

BOARD OF COMMISSIONERS
November 21st, 2016

- I. CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, November 21st, 2016, having adjourned from a regular meeting on Monday, November 7th, 2016.
- II. ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Janie Hardman, 1st Deputy Auditor; and County Attorney John Asbury. Also present were Pam Sanders, Larry Bemis, Karla Losin, Jim Bosley, George Smith, Gary Ray, Tom Barker, Joe Ford, Troy Maupin, Mike Strack, Cassie Wittenmyer, Justin Cole, Paula Peterson, Tom Martin and Amy Hensley.
- III. MINUTES:** Minutes for the regular meeting held on Monday, November 7th, 2016 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- IV. PAYROLL:** County payroll in the amount of \$150,008.95 and Election Worker Payroll for County employees who worked the polls in the amount of \$1,380.00 was approved for release on Monday, November 28th, 2016 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$257,692.35. Dan Collom seconded the motion and it carried unanimously. The Board acknowledged receipt of the October 2016 Monthly Financial Report.
- V. NEW BUSINESS:**
- Gary Ray, Tom Barker and others informed the Board there are over thirty (30) inoperable vehicles on Brad Taylor's property in Raccoon Township which is well in excess of the County ordinance allowing two (2) inoperable vehicles. Cassie Wittenmyer, Parke County Planning Commission, confirmed Taylor's property on New Discovery Road is zoned agriculture and has no filing for a variance. The group also informed the Board Taylor has been burning tires after dark. Wittenmyer will take photos of the property and will notify Liddy Wright about the tires.
 - The Board reviewed an invoice from Clarke Dietz in the amount of \$3,960.33 for engineering services rendered on the Montezuma B&O Railroad Pedestrian Bridge. Jim Meece stated this should be the final invoice for engineering because the County has reached the \$20,000.00 limit that was quoted by Clarke Dietz for the project.
 - Dan Collom made a motion to approve Amendment #2 to the Extension Contractual Services Agreement between Purdue University and Government of Parke County, Indiana for the period January 1, 2017 through December 31, 2017 in the amount of \$103,160.00. Bruce Hartman seconded the motion and it carried unanimously.
 - Bruce Hartman made a motion to approve **Resolution 2016-11** which confirms the amended and restated West Central Parke Economic Development Area. Dan Collom seconded the motion and it carried unanimously.
 - Bruce Hartman made a motion to approve **Resolution 2016-12** which confirms the amended and restated Central Parke Economic Development Area. Dan Collom seconded the motion and it carried unanimously.
 - The Board reviewed a letter from Edward McHargue requesting the County apply for a lost vehicle title for a 2001 Ford Crowne Victoria that was formerly a County Police Car. McHargue purchased the vehicle from Mecca Salvage who hadn't gotten the title put in their name. McHargue has since lost the document and needs a replacement in order to dispose of the car. Dan Collom made a motion to apply for a lost title for the 2001 Ford Crown Victoria at McHargue's expense. Bruce Hartman seconded the motion and it carried unanimously.
 - The Board reviewed a claim acknowledgement from TokioMarine HCC Public Risk Group regarding two tort claims filed against the county in regards to the death of a Vigo County inmate being held at the Parke County Jail.
 - The Board reviewed an HCC TokioMarine notice regarding a claim for a cracked windshield. Per HCC TokioMarine, the County is not liable for any damage on the claim.
 - A letter from Experience Works was presented for review. Effective February 1st, 2017, participants and host agencies will be transferred from the Experience Works Senior Community Service Employment Program (SCSEP) to AARP. Currently, Bill Montgomery works in the Veterans Service Office and is compensated through SCSEP.
 - Jim Meece informed the Board that the County has been given a flag that was flown at the State House on the State Bicentennial Celebration Day.
 - Youth in Government Day is on December 2nd, 2016. Lunch will be at the St. Joseph's Catholic Church Holy Family Hall.
 - The Board reviewed information on the new OSHA rule regarding post-accident drug testing. Dennis Dunlap, Dunlap Consulting Group, recommends the following wording to be added to the County Employee Handbook: Employees involved in an accident

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involving a County-Owned or Leased vehicle may be asked to submit to a drug test based on circumstances involved in the accident. The Commissioners will review the proposed addition to the Parke County Employee Handbook prior to including it in policy.

- The Board abstained from taking any action on the 2016 ballot for the FSA Committee election.
- The Board reviewed information from General Preservation Corporation.
- Jim Meece announced a meeting with Smith Roofing on November 22nd, 2016 at 2:00 p.m. in the Courthouse basement.
- County Attorney John Asbury opened the sealed bids for the Mansard Roof financing. Bids were received from Old National Bank and First Financial Bank. After reviewing the bid proposals, it was determined that the terms contained in the proposal made by First Financial Bank were slightly more favorable for the County and the taxpayers. Dan Collom made a motion to accept the bid from First Financial Bank to finance the loan for the Mansard Roof project. Bruce Hartman seconded the motion and it carried unanimously.

VI. OLD BUSINESS:

- The Board reviewed the invoice from AT&T in the amount of \$48,565.90 the County received after cancelling the contract. Auditor Adams will contact AT&T and request a representative attend a Commissioner meeting. Amy Hensley stated AT&T would not credit the amount because it is not their problem. The County currently has telephone service with Bloomingdale Home Telephone.

VII. DEPARTMENTAL REPORTS: None

Parke County Sheriff, Justin Cole:

- The Jail count for today was eighty-one.
- Reported inmate medical costs and inmate meals are over budget for 2016.
- Informed the Board that a pick-up truck received by the Sheriff's Department from Vermillion County Chemical Stockpile Emergency Preparedness Program several years ago is being signed over to the Parke County Highway Department.

Parke County Highway, Paula Peterson:

- County Attorney John Asbury opened the sealed bids for Highway Department materials for 2017. Bids were received from the following:

16-1 Bituminous Materials

Asphalt Materials
9591 E Mallard Drive
Rockville, IN 47872

Wabash Valley Asphalt Co.
PO Box 8297
Terre Haute, IN 47808

16-2 Tires and Tubes

Garzo Tire and Fuel
201 Demorest Street
Terre Haute, IN 47802

16-3 Liquid Petroleum Products

Ceres Solutions
4338 W 40 N
Rockville, IN 47872

16-4 Oil and Grease Products

Heritage Petroleum LLC
PO Box 6850
Evansville, IN 47719-0850

16-5 Stone and Gravel

Harris Stone
5588 N County Road 50 E
Bainbridge, IN 46105

243 Quarry
8090 S State Road 243
Cloverdale, IN 46120

S & G Excavating
545 East Margaret Drive
Terre Haute, IN 47802

Parke County Aggregates
6039 W 100 N
Montezuma, IN 47862

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Hanson Aggregates Midwest
Box 328
Cloverdale, IN 46120

Roskovensky
3200 East 1850 South
Clinton, IN 47842

16-6 Culverts and Bridge Materials

E3 Bridge
PO Box 1097
Bedford, IN 47421

St. Regis Culverts
1101 S Kitley
Indianapolis, IN 46203

Parke County Aggregates
428 East Crane Road
Rosedale, IN 47874

Metal Culverts
PO Box 330
Jefferson City, MO 65102

Civil Con
603 North Shore Drive, Unit 103
Jeffersonville, IN 47130

E & H Bridge & Grating, Inc.
1 Lavender Lane
Bedford, IN 47421

16-7 Repair Parts

BHK Auto Parts
115 S Lincoln Road
Rockville, IN 47872

- All bids appeared to be in order and were accepted for review. Bids may be reviewed at the County Highway Garage. Norman will give his recommendations regarding the bids at the next Commissioner Meeting on December 5th, 2016.
- Peterson presented the agreement between Parke County and Clark Dietz for bridge inspections to be signed.
- Bruce Hartman made a motion to allow the Highway Department to advertise for two (2) new dump trucks contingent upon Department of Local Government Finance approval of the 2017 budget. Bids will be opened December 19th, 2016. Dan Collom seconded the motion and it carried unanimously.
- Dan Collom inquired if receipts from the transient merchant's license (TML's) could be used to purchase a lawn mower for the Highway Department. Auditor Pam Adams explained to Collom that the revenues from the sale of TML's are receipted into the General Fund and the General Fund cannot sustain the cost of a mower.

VIII. PERSONS REQUESTING TIME ON THE AGENDA:

Karla Losin, Branson Insurance, presented the workers compensation renewal proposal for 2017 from Indiana Public Employer's Plan with an estimated annual premium of \$137,427.00.

George Smith, MJS Insurance, presented the liability and property renewal proposal from HCC Public Risk. The annual premium will be \$159,564.00 for 2017 with a \$2,500.00 deductible per occurrence.

Amy Hensley, Emergency Services Director, informed the Board the County will flip to the P25 radio system effective November 30th, 2016. Brad McNeil will be programming portable radios at the Sheriff's Department

Auditor Adams announced open enrollment for insurance begins November 22nd, 2016 and will continue through December 9th, 2016. Toni Stinson, Apex Benefits Group will be in Parke County on November 22nd, 2016.

IX. PUBLIC COMMENTS: None

X. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 5:28 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

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ATTEST:

Pam Adams, Auditor