

## BOARD OF COMMISSIONERS

November 1, 2021

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, November 1<sup>ST</sup>, 2021, having adjourned from a regular meeting on Monday, October 18<sup>th</sup>, 2021.
- II. **ROLL CALL:** Members present were Commissioner, Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; County Attorney Nick Sauter; Laura Fischer, Auditor and Nicole Collings, First Deputy Auditor. Also, present were John Martin, Jessica Lancaster, Christi Jacobs, Cyndi Todd, and Chris O'Brien.
- III. **MINUTES:** Minutes for the regular meeting held on September 20<sup>th</sup>, 2021 were approved on a motion made by Dan R. Collom and seconded by Jim Meece. The motion carried unanimously. Minutes for the regular meeting held on October 18<sup>th</sup>, 2021 were approved on a motion made by Dan R. Collom and seconded by Bruce Hartman. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$193,836.89 was approved for release on Monday, October 25<sup>th</sup>, 2021 on a motion made by Bruce Hartman and seconded by Dan R. Collom. The motion carried unanimously. Jim Meece made a motion to acknowledge receipt of the Payroll Claims Accounts Payable Report in the amount of \$82,941.10. Dan R. Collom seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$424,793.95 were approved for release on November 1<sup>st</sup>, 2021 on a motion made by Dan R. Collom and seconded by Bruce Hartman. The motion carried unanimously.
- VI. **NEW BUSINESS:**
  - Laura Fischer presented to the Board a report on the 2021 TML's. Total fees processed for TML's in 2021 was \$108,275.00. Also provided to the Board was a breakdown of towns where the TML's were sold. Dan R. Collom asked for the Auditor to provide the 2019 break down of the towns TML's and have it sent to the Commissioners.
  - The question of a new resolution for the new overtime plan for the county jail employees was brought to the Board. Councilman, Roy Wrightsman, had emailed Jim Meece that the County Council will have a resolution presented at their meeting on November 12, 2021 to vote on. Nick Sauter will reach out to Roy Wrightsman about getting a copy of the resolution.
  - Christie Jacobs presented the new Purdue Agreement for Extension Agents in 2022. The agreement will have a 2.5% increase in salaries. This increase was presented to the County Council during budget hearing and was agreed upon. Bruce Hartman made the motion to accept the Extension Contractual Services Agreement between Purdue University and Government of Parke County, Indiana. Dan R. Collom second the motion. Motion passed.
  - Indiana Department of Environmental Management submitted a letter for the Board to review. The letter served as notice about the permit to construct sanitary sewer for US 41 Lift Station and Sewer Replacement.
  - Chris O'Brien provided an update on the grants he had applied for to the Board. Both grants were approved. First was a salary grant and the other was for a generator. Chris O'Brien approached the Board about the insurance on the thirteen weather sirens. Seven of the sirens are owned by the county and the others are owned by incorporated towns. Chris O'Brien recommendation to the

Board was for the county not to pay the towns insurance for the sirens. The Board agreed we need to research and make sure the insurance wasn't getting paid by both parties and maybe look into the agreement set in place when the sirens were given to the towns. Nick Sauter would look into seeing if the towns paid their own insurance.

- Cyndi Todd provided an update on the ORCA grant. They have received all the money and have spent half of it. They leased refrigeration equipment for the Food Pantry that will be paid off and theirs at the end of the grant.
- Jim Meece had the Board set an ARPA meeting. They will have Cyndi Todd, Nick Sauter, Chris O'Brien, John Pratt, Roy Wrightsman, Dan R. Collom, Bruce Hartman and Jim Meece on the ARPA Board. The meeting was set for November 16, 2021 at 6:30 pm at the EOC Building.
- Jim Meece informed the Board of the APEX Insurance meeting November 2, 2021 at 2 pm at the EOC Building. This will be an information gathering meeting.

## **VII: OLD BUSINESS:**

## **VIII. DEPARTMENTAL REPORTS:**

**Parke County Sheriff, Justin Cole: None**

**Parke County Highway Department Superintendent, Randy Norman: None**

**Purdue Extension Agent, Christie Jacobs:**

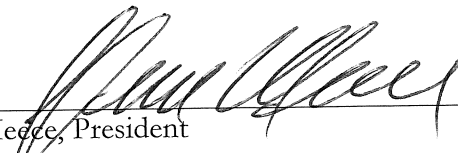
- Christie Jacobs provided a report on the Extension Office. Kurt Lanzone did a grain bin training and Gayle Wright and Christie Jacobs have been in the middle schools teaching lessons on mindfulness.
- Open enrollment is going on right now for 4-H. They had a five percent increase in enrollment last year.
- They are looking into finalizing Youth in Government Day. Riverton Parke currently can't go on field trips at this time so they are looking into different solutions to include both schools.
- Extension Board meets Monday, November 8, 2021. The Extension Board will look to rehire the custodian position at the beginning of the year.

**Redevelopment Commission, Cyndi Todd:**

- Cyndi Todd gave an update on the two assessment that will be done for the county. First, will be a housing assessment. Purdue Extension Service will be helping in this assessment. This assessment should be completed in March of 2022. Second assessment will address Early Education and Child Care. They Community Foundation and Scott Pet Products are helping fund this assessment. This assessment should be completed in June of 2022. At the end of these assessments, they should have an action plan to address the gaps in the needs for the county.

## **IX. PUBLIC COMMENT: None**

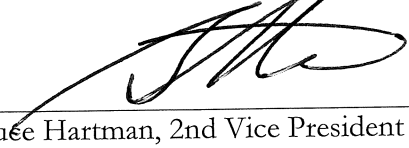
- X. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan R. Collom and seconded by Bruce Hartman. The meeting adjourned at 4:40 p.m.

  
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Jim Mezza, President

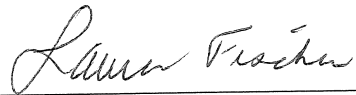
  
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Dan R. Collom, 1st Vice President

  
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Bruce Hartman, 2nd Vice President

ATTEST:

  
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Laura Fischer,  
Parke County Auditor