

BOARD OF COMMISSIONERS

April 5, 2021

- I. CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, April 5th, 2021, having adjourned from a regular meeting on Monday, March 15th, 2021.
- II. ROLL CALL:** Members present were Commissioner Dan R. Collom, First Vice President; Commissioner Bruce Hartman, Second Vice President; Laura Fischer, Auditor; Nicole Collings, First Deputy Auditor; and County Attorney Nick Sauter. Jim Meece, President was absent. Also present were Pam Sanders, Jessica Lancaster, Steve Leatherman, Justin Cole, Randy Norman, and John Martin.
- III. MINUTES:** Minutes for the Regular meeting held on March 15th, 2021 were tabled until May 3rd, 2021 regular meeting.
- IV. PAYROLL:** County payroll in the amount of \$179,651.51 was approved for release on Monday, March 29th, 2021 on a motion made by Bruce Hartman and seconded by Dan R. Collom. The motion carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$188,280.44. Dan R. Collom seconded the motion and it carried unanimously.
- V. CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$345,039.09 were approved for release on March 29th, 2021 on a motion made by Bruce Hartman and seconded by Dan R. Collom. The motion carried unanimously.
- VI. NEW BUSINESS:**
- Laura Fischer the Parke County Auditor submitted to the Commissioners dates that the Auditor had to meet for property tax bills.
 - March 15, 2021 was the date that submission of auditors' tax billing data for 2020 pay 2021 taxes. This deadline was met on March 8, 2021.
 - March 15, 2021 was the deadline for Gateway approval of Gateway abstract which was done on March 8, 2021.
 - March 31, 2021 was the deadline for the county auditor to deliver the abstract to the county treasurer. March 16, 2021 is when the county auditor submitted it to the county treasurer.
 - April 26, 2021 was the last day for the county auditor to publish the first notice of 2021 tax rates, it ran on March 24, 2021.
 - May 3, 2021 last day for the county auditor to publish the second notice of 2021 tax rates, it ran on March 31, 2021.
 - May 10, 2021 was the last day for the third notice of the 2021 tax rates, it ran April 7, 2021.
 - Steve Leatherman with WTH GIS approached the Commissioners with a Data Sharing Request. WTH GIS is requesting a Data Sharing Ordinances with the county that follow with Indiana's Open Records Law and they would handle the request submitted. The county would still own the data and the Commissioners would have to approve applications that would be submitted. WTH GIS would bill the company and WTH GIS would receive 2/3 of the \$750 and the county would receive 1/3 of the money. Commissioners decided that they would like Steve Leatherman to present to County Council Meeting and share the plan with them. Also have Attorney Nick Sauter go through the

paperwork. Afterwards the Commissioners would re-evaluate the proposal. This has been tabled until May 3, 2021 Commissioner regular meeting.

- Katie Potter submitted a letter to the Board to find and approve a replacement for the PTABAO Board. Katie Potter submitted her recommendation to replace Mrs. Brown with Joshua Sorrels. Bruce Hartman made a motion to approve said recommendation. Dan R. Collom seconded the motion. The motion passed unanimously.
- The Commissioners were presented with two letters asking for repairs to county roads. Randy Norman told the board that they have started working in those areas addressed in the letters and will be finishing up on them soon.

VII. OLD BUSSINESS

- Attorney, Nick Sauter asked the board their thoughts on the handbook sample that was submitted to them at the last meeting. Nick Sauter stated that he also had Roy Wrightsman, County Councilman review the handbook and he asked to include department transfers. The Board discussed having the new changes to the handbook start in January and agreed to table the rest of the discussion until May 3rd meeting when the whole board would be present. Also, it was asked that it be submitted to the Council for review.

VIII. DEPARTMENTAL REPORTS:

Parke County Sheriff, Justin Cole:

- Justin Cole Reported 71 inmates are currently in the jail. Parke County has 59 inmates and the DOC has 12 inmates residing there.
- The population at the jail is at an increase due to drug and theft activity.
- Justin Cole stated that the seized gun auction that happened the past weekend went well. They are figuring that they will be getting around \$30,000 after the final calculations. He thought the guns went for good prices at the time and freed up room in their evidence locker.

Parke County Highway Department Superintendent, Randy Norman:

- The Highway Annual Report was reviewed by the board. Dan R. Collom motioned to approve it. Bruce Hartman seconded the motion. The motion carried unanimously.
- Randy Norman asked for the Board to approve a hand typed check for Terre Haute Truck Center for the amount of \$7589.66. Dan R. Collom made the motion to approve the hand typed check. Bruce Hartman seconded the motion. Motion passed.
- Randy Norman provided updates on road work. The Highway crew will be black topping Jeffers Ford road. Deer Run road will be getting ditched before it will be repaired. Adams road is closed for the next two weeks for repairs on corrugated culvert pipe. This will then allow semis back on the road with no weight limits. Patching of the roads started last week.
- Randy Norman said they have one employee application and plan on interviewing them soon.

VIII. PERSONS REQUESTING TIME ON THE AGENDA: None.

IX. PUBLIC COMMENT: None

X. **ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Bruce Hartman and seconded by Dan Collom. The meeting adjourned at 4:46 p.m.

ABSENT

Jim Meece, President

Dan R. Collom

Dan R. Collom, 1st Vice President

Bruce Hartman

Bruce Hartman, 2nd Vice President

ATTEST:

Laura Fischer

Laura Fischer,
Parke County Auditor