

## BOARD OF COMMISSIONERS

June 21, 2021

- I. CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, June 21<sup>st</sup>, 2021, having adjourned from a special meeting on Tuesday, June 8<sup>th</sup>, 2021.
- II. ROLL CALL:** Members present were Commissioner Jim Meece, President, Bruce Hartman, Second Vice President; Laura Fischer, Auditor; Nicole Collings, First Deputy Auditor; and County Attorney Nick Sauter. Also, present were Jessica Lancaster, Jason Frazier, Randy Norman, John Martin, Pam Sanders, Cyndi Todd, and Matt Stackley. Dan R. Collom, First Vice President was absent.
- III. MINUTES:** Minutes for the regular meeting held on June 7<sup>th</sup>, 2021 and special meeting held on June 8<sup>th</sup>, 2021 were tabled.
- IV. PAYROLL:** County payroll in the amount of \$186,452.06 was approved for release on Monday, June 7<sup>th</sup>, 2021 on a motion made by Bruce Hartman and seconded by Jim Meece. The motion carried unanimously. Jim Meece made a motion to acknowledge receipt of the Payroll Claims Accounts Payable Report in the amount of \$53,565.31. Bruce Hartman seconded the motion and it carried unanimously.
- V. NEW BUSINESS:**
- Jim Meece made a motion to approve the hand typed checks for \$160.00, \$40.00, and \$60.00 for AIC State Called Meeting and Class. Bruce Hartman seconded the motion to pay the hand typed check. Motion carried unanimously.
  - A-Glow Religious Group would like to hold a moment of silence on the courthouse lawn on June 26, July 24, and August 21. They will place a pop- up tent and provide Certificate of Insurance. Jim Meece made a motion to allow them to hold their events. Bruce Hartman seconded the motion. Motion passed.
  - Jim Meece made a motion to add Lee Creed to the counties volunteer list for insurance purposes. Lee Creed volunteered to be on the Cemetery Board. Bruce Hartman seconded the motion. Motion passed unanimously.
  - Matt Stackley with Core Facilities presented to the Board his findings and reports as per the agreement. The next step will be the monthly inspection forms to uphold three-year agreement starting August 1, 2021. The program will be live on July 1, 2021. Matt Stackley presented a brief overview of his findings such as upgrades to the fire announcer system at the courthouse, elevator motor at the courthouse, touch screen on doors at the sheriff's department, and the air handlers.
  - Laura Fischer, Auditor provided a report stating that the new House Bill 1271 would take effect on July 1, 2021 raising sales disclosure fee from \$10.00 to \$20.00.
  - Thrive West Central submitted a letter about local matching of budget to the Board. The Board decided to table the request until they had a chance to look into the request a little bit further.
  - Purdue Extension Office submitted a Postage Meter Agreement with Quadient for the Commissioners to sign. It would be a renewal of the service that they already have in place. Jim Meece made the motion to sign the Quadient Postage Agreement. Bruce Hartman seconded the motion. Motion passed.
  - Two Traveler's Claim were presented to the Board. One was a notifying them of claim and the second one was going to Federal Court. Nick Sauter will be looking into the claim agreement that was presented. Jim Meece made the motion to table the claims until Nick Sauter could look over the claims. Bruce Hartman second said motion.
- VII. OLD BUSINESS:**
- The payment of certain Vendors with ACH payments was brought back to the table. After looking into the matter, the Board decided that would not go forward with the decision at this

time and would like the paper trail of a paper check. The Board stated they still needed more information at this time.

**VIII. DEPARTMENTAL REPORTS:**

**Parke County Highway Department Superintendent, Randy Norman:**

- Randy Norman presented the board with a two hand type check claims. The claims are for VS Engineering, INC for \$16,299.84 and Milestone \$354,605.32. Jim Meece made the motion to approve the hand typed check. Bruce Hartman seconded the motion. Motion passed unanimously.
- INDOT has contact Randy Norman to get the County Commissioners information for the document that they signed previously. The Board filled out their information for Randy Norman.
- Randy Norman received a bill for taxes on the graders and he turned it over to the Board to review. Attorney Nick Sauter, told them not to pay the bill until he could look into it and possible have a resolution adopted for the taxes.
- Bruce Hartman was made aware of a bridge that had some damage to it and passed the information to Randy Norman. He was already aware of the damage.
- The County Commissioner's received a Thank You card from the Highway Department thanking them for the raises.
- Jim Meece provided the raise pay scale from the special meeting.
  - \$19.00 Foreman
  - \$18.00 CDL Drivers
  - \$17.00 Non- CDL Drivers
  - \$15.00 Seasonal/Part time

**IX. PUBLIC COMMENT: None**


**X. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Bruce Hartman and seconded by Jim Meece. The meeting adjourned at 4:48 p.m.

  
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Jim Meece, President

*NOT PRESENT*  
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Dan R. Collom, 1st Vice President

  
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Bruce Hartman, 2nd Vice President

ATTEST:

  
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Laura Fischer,  
Parke County Auditor