

BOARD OF COMMISSIONERS

November 19th, 2018

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, November 19th, 2018, having adjourned from a regular meeting on Monday, November 5th, 2018.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; and County Attorney John Asbury. Also present were Kathy Collom, Chester Crague, Nick Wilson, Pam Sanders, Gary Howard, Christie Jacob, Julie Lanzone, Amy Hensley, Randy Norman, Tim McCombs and Josh Zuerner.
- III. **MINUTES:** Minutes for the special meeting on October 10th, 2018 and the regular meeting on October 16th, 2018 were approved upon a motion made by Dan Collom and seconded by Bruce Hartman. The motion was carried unanimously.
- IV. **PAYROLL:** The County payroll in the amount of \$158,241.32 was approved for release on Monday, November 26th, 2018 on a motion made by Bruce Hartman. Dan R. Collom seconded the motion and it carried unanimously. Dan R. Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$50,942.47; Bruce Hartman seconded the motion and it carried unanimously. On a motion made by Dan R. Collom and seconded by Bruce Hartman, the Board acknowledged receipt of the October 2018 Monthly Financial Report.
- V. **NEW BUSINESS:**
 - The Board reviewed a request for a check to be processed to the Indiana Bureau of Motor Vehicles, in the amount of \$15.00, outside of the regular claims cycle. Bruce Hartman made a motion to approve a check to be processed outside of the regular claims cycle as presented. Dan R. Collom seconded the motion and it carried unanimously.
 - Reviewed a letter from the Indiana Department of Transportation (INDOT) advising the Board that Parke County was not selected to receive Community Crossings Matching Grant Funds for 2018. The letter indicated the next call for projects will begin January 7, 2019.
 - Reviewed an Indiana Department of Environmental Management application for Public Water Supply Construction Permit for the AI Camp.
 - Auditor Pam Adams shared information regarding the 38th Annual Parke County Youth in Government Day which will be on Friday, December 7th, 2018.
 - Reviewed a quote from Rapid Reproductions, Inc. for a maintenance and service contract. No action was taken.
 - The Board was presented with an Invoice from Arsee Engineers, Inc. in the amount of \$630.00 for their review.
 - Jim Meece advised the Board he has begun receiving calls on a property on New Discovery Road the property in question has received complaints in the past, but after contacting the owner(s) the issue was resolved for a period of time. Now things are going backwards, Meece is going to have Plan Commission Administrator Cassie Wittenmyer check on the property.
 - Reviewed the monthly Clerk's report for October 2018.
 - Reviewed the Plan Commission monthly report for October 2018.
- VI. **OLD BUSINESS:**
 - Dan R. Collom made a motion to adopt **Parke County Ordinance 2018-11** vacating two twelve foot wide alleys and part of Lafayette Street (50 feet wide) in the Town of Lodi (Platted as Fullerton) in Liberty Township, Parke County, Indiana. One twelve foot wide alley runs north and south between Lots 49, 50, 59, 60, 61, 62, 71 and 72 which will go to Lora Johnson. The other twelve foot wide ally runs east and west between Lots 59, 60, 61 and 62 which will go to Raymond Bush. And the vacation of part of Lafayette Street which lies north of Lots 71 and 71 and the Old Canal Footpath which will go to Raymond Bush. That portion of the street and alley sought to be vacated is unimproved and is of no public use. Dan Collom seconded the motion and the motion carried unanimously.
 - Emergency Management/ E911 Director Amy Hensley presented the Board with Appendices for the Parke County Title VI Nondiscrimination Plan. County Attorney John Asbury reviewed information in Appendices C and D with the Board, specifically regarding reverter

clauses in leases and deeds. Asbury recommended being very careful to check on when these clauses need to be used. Bruce Hartman made a motion to approve the Title VI Plan Appendices as presented. Dan R. Collom seconded the motion and the motion carried unanimously.

- **Parke County Ordinance 2018-11** was presented for the Commissioners consideration. The Ordinance allows the vacation of two twelve feet wide alleys and part of Lafayette Street (50 feet wide) in the Town of Lodi (Platted as Fullerton) in Liberty Township, Parke County, Indiana. One twelve feet wide alley runs north and south between Lots 49, 50, 59, 60, 61, 62, 71 and 72 which will go to Lora Johnson. The other twelve feet wide ally runs east and west between Lots 59, 60, 61 and 62 which will go to Raymond Bush. And the vacation of part of Lafayette Street which lies north of Lots 71 and 71 and the Old Canal Footpath which will go to Raymond Bush. That portion of the street and alley sought to be vacated is unimproved and is of no public use. Dan R. Collom made a motion to adopt **Parke County Ordinance 2018-11** Same Day, Same Meeting. Bruce Hartman seconded the motion and the motion carried unanimously. Dan R. Collom made a motion to adopt **Parke County Ordinance 2018-11**. Bruce Hartman seconded the motion and the motion carried unanimously.

VII. DEPARTMENTAL REPORTS:

Parke County Emergency Management/ E911 Director, Amy Hensley:

- Hensley would like to switch from Nixel 360 to Onsolve Code Red, there is a price match and the data can be imported from Nixel 360 to Code Red. Hensley indicated the Code Red product is more functional, and has the capability to send photos which the Sheriff really would like to have. The cost is \$3,700.00 and for an additional \$750.00 annual subscription IPAWS can be added to create and/or receive alerts in a geographical area.

Parke County EMS/ Ambulance Service, Julie Lanzone:

- Advised the Board that Ambulance Med 3 is back.
- Year to date collections is \$419,883.27 which is \$49,836.92 less than same time last year. There is approximately \$166,553.01 to be collected, not all of which will be received by year end.
- Training for the new lab system for the Ambulances is coming up, Lanzone is working on public awareness for the system.
- The new pay matrix is working well, so far there have been no open shifts since the implementation.

Parke County Highway Supervisor, Randy Norman:

- Reported Cardinal and High Bridge Roads are done and Deer Run Road is approximately half done.
- Requested to have an out of cycle check, in the amount of \$5,000.00 payable to Clark Dietz Engineers, Inc. processed for professional services with the ADA Transition Plan Update. Bruce Hartman made a motion to approve a check to be processed outside of the regular claims cycle to Clark Dietz Engineers, Inc. Dan R. Collom seconded the motion and it carried.
- Norman requested two out of cycle checks, one in the amount of \$3,597.75 and the second in the amount of \$5,535.00 payable to Clark Dietz Engineers, Inc. for bridge inspections. Bruce Hartman made a motion to approve checks in the amounts of \$3,597.75 and \$5,535.00 payable to Clark Dietz Engineers, Inc. to be processed for bridge inspections. Dan R. Collom seconded the motion and the motion carried unanimously.
- Presented documentation regarding compensation from the Indiana Department of Transportation for the Parke County Road 700 E detour, in the amount of \$21,006.77. Bruce Hartman made a motion to accept the compensation/reimbursement. Dan R. Collom seconded the motion and the motion carried.
- Jim Meece suggested getting 18" X 24" orange corrugated plastic signs with "Caution Loose Gravel" printed on them. The signs come with metal stakes and can be placed in areas that are being worked on or were recently worked on to advise people operating vehicles of the road condition. Meece will order the signs.
- Meece advised Norman he was recently contacted by Rick Deplanty regarding a bridge needing replaced north of Sylvania. Norman indicated that bridge is scheduled to be worked on after crews complete Bridge #196. Norman stated it will take approximately one to one and a half months to complete the project contingent upon the weather.

- Dan Collom advised Norman there is an issue on Weise Road where there is still some old blacktop, the road washboards and Collom would like Norman to take a look at it to see if it needs star-fired.
- Collom also told Norman that where New Discovery Road and Bridgeton Road intersects there are evergreen trees that are blocking visibility and they need to be cut back.
- Gary Howard reported on the condition of Buffalo Road. Howard indicated the road is in terrible shape the berm is cut so the water cannot drain off the roadway. Right now it is very soft and there is not much of a ditch. Norman will look at it and see what can be done.
- Norman reported that he believes the slab between Jack Rahn’s and Baird’s Sawmill can be fixed, but it will need to wait until spring.
- There has been no progress on regarding the slab on Slab Road.
- As of now the Highway Department is 3 – 4 employees short. They should be able to get all of the trucks out if the weather turns bad.
- Chester Crague asked if Norman has looked at Crane Road near the Jack Sciotto property. Norman advise Crague that crews are working on Crane Road now.

VIII. PERSONS REQUESTING TIME ON THE AGENDA:

- Chester Crague advised the Board that he has been approached by several people who have told him that they are unable to attend Commissioners meetings due to the time they are held. Crague mentioned the people who he has spoken with would be interested in attending meetings if they were held at either 6:00 p.m. or 6:30 p.m. Jim Meece advised Crague that the meeting times have changed a few times since he was first elected to the Board. And the Commissioners will take the matter under advisement.
- Tim McCombs and Josh Zuerner of Joink appeared to discuss their proposed fiber optic path, which will come into the County from Clay County and will be installed in the County right of way along Coal Bluff Road and Rosedale Road. McCombs advised the Board that there will be a tracer wire on the outside of the conduit which will allow inspectors to locate the line easily. The inspector is independent of the crew who will be installing the fiber optic line. At this time the line is being installed to close a ring and will be predominantly used for medical offices and small to medium sized businesses, however the company is building with expansion in mind and will include a “handhold” at each intersection. The company will drill under the creek in Bridgeton. McCombs asked about permits and was told the permits are obtained at the County Highway office, and when asked what the minimum depth for installation is Highway Supervisor Randy Norman stated thirty-six (36) inches.

IX. PUBLIC COMMENTS: None.

X. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan R. Collom and seconded by Bruce Hartman. The meeting adjourned at 5:15 p.m.

Jim Meece, President

Dan R. Collom, Vice President

Bruce Hartman, Second Vice President

ATTEST:

Pam Adams, Auditor