

Mike said but, if we can't buy cyber insurance if we don't have switches and we can't get switches because they're in the middle of the pacific someplace. I guess we don't have our insurance guy here to tell us what we do.

Adam said exactly, he said he can't even get a quote.

Mike said we are without insurance but our contract with your company says we have to have insurance. How does that all work.

Adam said I have no idea.

Laura said Jentry has asked for a two-week extension on our cyber insurance to get us through until he can come next time.

Mike said but if we can't get cyber insurance.

Laura said my understanding from him and this is just a short conversation I had with him is that as long as we get the multifactor authentication in place, he can get us a quote. The other stuff is stuff we need and as long as working toward it he can get the quote.

Adam said that's accurate.

Mike asked would that be where we start then?

Adam said absolutely.

Mike said you would need our decision to give you the authority to go in and change the elected official's security protocols.

Adam said yes, absolutely. I need to make sure when I go in and say were changing the way this is going to work.

Meeks said it is your equipment.

Mike said we are going to do it for email anyway.

Meeks said I would just send out a memo to them, that way they know it's coming.

Adam said absolutely, communication isn't the problem, it's when I send that communication and they say no. I have to be able to say it doesn't matter that your saying no.

Mike said as a requirement to get cyber insurance to protect the county and the counties software, it's probably something we should do.

Art said I have a question, I would assume because Adam and I have been working together pretty well. I just want to clarify, I assume with some agencies, we would discuss access levels based on employees and what they need to have access to. That's not going to change is it Adam?

Adam said access levels will stay the same but you are police officers who connect to a VPN will absolutely be involved in MFA for both VPN and have to have the time limits for their pc's when they are in their patrol cars for that to be enacted. Now anything that has physical security, I can make a very good, the 911 call center, it's behind several layers of physical security and your satellite, I could make a very good case that we don't all that backup for those places.

Mike asked what about his patrol cars.

Adam said yes, patrol cars would need it.

Art said I would like to have some conversations about that to see what that absolutely entails or won't entail and how it will affect their ability to do the job out there as far as what kind of rules.

Mike asked is that something you can put together depending upon department, what kind of MFA would be needed?

Adam said as far as your ability, you can get as granular or nongranular as you want as to what things you set. But, what their telling us is that it's got to be absolute for VPN and for logging into your pc and that type of thing and those patrol cars are all connected through a VPN connection which is mobile access.

Mike said they wouldn't qualify for physical protections?

Adam said I would have to ask but I would guess no. Considering it is a patrol car, out in the world, it isn't just the device you have to worry about. Somebody could spoof that device, get pulled over, spoof through that device and connect that way and not even have to have the physical device because it's over the air. They're a lot of layers. I'm just relaying information. I don't want you to think. It's a tough spot to be in, it really is, they teach us.

Mike said the MFA, I deal with that on several accounts I have and if I can't bring my phone up fast enough then my code is already there. I could see where a patrolman could have issues.

Adam said this is me just trying to problem solve with you, like I said it's what you know, what you are or what you have. So, you could be what you are and be biometric and have like a thumb print that they use to be able to log into their computer, then you've got multifactor.

Mike said that would be a different system.

Adam said it would be a system you'd have to pay for. You could use key fobs, key fobs that they use would be something you have. That would be as good as a code.

Mike said what you would like from us is some sort of memorandum out to the department heads and office holders to say that in order to protect the county we need to institute some form of MFA?

Adam said and a minimum set of network requirements.

Mike said a minimum set of security requirements. Wouldn't that be MFA too?

Adam said it is part of MFA but it's more than that, it is how secure passwords are. Right now, all of our computers, when you log in for the day, your in. That's a big no, no in the security world. You want to make it so if somebody stands up and walks away that somebody can't come in behind them and get access to that information. So, you set a 15-minute time out. So, when they sit back down they have to log in again.

Mike asked is that something we want to do this morning? Sounds like we have to do it if we want cyber security.

Gary said that's the situation, we may not want to do it but it's something we're going to have to do. The thing is just like Art brought up, it gets to the point unless you're using some of the techniques that you just talked about. It takes them a while to log back in and that gets to be pretty cumbersome.

Adam said I think we're absolutely talking about having to do something like a key fob or a thumb print. I don't think it's reasonable to ask the officers to try to log in with a code on their phone every time. That is not something I would suggest that we do.

Mike asked is it all or nothing in that situation? Can we just, courthouse employees. If we do the thumb print for the police officers, does everybody get the thumb print?

Adam said no, we can do it just for a certain group.

Mike said I would guess there would be a difference in cost between a thumb print authentication and a code.

Adam said I've never even done that, I'd have to go research and figure out who a company would be for that, see if Five Star has any recommendations. I know that the Sheriff already works with some thumb printing, because he has to thumb print intakes. There might be some relationship there that we could work with.

Art said the initial log in wouldn't be the problem, even if they are doing that with a code. I'm more concerned with the time out type of situation. That was my concern. If it was set up to time out and inevitably would time out at the most inopportune times.

Mike said the first thing we could do is to ask Adam to take the position that we're going to do this throughout our system and maybe you could find out what it is going to cost us.

Adam said absolutely. I got this list on Saturday. So, I haven't had much time to research better solutions.

Mike said as you said it would be the MFA and the network requirements and then you've heard the Sheriff's position on logging in.

Adam said his job is hard enough, I don't want to make it harder so we're figure it out.

Mike said once we have that we'd be in a better position to say this is what we plan to do and hopefully agree to it.

Gary said that's a good approach.

Mike said what your saying, going to sleep. My desktop goes to sleep every ten minutes I think. Its just another habit you get into.

Adam said I will say the last time I looked at best practices, they found that resetting your password every 90 days or whatever becomes more insecure because people end up writing their password down and putting it on their computer and everything else. So, a lot of the things you would gain with multifactor is that you wouldn't have reset your password anymore.

Mike said can you do that, get us a cost estimate of what this is going to take?

Adam said absolutely. Am I good to move forward with some of the basic network settings that we have talked about? System timeout and password complexity.

Mike said I wouldn't know why we couldn't do that.

Adam said I will keep the squad cars off of that.

Mike said at this point in time we can until we get a quicker way for them to log back in. Do you want us to issue a memo to that respect?

Adam said that would be helpful.

Mike said Adam has requested that we issue a memo that would let department heads and elected office holders that were going to add some network security with password complexity and network time out, excluding squad cars. Do I have a consensus to do that?

Gary said yes.

Mike asked can you put that memo together Laura?

Laura said yes.

Mike said we have a couple Council person's here this morning. Max do you have anything to share with us?

Max said no, I don't.

Mike asked Missy do you have anything to share?

Missy said no.

**Other Business:**

**Art Moystner, Randolph County Sheriff**

**Cooling Unit for radio equipment room**

Art said the first thing is a cooling unit for the radio equipment room. This is one of those topics that I don't know how important or unimportant this is. Obviously, if you don't have it and don't



need it then it's probably not very important but if we don't have it and do need it would be. IT brought it to my attention that we have it in then one room where the majority of our servers are. We have a second communications room where the servers for the camera's are and where the radio equipment goes and I know we just invested a whole lot of money in a radio system that's not quite installed yet. I don't know if this is something that were interested in trying to get put in this year, I don't know what the financial situation is with regards to money for the buildings right now. Whether it is something we would want to wait until January to do under a new budget but I know IT is recommending that we do this to keep that equipment cooled off.

Mike said when you say IT, do you mean Adam?

Art said yes. He is the one that brought it to our attention. What happened was, we actually had the air conditioner in the second room had went out and we had to have them come in a repair that but Adam was in there doing some work and noticed that air conditioner was down and went into the next room and realized there's not one in there at all. I think when the building was originally built they didn't have any, they added the one and we didn't have much equipment, it just seems like everything is getting more computerized so were adding equipment and putting into rooms where we can do so. I think at some point it is definitely something we need to look at. I don't know if it's something you want to do this year or wait until potentially next year to have that cooling unit put in.

Gary asked what type of equipment is in the second room?

Art said the room without has all the 911 radio equipment is in that room. I know the servers for our video system at the jail is in that room. Can you think of anything else that's in there Chris?

Chris Shaneyfelt said the only thing in there besides those two items is the recording system for the 911 and the phone lines and stuff like that.

Mike asked has there been any discussion with J&K about air conditioning in this room?

Art said I've not had any.

Mike said because were buying it off them. I would think they would come with a recommendation, at least give us some, not that I don't trust Adam but it's their equipment and I would think they would have a recommendation.

Chris said there has not been any discussion, that room at least when I took over didn't have any in there. We would be losing, when we take out the Motorola equipment and put in the new Kenwood equipment, were going to take out three racks of Motorola equipment and go down to one rack of Kenwood. So, it is going to reduce the heat some but that room is always kind of run warm, but I wouldn't say it's run hot. Adam's room that has all the Counties servers and stuff in it, it was hot. I don't know if once we remove the three racks of old Motorola equipment if the temperature will drop or not.

Mike said can we get an opinion from J&K?

Chris said probably.

Mike said I'm kind of surprised that it wasn't in a quote for the equipment, if it's that necessary.

Chris, I don't think we ask that be put in a bid.

Mike said I wouldn't have thought to put it in a bid either but I would think maybe J&K or Pyramid would have thought, were going to run hot down here, so we need air.

Chris said all three of our radio shacks at the towers, all those have air conditioning. I know that was a requirement.

Mike said it may very well be then. A lot of things they may say is your warranty is shortened because you don't have air conditioning in that room. Before we go ahead with this, I'd like to hear J&K's opinion. They're probably going to say yes but at least we have that confirmation.

Art said it's one of those things I don't know whether to try and talk you into it or out of it.

Mike said I would be in favor of tabling this to hear back from J&K on this.

#### **Transfer of \$10,000 from Commissioner's Bldg. Maint. To Bldg. Maint. Jail**

Art said I have nothing that the money is slotted for, historically anytime that amount, I think we normally budget \$20,000.00, anytime it gets low, we generally move money over and it helps just to keep track of what's spent on the jail out of the Commissioner's building funds. That's the only ask that I have and I will tell you that I don't have anything on the agenda other than we'd talked about that cooling system but were not moving forward without you guys.

Mike said we might be able to use some of this is we do get that cooling system.

Art said absolutely we could, I hope we don't have to use it for anything else.

Tom made a motion to transfer \$10,000.00 out of the Commissioner's building maintenance to the Jail building maintenance. Gary seconded. All aye votes. Motion carried.

#### **Salary Study Committee**

Mike said at the joint meeting we talked about a salary study committee and I think what we discussed was it would be a committee that would have one Commissioner on it and up to three Council people and then some department heads. The easy one is and I think it was left that we would establish the committee.

Art said I know they were talking about having the committee and having the three Council with one Commissioner on it and not having department heads on it but department heads could come in and speak.

Mike said we need to name one of our Commissioner's as a Commissioner on the salary study committee.

Gary said I will recommend Mike Wickersham.

Tom said I think he would be good at this.

Mike said I will accept that nomination. We will ask the Council tomorrow to name three of their members. That will be a four-member committee which doesn't get a lot done if you have a tie vote.

Art said I don't think the intent now is to set up any type of vote, it's just to get those discussions started.

**Regular Claims \$425,797.50**

Mike said I was curious there was a large Shamar Investments tax sale redemption for \$123,278.65. I didn't get a chance to ask Danita about that.

Laura said I can call her but it was probably a surplus payment on a tax sale. Do you want me to call her? She's not at her desk. I pretty sure that is what that is.

Mike said it sounds like it.

Laura said during tax sale if they overbid what taxes are owed and the property redeems, they get that back.

Mike said so, they paid for property and somebody paid their taxes so they get their investment back.

Gary made a motion to approve the regular claims as presented. Tom seconded. All aye votes. Motion carried.

**Payroll Claims \$219,987.52**

Gary made a motion to approve the payroll claims as presented. Tom seconded. All aye voted. Motion carried.

**L & M Water District Claim \$294,500.00**

Mike said this is the ARPA funds that we used to support the L&M Water project.

Tom said this is not a loan.

Mike said at this time, I believe we were advised by our legal firm that we cannot loan money out of the ARPA funds.

Tom said does Council have to approve this?

Mike said they have to appropriate it, which I believe they already did.

Gary said based on your letter, we can go ahead and spend it even though we don't have a plan?

Laura said that is what Barnes & Thornburg indicated but we do need to get that plan and at least put the things on there that we have approved.

Tom made a motion to approve the L&M Water District claim. Gary seconded. All aye votes. Motion carried.

**SJCA Claim \$2,465.00**

Mike said this an SJCA Claim in the amount of \$2,465.00 and this is expenses related to bridge 175 and bridge 174 which are the two out by Windsor that we're investigating to resurface.

Gary made a motion to approve this claim as presented. Tom seconded. All aye votes. Motion carried.

**MPX Claim \$27,000.00**

**MPX Claim \$9,628.15**

**Pyramid Claim \$4,000.00**

**Pyramid Claim \$233.28**

**Pyramid Claim \$2,280.00**

**Rex Collins Electric claim \$11,122.00**

**MPX Change Order 03C-02**

Mike said all of these claims and the change order are all related to the Communications project.

Tom said I would still put a hold on them.

Mike said that project is not complete. Tom is indicating to table those claims again and I would tend to agree with him.

Gary said I do too.

Tom said the tower on the North side, I don't think I am going to be satisfied when it is complete because there is still a water problem out there that needs to be addressed.

Mike said that is what the inspector said too.

**Opioid Settlement**

Mike said the next item is the opioid state settlement, evidently our state of Indiana has entered a settlement arrangement on the opioid law suites and although we chose not to join as a party to any law suite, it sounds as if we might be able to participate in some of the settlement funds if we take the steps to do so between now and January 2, 2022. We need to decide whether or not we want to participate in the 22.7 billion dollars that is earmarked for use by participating states and subdivision to remediate and abate the impacts of the opioid crisis.

Tom said we certainly have some expenses in that regard.

Mike asked is that a motion Tom?

Tom said yes.

Gary said what do we have to do.

Meeks said you have to go on the website and sign up. After I got to the sign-up part I stopped. It said you needed supporting documents, so I don't know what the supporting documentation would entail.

Mike said it says you must go to the National settlement website to register to receive in the coming weeks and months the documentation your subdivision will need to participate in the settlements, if your subdivision is eligible all required documentation must be executed and submitted electronically through the website and must be executed using the docuSign service. I guess the first step is that we register, if we choose to do so and then we will find out what the documentation is and if we can't show the documentation then we can't participate.

Meeks said we will have to give some authorization for the docuSign.

Mike said I would recommend that we authorize our attorney to sign on our behalf.

Gary said I would agree that we need to move forward. Tom made a motion and I will second it.

All aye votes Motion carried.

#### **CASA Grant application**

Mike said we have a CASA grant application signed by Deb McGiff-Tharp and Judge Toney. This is one they normally apply for. It is a pass through, where we receive the funds and we pass it on to CASA. The amount requested is \$18,911.00 and in addition \$8,109.00 for a total of \$21,000.00. This is an internal grant application document to alert the Auditor's office and State Board of Accounts that we've applied for that.

Gary made a motion to approve this grant application. Tom seconded. All aye votes. Motion carried.

#### **JRDS Grant OCRA grant letter**

Mike said this letter is from Jay Randolph Developmental Service, part of their ongoing grant process. One needs a signature and it is set up for the President of the Commissioner's signature and indicates that Randolph County has not had any Fair Housing or Equal Opportunity Employment complaints in the last five years. To my knowledge they haven't. Has anyone else have any knowledge of us having any Equal Opportunity complaints, or Fair Housing complaints? Hearing none, I am going to go ahead and sign this letter. Then next is that Randolph County is the applicant recipient of the CBDG grant for the Jay Randolph

Development Services on Base Road. They received \$500,000.00 and this is a close out document. I will need authorization to sign this to say the project is complete.

Tom made a motion to give Mike Wickersham authorization to sign the closing of JRDS grant. Gary seconded. All aye voted. Motion carried.

**Additional Appropriations:**

<b>Airport</b>	Equipment Purchase	\$31,000.00
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Mike said I think this is grant money they received this year and they are going to purchase a new lawn mower.

Tom made a motion to approve this additional appropriation as presented. Gary seconded. All aye votes. Motion carried.

<b>Coroner</b>	Autopsy Fee	\$10,000.00
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Gary made a motion to approve the Coroner's additional appropriation as presented. Tom seconded. All aye votes. Motion carried.

<b>Surveyor</b>	PT Secretary	\$2,200.00
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Gary made a motion to approve this additional appropriation as presented. Tom seconded. All aye votes. Motion carried.

<b>EDIT</b>	Broadband Initiatives	\$400,000.00
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Gary made a motion to approve the additional appropriation. Tom seconded. All aye votes. Motion carried.

<b>Local Health</b>	Nurse/Clinic	\$4000.00
	Social Security	\$248.00
	Medicare	\$58.00

Gary made a motion to approve this additional appropriation. Tom seconded. All aye votes. Motion carried.

<b>Misdemeanant</b>	Building Maint.	\$30,000.00
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Mike said this is from the Misdemeanant fund to the Jail building maintenance, fire alarm panel.

Tom made a motion to approve this additional appropriation as presented. Gary seconded. All aye votes. Motion carried.

**Windfarm**

Bridge 308 Engineering \$192,450.00

Gary made a motion to approve this additional appropriation as presented. Tom seconded. All aye votes. Motion carried.

**Tom Chalfant- EMS Director retirement**

Tom said I'm sure you got the email from Diane Sutliff about her retirement.

Mike said Diane is going to retire the 26<sup>th</sup> of this month. So, we are going to be without a director of our Emergency Medical Service. I've not talked to Diane, nor have I talked to anybody else in that department.

Tom said I talked to her briefly.

Mike asked is there anybody down there that wants to move up to that position? That would be the first question I'd ask. Do you know that?

Tom said she made a suggestion, I'm assuming that was the case but I don't know for certain. I will find out.

Meeks said you should probably authorize advertising for that position.

Tom made a motion to authorize advertisement for the Director's position of the Randolph County Emergency Medical Services. Gary seconded. All aye votes. Motion carried.

**Gary Girton – Communication towers, Headwater's II paving**

Gary said Pyramid has told J&K that they're to have no Communication except through them. I talked to John Shrew, which is the owner of J&K and he said that is the directive they have. He said he sent a schedule to Pyramid, I haven't heard anything from them, have you heard anything from them?

Mike said no, I've not heard anything from Pyramid.

Gary said Chris hasn't heard anything, he said he sent them a schedule of what needs to be done. I told him I don't know what Pyramid told you were paying the bill and I think we need to have some communication. He said I'll tell you what our plan is. We're going to have our people do all they can within the next two weeks on the towers and were trying to find the second installer, what they call climbers to put up the rest of the equipment. Because the present one they have is not interested in doing it without all the documentation. He's hoping to have that done within the month and I talked to him last week.

Mike said so, the current installers were not satisfied with our inspection report?

Gary said apparently.

Mike said they saw issues that they were concerned about, evidentially.

Gary said Reece tells me that there are issues and he's got them prioritized, he's going to get us a list of how he thinks we should correct them. I'll get a hold of him in the next day or two and have him get that to us, he was working on that list when I talked to him a week or so ago.

Mike said Reece is our tower inspector. Didn't he go ahead and say that they could climb and do that.

Gary said yes, he said there was no issues and he said they've had trouble with climbers before that when there was an issue then they just bulked at doing it again. I said that's not helping us much.

Mike said no, it's not.

Gary said in fact when J&K told me that they had a directive from Pyramid that they were to only communicate through Pyramid and we haven't gotten anything after he sent it to them, it kind of irritated me. That's when I probably stepped out of line, but that's when I told him that as far as I'm concerned, his communication now since we haven't gotten anything should come to us. We're paying the bill and we want to know what's going on.

Mike said I think that's a good idea.

Gary said I ask him about the extra million dollars in equipment that they've still got to install and we've got to pay them for and he said that's an issue and I said I would think that would be.

Angela said I received an email from Terry Burnsworth that indicated that he had attached an invoice to an email and attached is the current invoice since the towers are complete and that was on October 30, 2021.

Tom said he gets to verify that himself apparently.

Gary said I don't see that they are complete if our tower inspector lists these different items that needs to be corrected in his opinion and his company is a professional, that's what they do and he certified that there's these issues, I don't see that the towers are complete. We haven't had any other communications with him on all these other issue's we've had. Everything has just gone dormant. We've got two or three of these bills that's just laid here for two or three months. We asked Terry Burnsworth when he was here and we asked Todd Durnil when he was here both to address these issues and give us information so we could handle them and we've not seen any communication between the two of them.

Mike said frankly from the recent inspection points, we need to verify with the manufacturer or the engineer that this is safe or not. To me that would be the thing to do, here's an inspection report and I can't remember the name of the manufacturer now but here's the inspection report and their saying this needs to be verified that it's safe by you, can you do that and they say yes or no. And that could all be done in a matter of an afternoon. So, I don't understand what the big delay is other than makes me wonder if it cannot be verified and nobody wants to tell us.



Gary said I agree with you since all of the issues and all the pictures we saw and all the items that were spelled out, if the engineer from the manufacturing company could look at those and if there's an issue say yes, that needs to be corrected before we go further or no it's something that should be corrected but not immediately. They could get that back to us, we sent this information to Pyramid and they've had an opportunity to send that to the manufacturer.

Mike said that's been six weeks.

Gary said yes.

Mike said hopefully J&K can find another installer.

Gary said he said they are going to get one. He said they were going to go ahead and have their own people do all they can on the towers. Hopefully within a month they will have all their work done.

Mike asked do you have anything else?

Gary said Max is here, do they have all the paving done over on Headwater's II?

Max said their getting close. All the blades are gone.

Tom said the rain has put them behind but hopefully next week to ten days they should be done. They've done a little bit on the solar farm, hopefully within a week they'll be moving over there to finish that.

Max asked are they doing the stretch from 800 S to Losantville? It looked like they were planning on paving that, at least they had cut a couple places.

Gary said I don't have that map with me, was it on the list?

Max said it would be 1100 West.

Mike said that would be the Headwater's II list, I don't have that map with me either.

Max said other than that, they have some intersections to work on but their doing a fine job considering the weather we've had in the last week.

### **Mike Wickersham- Veteran's Service Officer, Camp Slingshot**

Mike said I received an email from Mike Kennedy and he has indicated that we have an application, I'll just read the email. "I believe I found a replacement for the Veteran's Service Officer position" and he named the candidate "she had put in her application in the past, Bethany has been in the office several time, wants to see what I do with an appointment, she was a specialist, personal specialist, if you could look at her application, she would like to take over the position in mid-November, first of December time frame which works out good for me. She

would be full time so we would have to do a pay change for Cathy and her". Evidently Mike not only came back into work part time, but he came back in to, he has found what he considers to be an appropriate applicant to take over the Veteran's Service office. Although other than lack of certification, I think he thought Cathy was doing a pretty good job as Veteran Service Officer. Have you seen, it's Bethany Sibert.

Laura said you should have it, it's one of them I sent you.

Gary said that's when Mike was wanting to come back, we talked about it and decided not to interview anybody.

Tom asked was she from Farmland?

Laura said I don't know.

Mike said one thing for certain, I don't think Mike's doesn't want to continue long term as a part-time Veteran's Service Officer. We know Cathy, as far as I know she's doing a good job for us and Mike's not saying she's not, she just can't get her certification.

Gary said she is not eligible.

Mike said the question is do we want to take Mike's recommendation here and interview Bethany to see if she is a good candidate?

Gary said I suppose, if he doesn't want to do it. He talked me out of doing it before, he wanted to be part-time and the two of them could handle it easily. So that's what we did.

Mike asked do you two want to interview her?

Gary said we can. I can interview with Mike Kennedy.

Mike said I also received a letter from the YMCA regarding Camp Slingshot. "Dear Randolph County Commissioner's I am writing to inform you that the Randolph County YMCA Board of Director's has decided that it no longer in the best interest of the YMCA to continue to run and maintain Camp Slingshot. The Board of Director's voted to return the camp at our October board meeting. We greatly appreciate the financial assistance that you have provided and will do everything possible to make the transition as seamless as possible. Once Mr. Cockerill has reviewed the agreement we can discuss the specific details of the transfer. Jennifer Faddis, Director and CEO of the YMCA". I had talked to Jennifer prior to this letter and two things, one I indicated that I didn't think it would be necessary for her to be at this meeting. Although she was willing to come and two I'm the one that suggested having Meeks review the agreement because I don't know what covenances were made as far as if this happens. Does it start at a certain time, obviously there are certain things need to be done before they vacate it. I'm not sure what those parameters are. I would suggest we have Meeks take a look at it and see what we should do. I'm sure the Y has things they want to get out, there's water out there that needs to be considered and different things to securing the place. Then we need to decide down the

road, what were going to do with it. I also think I shared with everybody the email I got from a citizen in the county that they had their plans for the site.

Gary said you may have but I missed it if you did.

Mike said at this point, I think we take this letter under advisement and have our attorney advise us on how we should proceed with it.

Tom said we don't have to worry about any damage or anything out there yet?

Mike said the Y is still in possession of the property and they've got equipment out there, that is theirs. I'll communicate with Jennifer that we talked about it this morning and we're going to have Meeks review it but we would appreciate it if they would continue to keep it secure as best it can be. I'm sure the power is in their name, so it's got to be switched over and I'm not sure even what the water extension is. We'll hopefully be able to take a more definitive action at our next meeting.

**Citizen Comments**



None

**Adjournment**

Tom made a motion to adjourn. Gary seconded. All aye votes. Motion carried.

Reviewed and signed this 22 day of February, 2022.

RANDOLPH COUNTY COMMISSIONERS

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ATTEST:

  
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Laura J Martin, Auditor of Randolph County