

BOARD OF COMMISSIONERS

September 2nd, 2025

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, September 2nd, 2025, having adjourned from a regular meeting on Monday, August 18th, 2025.
- II. **ROLL CALL:** Members present were Jim Meece, President; Dan Collom, first Vice President; Bruce Hartman, second Vice President; Nick Sauter, Commissioner's Attorney; Susan Kramer, Auditor; and Leanna Collisi, 2nd Deputy Auditor. Also present were Kim Shorter, Katie Potter, Jason Frazier, Chris O'Brien, Mark Davis, Matt Romalia and Tyler Technologies.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, August 18th, 2025 were approved on a motion from Dan Collom. Bruce Hartman seconded the motion and it carried unanimously.

I. PAYROLL:

Note: **The Parke County Board of Commissioners is not approving authenticity of the claims presented but are approving what claims are received.**

County payroll in the amount of \$276,019.77 and Union Hospital Security payroll in the amount of \$3,582.76 were approved for release on Monday, September 8th, 2025 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Acknowledgement of receipt of Payroll Claims Accounts Payable Report for September 8th, 2025 in the amount of \$201,303.57 was approved on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Accounts Payable Claims in the amount of \$1,903,212.11 were approved on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously.

II. NEW BUSINESS:

- There were two out of cycle check requests that needed to be approved. The first claim voucher request was from V. S. Engineering for \$1005.25 regarding the Melcher Bridge. The second claim voucher request was from PNC Equipment Finance for \$3,148.83 for the third lease payment for a wheel loader for the Parke County Highway Department. Dan Collom made the motion to approve the two out of cycle check requests from V. S. Engineering and PNC Equipment Finance. Bruce Hartman seconded the motion and it carried unanimously.
- Jim Meece had received a request to close a road for a wedding on Saturday, October 25th, 2025 from 4:00 p.m. until 8:00 p.m. This road is a gravel shoot off from Annapolis Road going toward B'dale Road. This family requesting the closure is the only residents on this road. Dan Collom made the motion to approve the closure of the gravel road off Annapolis Road with the time to be determined. Bruce Hartman seconded the motion and it carried unanimously.
- Chris O'Brien from the Parke County Emergency Management Agency presented the Parke County Board of Commissioners with a grant application request for around \$97,000.00 to purchase barriers for the Parke County Covered Bridge Festival. The title of the grant is State Homeland Security Program through the Indiana Department of Homeland Security. This grant will reimburse Parke County for the purchase of barriers to assist in the protection of soft targets from vehicles. These barriers will be used in various areas during the Parke County Covered Bridge Festival. This is at no cost to Parke County. Jim Meece made the motion to approve the grant request application for the State Homeland Security Program through the Indiana Department of Homeland Security. Dan Collom seconded the motion and it carried unanimously.
- Nick Sauter opened the sealed bids for the Cyclical Reassessment through the Parke County Assessor's Office. Tyler Technologies were the only sealed bids. The cost of reassessment is around \$650,000.00 which comes from the Reassessment Fund. Katie Potter, Parke County

Assessor, will review the bids for the Cyclical Reassessment and make recommendations. Additionally, there was discussion regarding the Annapolis property dispute. Nick Sauter stated that Jacob Miller, an attorney from Terre Haute, will be representing Parke County on this property dispute and that any matters concerning the Annapolis property dispute should be directed to the attorney.

- Mark Davis with the Parke Trails Alliance presented a description of the use of the right-of-way along Whitetail Lane to the Parke County Board of Commissioners. Mark Davis further explained that there will be a four-foot V ditch and a new culvert at the entrance to catch the drainage. Jim Meece suggested that Mark Davis meet with Matt Romalia to discuss the details. Jason Frazier, Parke County Sheriff, asked when the Parke Trails Alliance will be starting this project. Mark Davis thought later this fall. They also plan to review this design with the food pantry. The Parke County Board of Commissioners have reviewed the design plan along Whitetail Lane and they all agree with the design. There will be ribbon cutting for Phase I from Rosedale to Raccoon Lake on Tuesday, September 9th, 2025 at 10:00 a.m. at the bridge in the town of Rosedale. There will be an 1892 bridge used on the trails. This bridge is in place. Phase II, which includes Jessup to Catlin and will be opening later this fall, hopefully, in October. A bridge permit from the Town of Rockville was approved. There is a bid package out to build the bridge and forty percent of the logs have been donated for the bridge so far.
- Susan Kramer, Parke County Auditor, presented a Tort Claim from Dylan and Chelsea Sinn to the Parke County Board of Commissioners for review.
- MainStreet requested the use of the Courthouse's restrooms during the Halloween on the Square event on Friday, October 31st, 2025. MainStreet would also like to request putting lighted battery candles in the Courthouse Windows during Christmas for their Christmas Light Project. Susan Kramer will let Kay Pettis, Parke County Courthouse Maintenance Supervisor, know about MainStreet using the restrooms during the Halloween event. Jim Meece made the motion to approve MainStreet requesting use of the Courthouse restrooms during Halloween on the Square event and Mainstreet placing lighted battery candles in the Courthouse windows as a part of their Christmas Light Project. Bruce Hartman seconded the motion and it carried unanimously.
- Nick Sauter presented the Parke County Board of Commissioners with Ordinance 2025-11 reducing the speed limit on Martin Road. This ordinance states that motor traffic on South Martin Road from the intersection with County Road 775 East to the intersection with East Ferndale Road, all in Parke County, Indiana shall not exceed the speed of (40) forty miles per hour (mph) at all times. Violators of this ordinance may be charged with a class C infraction with fines imposed up to \$500.00. Bruce Hartman made the motion to approve Same Day, Same Meeting for the speed limit reduction on Martin Road. Jim Meece seconded the motion and it carried unanimously. Bruce Hartman made the motion to approve reducing the speed limit on Martin Road with Ordinance 2025-11. Jim Meece seconded the motion and it carried unanimously.
- Nick Sauter presented the Parke County Board of Commissioners with Ordinance 2025-12 regulating the sale and possession of synthetic cannabinoid by a transient merchant. This ordinance is for the safety and welfare of the public health. This ordinance takes effect over the previous ordinance. This is similar to what Montgomery County uses all year round. It includes a detailed description of synthetic cannabinoids including Delta variants labeled Delta 1-10 and Magic Mushrooms. Nick Sauter worked with Jason Frazier, Parke County Sheriff, on composing Ordinance 2025-12 and Jason Frazier is good with how the ordinance reads. There are citations and fines for any violations of Ordinance 2025-12. A vendor may be asked to close if a violation is found. Jim Meece made the motion to approve Same Day, Same Meeting to Regulate the Sale and Possession of Synthetic Cannabinoid by a Transient Merchant. Dan Collom seconded the motion and it carried unanimously. Jim Meece made the motion to approve Ordinance 2025-12 Regulating the Sale and Possession of Synthetic Cannabinoid by a Transient Merchant. Dan Collom seconded the motion and it carried unanimously.
- Jim Meece wanted the Parke County Board of Commissioners' approval to place a burn ban if so, requested by enough area fire chiefs. Bruce Hartman made the motion to give approval for Jim Meece, President of the Parke County Board of Commissioners, to put in place a burn ban if so,

requested by enough area fire chiefs. Dan Collom seconded the motion and it carried unanimously.

III. OLD BUSINESS:

- None

IV. DEPARTMENTAL REPORTS:

Jason Frazier, Parke County Sheriff:

- Jason Frazier asked approval to sell two 2017 Ford Explorers. VIN numbers are 89075 and 89076. These will be listed on GovDeals. Bids will be taken online. Jim Meece made the motion to approve the selling of two 2017 Ford Explorers on GovDeals. Dan Collom seconded the motion and it carried unanimously. Jim Meece will stop by the Auditor's Office and sign off on the titles for the two Explorers.
- Jason Frazier still has questions regarding the Fleet Enterprise proposal to lease vehicles. He mentioned that Warren County leases through Fleet Enterprise.
- Jason Frazier had the VFW approached him about distributing their poppies for donations at the intersection of State Road 59 and U. S. Highway 36 during the Parke County Covered Bridge Festival. It was agreed that the State Highway Department will have to give its approval.
- Dan Collom mentioned if Chris O'Brien can receive his grant to purchase more barricades, that hopefully we could use them in Bridgeton where one more area could be covered that had issues with an ambulance last year. Dan Collom offered to pay for the extra coverage of the barricade. Even by just putting a person there to replace the barricade would work. Jason Frazier stated that he is tight on coverage, but he would man the area/barricade, if necessary. The cost of the extra coverage would be \$2,000.00. It is \$25.00 per hour for 80 hours for ten days. This would help cover the south end of Bridgeton and give peace of mind to the area residents. We could look for deputies outside of Parke County to help with coverage during the Parke County Covered Bridge Festival. Jason Frazier will investigate seeking out extra coverage during the Parke County Covered Bridge Festival.

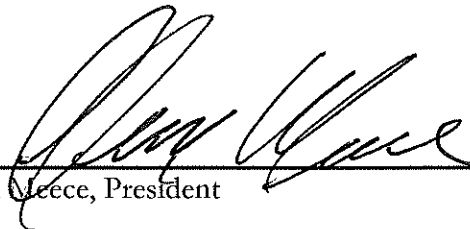
Matt Romalia, Parke County Highway Superintendent:

- Matt Romalia reported that the Parke County Highway Department will be fog sealing Martin Road. They will be using the oil distributor truck. It takes about 5,300 gallons of oil. Next week the Parke County Highway Department will continue to chip and seal county roads 900, 350, Arabia Road, Fisher Road, and Valley Road. There will be 1.1 miles of road that will be chip and sealed.
- Matt Romalia has one more position to fill. He has a new hire that just started with the Parke County Highway Department. The new hire is a good fit because he comes from the Putnam County Highway Department and has experience with the highway department's operations and expectations.
- James Workman passed his CDL testing. There is one more employee that needs to pass the CDL testing.

V. PUBLIC COMMENTS:

- None

ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 4:40 p.m.



Jim Veece, President

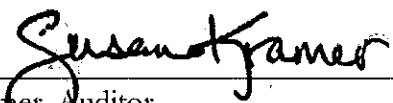


Dan R. Collom, 1st Vice President



Bruce A. Hartman, 2nd Vice President

ATTEST:



Susan Kramer, Auditor