

BOARD OF COMMISSIONERS

March 7th, 2016

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, March 7th, 2016, having adjourned from a regular meeting on Monday, February 15th, 2016.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Pam Adams, Auditor; Janie Hardman, 1st Deputy Auditor and County Attorney John Asbury. Bruce Hartman, Second Vice President was absent. Also present were Mike Strack, Larry Bemis, Pam Sanders, Tim Skinner, Justin Cole and Randy Norman.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, February 15th, 2016 were approved on a motion made by Dan Collom and seconded by Jim Meece. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$148,186.64 a special payroll in the amount of \$903.85 were approved for release on Monday, March 7th, 2016 on a motion made by Dan Collom. Jim Meece seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$204,133.00. Jim Meece seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$349,021.33 were approved for release on March 7th, 2016 on a motion made by Dan Collom and seconded by Jim Meece. The motion carried unanimously.
- VI. **NEW BUSINESS:**
 - Terry Hensley, Ambulance Service Director, informed the Board of a blown head gasket in one of the 2009 ambulances. Hensley will utilize Mace Ford in Terre Haute for repairs with an estimate of \$4,500.00. Hensley spoke to Council President John Pratt regarding the impact of the repairs on his budget later in the year.
 - Dan Collom made a motion to purchase 50 flu shots through the Wellness for Life Clinic to be used by County employees who carry County health insurance and their spouses and/or dependents. Jim Meece seconded the motion and it carried unanimously.
 - The 2015 Purdue Extension Annual Report was reviewed by the Board.
 - The Internal Control Timeline which has to be adopted by June 30th, 2016 was reviewed by the Board.
 - Dan Collom made a motion to accept the quote from Randy Cleaver regarding the server for Circuit Court, Clerk and Probation contingent upon Council approval of funding. The aforementioned departments will be added to the server currently being used by the Assessor, Auditor and Treasurer. The quote included purchasing additional memory for the server, making it 32GB; Jim Meece stated he didn't feel that would be enough and wants Randy Cleaver to add more than the additional 16GB quoted. A back-up server box will replace the current tape back-up system. Jim Meece seconded the motion and it carried unanimously.
 - Dan Collom made a motion to allow Parke Vermillion Community Pregnancy Center use of the Courthouse lawn on April 2nd, 2016 from 8:00 a.m. to Noon. Jim Meece seconded the motion and it carried unanimously.
 - The Board reviewed a 2015 yearbook from Central Wabash Valley Building and Construction Trades Council.
 - The Association of Indiana Counties, Inc. 2016 West Central District meeting will be Tuesday, April 19th, 2016 at 5:30 p.m. at the Inn at DePauw & Event Center in Greencastle.
 - The Wabash River Heritage Corridor Commission Meeting Agenda and Minutes were presented for review.
 - An Indiana Department of Environmental Management letter regarding a wastewater treatment plant permit application for the Town of Rosedale was reviewed by the Board.
 - The Board reviewed a letter from Marathon Pipe Line regarding a depth-of-cover survey on the Martinsville –Lima 22 inch crude pipe line which crosses through Parke County.
 - A flyer from The Traditions Group was presented for review.
 - The Clerk's and Planning Commission monthly reports were reviewed by the Board.
 - Dan Collom made a motion to consolidate all of the County contracts with Ricoh into one contract. Jim Meece seconded the motion and it carried unanimously.
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VII. OLD BUSINESS:

- Dan Collom made a motion to table Ordinance 2016-06 which vacates an unnamed street and an unnamed alley in the Town of Diamond until the March 21st, 2016 Commissioner meeting. Jim Meece seconded the motion and it carried unanimously.

VIII. DEPARTMENTAL REPORTS:

Parke County Sheriff, Justin Cole:

- The Jail count for today was seventy-seven. Fifty-one County; twenty-one out of County; two parole; one F6 and two away.
- Presented the Report of Collections, Uniform Crime Report and Department of Corrections Report for February 2016.
- Presented the 2015 Annual Jail Report for review.
- Dan Collom made a motion to enter the Computer-Aided Dispatch (CAD) and Records Management System Software and Services Agreement between Cushing Systems, Inc. (CSI) and the Parke County Sheriff's Office for a term of ten years. Jim Meece seconded the motion and it carried unanimously.
- Presented the Jail Inspection Report.

Parke County Highway, Randy Norman:

- Norman reported the Melcher Covered Bridge on Strawberry Road will be closed until repaired. Crews have put in rip-rap to stabilize the bridge until repairs can begin.
- Crews have been patching, grading and hauling gravel as weather permits.
- Dan Collom stated residents on County Road 900 S were pleased with the work done by the Highway Department.

IX. PERSONS REQUESTING TIME ON THE AGENDA: None

X. PUBLIC COMMENTS: None

XI. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Jim Meece. The meeting adjourned at 4:53 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Pam Adams, Auditor