

COUNTY COUNCIL

November 13, 2025

- I. CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, November 13th, 2025 to consider additional requests in excess of the budget allowed for 2025, and to conduct such other business as may be properly brought before the Council.
- II. ROLL CALL:** Council members present were Roy Wrightsman, President; Thomas Rohr, Vice President; Jack B. Butler; Matt Helderman; James E. Howard; Rick Patton; Mary Alice Gregg; Susan Kramer, Auditor; and Leanna Collisi, Deputy Auditor. Also, present were Katie Potter, Jessica Lancaster, Stacie Amerman, Mandy Adams-Washburn, Matt Romalia, Stephany Dowd and Chris Newcomb.
- III. READING OF THE MINUTES:** Minutes for the Council Meeting held on October 9th, 2025 were presented. Matt Helderman made a motion to approve the October 9th, 2025 minutes as presented. Rick Patton seconded the motion and it carried unanimously.
- IV. ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper October 29th, 2025.

Council President, Roy Wrightsman, reviewed the appropriations from written requests submitted by Auditor, Susan Kramer. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2025, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Thomas Rohr made a motion to approve the additional appropriation requests as advertised on October 29th, 2025. The motion was seconded by Matt Helderman and it carried unanimously.

VETERANS OFFICE DONATIONS

Equipment	4013-00-04-7020	1,250.00	1,250.00
Total VETERANS OFFICE DONATIONS	Total	1,250.00	1,250.00

LOCAL ROADS & STREET FUND

Bituminous	1169-00-02-3100	250,000.00	250,000.00
Total LOCAL ROAD & STREET FUND	Total	250,000.00	250,000.00

PRE-TRIAL DIVERSION

Service Contracts	1182-00-03-5080	3,000.00	3,000.00
Total PRE-TRIAL DIVERSION	Total	3,000.00	3,000.00

LIT EDIT FUND

Comprehensive Plan	1112-00-03-5048	5,000.00	5,000.00
Total LIT EDIT FUND	Total	5,000.00	5,000.00

OPIOID RESTRICTED

Service	1237-00-03-5080	11,900.00	11,900.00
Total OPIOID RESTRICTED	Total	11,900.00	11,900.00

V. **JURY PAY:** The Auditor presented the Parke County Clerk's Certification of jury fees collected for October 2025, and requested \$661.38 be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. Matt Helderman made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$661.38 from the County Users Fund to the Jury Fee Fund. The motion was seconded by Jim Howard and unanimously carried.

VI. **TRANSFER OF FUNDS:**

Department: Various

Requested By: Auditor

Transfer Amount:	<u>\$ 3000.00</u>	Account	
From Account Number:	<u>1219-00-01-2400</u>	Name:	<u>P & R Unemployment</u>
To Account Number:	<u>1219-00-03-5100</u>	Name:	<u>P & R Utilities</u>

Transfer Amount:	<u>\$ 300.00</u>	Account	
From Account Number:	<u>1219-00-03-5090</u>	Name:	<u>P & R Rental</u>
To Account Number:	<u>1219-00-01-1506</u>	Name:	<u>P & R Fieldman</u>

Transfer Amount:	<u>\$ 85.00</u>	Account	
From Account Number:	<u>1219-00-03-5070</u>	Name:	<u>P & R Dues</u>
To Account Number:	<u>1219-00-01-1506</u>	Name:	<u>P & R Fieldman</u>

Transfer Amount:	<u>\$ 500.00</u>	Account	
From Account Number:	<u>1000-12-01-1501</u>	Name:	<u>Planning & Zoning Extra Clerical</u>
To Account Number:	<u>1000-12-03-5020</u>	Name:	<u>Planning & Zoning Travel & Mileage</u>

Transfer Amount:	<u>\$ 46.00</u>	Account	
From Account Number:	<u>1000-06-02-3010</u>	Name:	<u>Surveyor Office Supplies</u>
To Account Number:	<u>1000-06-03-5020</u>	Name:	<u>Surveyor Travel & Mileage</u>

VII. GENERAL BUSINESS:

December 11th, 2025 Council meeting will be postponed until 9:30am to allow the Youth in Government students time to complete orientation, so they are able to partake in the Council meeting.

December 30th, 2025 Council will be holding their annual end of the year meeting at 9:00am.

Chris O'Brien requesting permission to seek a FFY 2026 Hazardous Materials Emergency Preparedness Grant in the amount of \$7,000.00. This grant will pay for the Lithium battery HAZMAT incidents training for the county's fire departments. Tom Rohr made a motion to approve the grant request. Matt Helderman seconded the motion and it carried unanimously.

Stephany Dowd is requesting permission to award six schools \$1,250.00 each for the annual red ribbon week from the opioid funds. The schools are Rosedale Elementary, Montezuma Elementary, Parke Heritage Middle School, Turkey Run Elementary, Rockville Elementary and Parke Heritage High School. Tom Rohr made a motion to approve the request. Jack B Butler seconded the request and it carried unanimously.

VIII. COMMITTEE REPORTS:

Redevelopment Commission (RDC): Did not meet.

Courthouse Security Committee: Did not meet.

Planning and Zoning Board: Approved property rezoning for Daniel King's fabric store.

West Central Solid Waste District (SWD): Did not meet.

Northern Parke Regional Sewer District: SRF requiring agreement with Town Councils during a public meeting.

IX. DEPARTMENT HEAD REPORTS:

- **Susan Kramer, Auditor:**

- The Auditor's Cash Flow Statement was submitted for review by the Council Members.

- **Katie Potter, Assessor:**

- Nothing to report.

- **Matt Romalia, Highway Superintendent:**

- 2026 Community Crossing Grant will cover an estimated 7.2 miles of road, with material and labor cost increasing to around \$180,000.00 per mile.
- Received five lease quotes for Highway vehicles from Enterprise Fleet Management, Council will allow two to be paid out of the Highway budget this year and the third will need to wait until 2026. Matt Romalia will receive a 2500 4X4 custom crew which should be delivered at the end of

November. Pipe Crew will receive a 4500 flat bed with plow and lighting and the Bridge Crew will receive a 2500 4X4 double cab service body with plow and lighting. Jack B Butler made a motion to approve the leasing of the two vehicles in 2025 and the third vehicle to be leased in 2026. Jim Howard seconded the motion and it carried unanimously.

- **Chris Newcomb, Parks and Recs Director:**

- Presented the Rockville Lake Park 2025 Annual report.
- Seeking quotes for shut off valve replacement, water line and sewage line repairs for his cabin. We need to do an additional for December to cover the cost of the repairs. Matt Helderman made a motion for Chris to get repairs done to his cabin. Jim Howard seconded the motion and it carried unanimously.

- **Nicole Collings, Clerk:**

- The Clerk's monthly report was submitted for review by the Council Members.

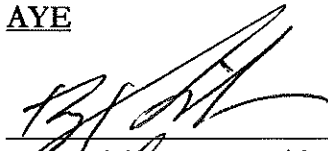
X. NEW BUSINESS:

XI. OLD BUSINESS:

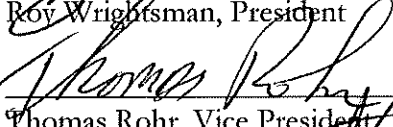
- Modesitt Law Firm, PC submitted a letter to Robert Clutter, Council Attorney along with other documentation stating that Hamilton Center Inc is in compliance with House Enrolled Act 1001 section 27. The documents included a letter from Tracie Session, the Chief Fiscal Officer for Hamilton Center, Inc., a letter from Paul Lockhart, Board President and the Board of Directors meeting minutes dated June 27, 2025 and June 24, 2025.
- Hamilton Center also submitted a letter they had made a good faith effort to comply with the requirements of the House Enrolled Act 1001 in which a community mental health center can not provide compensation to any individual employee (not including clinical staff) including salary and benefits, in an amount that is \$400,000 or more per year.
- Stephany Dowd is seeking approval for \$20,000.00 opioid fund grant to be paid to Southwest Parke School Corporation. This will cover the cost of Hamilton Center, Inc providing mental health services to the students. This grant was previously tabled because of House Enrolled Act 1001 and Hamilton Centers inability to provide documentation as requested. Jack B Butler made a motion to approve the \$20,000.00 grant application for Southwest Parke School Corporation. Tom Rohr seconded the motion and it carried unanimously.

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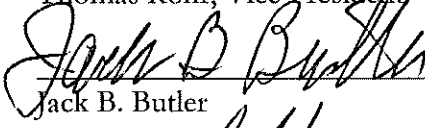
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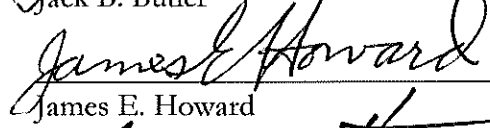
Roy Wrightsman, President



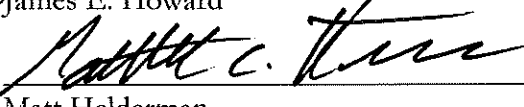
Thomas Rohr, Vice President



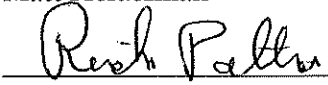
Jack B. Butler



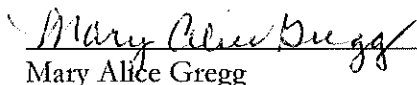
James E. Howard



Matt Helderman

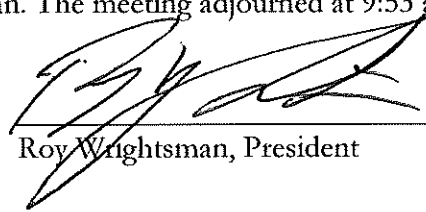


Rick Patton



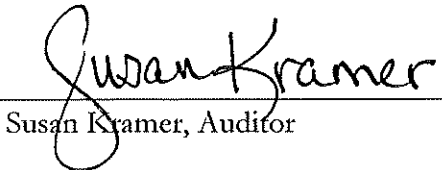
Mary Alice Gregg

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Jack B Butler and seconded by Matt Helderman. The meeting adjourned at 9:53 a.m.



Roy Wrightsman, President

ATTEST:



Susan Kramer, Auditor