

BOARD OF COMMISSIONERS
September 6th, 2016

- I. CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Tuesday, September 6th, 2016, having adjourned from a regular meeting on Monday, August 15th, 2016.
- I. ROLL CALL:** Members present were Commissioners Jim Meece, Commissioner President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Auditor Pam Adams; Janie Hardman, 1st Deputy Auditor; and County Attorney John Asbury. Also present were Mary Jo Harkrider, Mike Strack, Chester Crague, John Haddon, Liddy Dowd-Wright, Andy Thompson, Jeff Koning, Amy Hensley, Randy Norman, Mark Spelbring, Dan Trivett, Jonathan Trivett, Jason Frazier, Larry Bemis and Kathy Collom.
- II. MINUTES:** Minutes for the regular meeting held on Monday, August 15th, 2016 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- III. PAYROLL:** County payroll in the amount of \$151,397.22 was approved for release on Friday, September 2nd, 2016 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$217,205.39. Bruce Hartman seconded the motion and it carried unanimously.
- IV. CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$448,459.47 were approved for release on September 6th, 2016 on a motion made by Bruce Hartman and seconded by Dan Collom. The motion carried unanimously. Auditor Pam Adams explained claims for the Highway Department noticeably increased the amount of claims.
- V. NEW BUSINESS:**
- Dan Collom made a motion to approve hand-typed checks payable to SRI, Inc. in the amount of \$975.00; payable to Penn Care Public Safety Technology in the amount of \$419.00; payable to AC Electric in the amount of \$443.00; Craftmaster Supply in the amount of \$305.25 and in the amount of \$222.50 payable to Loomis Brothers all contingent upon Council approval of transfers. Bruce Hartman seconded the motion and it carried unanimously.
 - Dan Collom made a motion to amend the Parke County Business Travel Policy as follows: Section II. Other Meetings / Job Related Training: Hotel/Motel accommodations at a single room rate not to exceed \$140.00 per night; and not more than three (3) meetings/training sessions per year (other than qualified State Called Meetings). Bruce Hartman seconded the motion and it carried unanimously.
 - Dan Collom made a motion to approve the independent contractor agreement for the Parke County Health Department. Four independent contractors will be hired and compensated \$1,500.00 each for duties as described in the agreement per contractor. Bruce Hartman seconded the motion and it carried unanimously.
 - Dan Collom made a motion to appoint Warren Brown to the Plan Commission to satisfy the remainder of Bill Webster's term through December 31st, 2018. Bruce Hartman seconded the motion and it carried unanimously.
 - The Board reviewed the Department of Correction 2016 Misdemeanant Fund report; Parke County received \$10,793.83.
 - The Wabash River Heritage Corridor Commission Meeting Agenda and Minutes were presented for review.
 - Bruce Hartman made a motion to allow Parke County Incorporated use of the Courthouse lawn for the 2016 Covered Bridge Festival. Dan Collom seconded the motion and it carried unanimously.
 - Dan Collom made a motion to allow Mainstreet Rockville use of the Courthouse lawn on the following days during 2017:
 - Community Yard Sale – May 13th and August 5th
 - Cruise In Street Dance – June 3rd
 - Brick Street Market & Art Affair on the Square – June 24th

September 6, 2016 Board Of Commissioners Meeting Minutes

- Trick or Treat Around the Square – October 31st Hometown Holidays – December 2nd – 3rd

Bruce Hartman seconded the motion and it carried unanimously.

- The Clerk's and Planning Commission monthly reports were reviewed by the Board.
- The Board reviewed an e-mail from The Public Group regarding surplus disposition.
- Auditor Adams informed the Board the Indiana Association of County Commissioners Conference will be November 28th – December 1st, 2016 at the Sheraton, Keystone at the Crossing, Indianapolis.
- Dan Collom made a motion to grant permission to Don Pruner to dispose of the old phone equipment. Bruce Hartman seconded the motion and it carried unanimously.
- The Board acknowledged the hard work by the Highway Department on submitting the paperwork for the Community Crossings Matching Grant.

VI. OLD BUSINESS:

VII. DEPARTMENTAL REPORTS:

Parke County Chief Deputy, Jason Frazier:

- The Jail count for today was eighty-nine.
- Reported the two new Ford Explorers and one new Ford Taurus should be delivered before the 2016 Covered Bridge Festival.

Parke County Highway, Randy Norman:

- Dan Collom informed Norman residents in the southern part of the County are very pleased with the recent road work.
- Norman reported the creek project at County Road 350 E will begin after the 2016 Covered Bridge Festival.
- Bruce Hartman made a motion to granting permission for Overpeck Gas Company to dig across County Road 700 N at the Bob Hale residence for the purpose of installing a gas line for the Hale Farm. Dan Collom seconded the motion and it carried unanimously.
- Jim Meece informed Norman the Convention and Visitors Commission will contract to have mowing done around the covered bridges again like they did last year.

VIII. PERSONS REQUESTING TIME ON THE AGENDA: None.

IX. PUBLIC COMMENTS:

Andy Thompson, Dan Trivett, Jonathan Trivett and John Haddon (on behalf of Dean Reinoehl) were in attendance to get the Board's decision on the road at Fallen Rock. The Board explained to the group they cannot justify adding the road to the County inventory at the tax payers expense. The Board suggested contacting Parke County REMC regarding what would be needed to get electric service installed on the properties where houses and cabins are being built. The Commissioners also recommended they contact Randy Norman regarding requirements for installing a culvert. The Board also explained the group must contact the Department of Natural Resources regarding a culvert being installed in the creek.

Chester Crague informed the Board of the poor road conditions in Lyford and about a stop sign only three feet off of the ground.

Mark Spelbring advised the Board that Youth in Government Day will possibly will be held on either December 2nd, 2016 or December 7th, 2016.

Amy Hensley, Emergency Services Director appeared before the Board to discuss a grant that will be expiring as of September 30th, 2016. Dan Collom made a motion to approve hand-typed checks in the amount of \$19,930.00 payable to All Comm Wireless and in the amount of \$431.00 payable to Penn Care contingent upon Council approval to loan the grant fund 'start-up' money.

Hensley asked the Board to appoint Niki Yates as deputy director of Emergency Services to stand in if Hensley were out of town when there is an emergency. Yates is qualified has to take the same

September 6, 2016 Board Of Commissioners Meeting Minutes

training as Hensley. County Attorney John Asbury asked Hensley to prepare a job description. Auditor Adams stated the appointment will require an amendment to the salary ordinance.

Hensley questioned the Board regarding CPR instructors using County equipment when teaching classes. The Board agreed students should not be charged if the class is being taught with equipment belonging to Parke County.

Jim Meece called an Executive Session to be held immediately following the Commissioner meeting on September 19th, 2016.

- X. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Bruce Hartman and seconded by Dan Collom. The meeting adjourned at 5:18 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Pam Adams, Auditor