

BOARD OF COMMISSIONERS
October 3rd, 2016

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, October 3rd, 2016, having adjourned from a regular meeting on Monday, September 19th, 2016.
- I. **ROLL CALL:** Members present were Commissioners Jim Meece, Commissioner President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Auditor Pam Adams; Janie Hardman, 1st Deputy Auditor; and County Attorney John Asbury. Also present were Jim Bosley, Justin Cole, Mike Strack, Mary Jo Harkrider, Chester Crague, Padraic Wright, John Pratt, Pam Sanders, Lou Britton, Liddy Dowd-Wright, Randy Norman and Vania Lindley.
- II. **MINUTES:** Minutes for the joint meeting held on September 8th, 2016 and minutes for the regular meeting held on Monday, September 19th, 2016 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- III. **PAYROLL:** County payroll in the amount of \$154,539.97 was approved for release on Monday, October 3rd, 2016 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$110,301.04. Bruce Hartman seconded the motion and it carried unanimously.
- IV. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$686,635.15 were approved for release on October 3rd, 2016 on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously. Auditor Pam Adams explained claims for the Highway Department noticeably increased the amount of claims.
- V. **NEW BUSINESS:**
 - Parke County Council President John Pratt appeared to read a letter from the Council regarding the County's 2017 health insurance plan. The Council has determined that in 2017 they will fund \$2,801,000.00 or a five percent (5%) increase to the insurance amount that was budgeted for the county in 2016. The Council's letter to the Commissioners recommended the Board consider reviewing the plan for savings such as changing providers, amending the employee contribution or reviewing HSA contributions. Pratt also cautioned only looking at the HSA or employee contribution can significantly impact employees in a negative fashion.
 - The Board reviewed invoices for contractor payment #8 & #9 in the amounts of \$1,504.80 and \$77,745.04 payable to Bulley & Andrews Masonry Restoration, LLC. These invoices are the final payments for the Courthouse Clock Tower and Dome project.
 - Attorney Lou Britton appeared before the Board on behalf of the Parke County Redevelopment Commission to discuss removing residential properties from the Central Parke and West Central Parke Tax Increment Financing (TIF) Districts. Dan Collom made a motion to approve **Resolution 2016-07** which amends and restates the West Central Parke Economic Development Area. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion to approve **Resolution 2016-08** which amends and restates the Central Parke Economic Development Area. Bruce Hartman seconded the motion and it carried unanimously.
 - Bruce Hartman made a motion approve **Resolution 2016-09** for the transfer of two tax sale Commissioners certificates to Southwest Parke Community Schools. Bruce Hartman seconded the motion and it carried unanimously.
 - Parke County Health Department Sanitarian Liddy Wright presented independent contractor agreements for four (4) temporary food inspectors during the 2016 Covered Bridge Festival for the Commissioners consideration. Since the format of the contractor agreement was approved by the Board previously the Board determined to move forward and Commissioner President Jim Meece signed the documents.
 - Bruce Hartman motion to approve the Notice for Bids for the scaffolding project for the construction and renovation projects to the attic and roof of the Parke County Courthouse. Bids will be opened, reviewed, and awarded on Monday, November 7th, 2016 at the Parke County Board of Commissioners regular meeting. Dan Collom seconded the motion and it

October 3, 2016 Board Of Commissioners Meeting Minutes

carried unanimously. County Attorney John Asbury will check to see if the County has to hold a Common Construction Wage Hearing.

- The Board reviewed a notification of public comment from IDEM for Scott Pet for a new source construction and minor source operating permit.
- Dan Collom made a motion to grant permission for a Veterans Day Ceremony on the Courthouse lawn on November 11th, 2016 from 10:00 a.m. to 11:30 a.m. Bruce Hartman seconded the motion and it carried unanimously.
- The Clerk's and Planning Commission monthly reports were reviewed by the Board.
- The Board acknowledged the hard work by the Highway Department on submitting the paperwork for the Community Crossings Matching Grant.

VI. OLD BUSINESS:

- Bruce Hartman made a motion to approve the Letter of Intent from ARSEE Engineers, Inc. to provide professional services to implement the Mansard Roof Repairs at a lump sum fee of \$80,000.00. Services include performing additional fieldwork as necessary to prepare repair documents, prepare drawings and a project manual for all of the repairs, attend various meetings as deemed necessary by the County and assist the County in the bid process. Dan Collom seconded the motion and it carried unanimously.
- Bruce Hartman made a motion to approve the Scope of Services from ARSEE Engineers, Inc. for the anticipated construction costs for the Mansard Roof Repairs at a total projected cost of \$2,340,000.00 with a contingency amount of \$210,000.00. Dan Collom seconded the motion and it carried unanimously.

VII. DEPARTMENTAL REPORTS:

Parke County Highway, Randy Norman:

- Submitted quarterly service records for the Highway Department employees.
- Presented the Community Crossings Matching Grant Agreement awarding \$105,927.50 to Parke County to be signed.
- Dan Collom made a motion to approve the Notice to Supply Dealers to provide notification requesting bids be submitted by November 21st, 2016. Bruce Hartman seconded the motion and it carried unanimously. Bids will be awarded on December 5th, 2016.
- Crews will continue chipping and sealing after the Covered Bridge Festival weather permitting and then will work on patching roads.
- The Board informed Norman of problem areas on or along County roads to be addressed before the Covered Bridge Festival.
- The set-back lines in Mansfield and Bridgeton will be marked in the next few days.

Parke County Sheriff, Justin Cole:

- The Jail count for today was seventy-six. Fifty-eight County; twelve out of County and six DOC.
- Presented the Report of Collections and Uniform Crime Report for September 2016.
- Reported the two new Ford Explorers and one new Ford Taurus should be delivered before the 2016 Covered Bridge Festival.
- Reported over 7,500 meals were served at the jail in September 2016.

VIII. PERSONS REQUESTING TIME ON THE AGENDA:

APEX Benefits Group, Toni Stinson, reviewed the medical claim history for 2016 and presented proposals for the medical insurance renewal for 2017. With the County's current information, Anthem has provided a medical insurance renewal proposal from Anthem which includes a premium increase of 4.8% for 2017 with no significant plan changes.

October 3, 2016 Board Of Commissioners Meeting Minutes

The Board agreed to stay with Anthem for the voluntary employee dental and vision insurance and One America for the County employee life insurance. Stinson will attend the November 7th, 2016 Commissioner meeting to finalize the renewals.

Stinson also mentioned having Medicare Specialist, Todd McLaughlin come to Parke County during the open enrollment period and make recommendations on supplemental insurance for the employees who are or will soon be eligible for Medicare.

IX. PUBLIC COMMENTS: None

X. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 5:55 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Pam Adams, Auditor