

BOARD OF COMMISSIONERS
November 16th, 2020

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, November 16th, 2020, having adjourned from a regular meeting on Monday, November 2nd, 2020.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Laura Fischer, Auditor; Third Deputy Auditor, Tammy Thomas; and County Attorney Nick Sauter. Also present were Debbie Barnett, Cyndi Todd, John Martin, Justin Cole, Julie Lanzone, Pam Sanders, Larry Bemis, Chris O'Brien, and Randy Norman.
- III. **MINUTES:** Minutes for the regular meetings held on October 19th, 2020 and November 2nd, 2020 were approved upon a motion made by Dan R. Collom and seconded by Bruce Hartman. The motion was carried unanimously.
- IV. **PAYROLL:** The County payroll in the amount of \$172,785.28 was approved for release on Monday, November 23rd, 2020 on a motion made by Dan R. Collom. Bruce Hartman seconded the motion and it carried unanimously. Dan R. Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$90,884.78; Bruce Hartman seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
 - Debbie Barnett of the Parke County Soil and Water Conservation District came before The Board, requesting use of the county GIS map to further develop programs regarding the water shed areas. There would be no cost to the county. Jim Meece made the motion to allow the SWCD to have limited use of the county GIS map for this purpose. The motion was seconded by Dan R Collom, it passed unanimously and the agreement was signed.
 - Cyndi Todd of the Redevelopment Commission requested that The Board sign an agreement that 5% of abatements will go to the Redevelopment Commission for each of the four abatements regarding the old Shopko property on US41 north of Rockville. Jim Meece made the motion to accept the abatements as presented. Dan R. Collom seconded the motion and it passed unanimously. Ms. Todd expressed her thanks as well as that of the Redevelopment Commission for allowing them to apply for the COVID-19 business recovery grant through OCRA. \$250,000 grant money, plus \$2,000 from the Parke County Community Foundation, was awarded as a revolving loan fund among 15 businesses. As long as the businesses keep up the number of jobs on the application plus keep up the payments, the loan will be forgiven at the end of two years. The Redevelopment Commission is working on a Community Corrections For People With Disabilities Grant. An agreement between C.A.R.S. and The Board will eventually need to be reviewed by the Commissioners and county attorney, Nick Sauter. The deadline for this grant is January 10, 2021. The Redevelopment Commission received grant money to work on a Regional Wastewater Report regarding rural towns who do not have wastewater systems. The next step in this process is to get together a petition from the commissioners to send to IDEM to form a regional district.
 - Parke County Resolution 2020-24 was brought before The Board regarding the plan for the expenditure of EDIT tax. Bruce Hartman made the motion to adopt resolution 2020-24

capital improvement plan for expenditure of EDIT tax. Dan R Collom seconded the motion and it passed unanimously.

- The Board reviewed the Extension Contractual Services Agreement between Purdue University and Government of Parke County Indiana. Jim Meece made the motion to accept the contractual agreement between Purdue University and the County. Dan R Collom seconded the motion and it passed unanimously.
- The State Board of Accounts sent a memo requesting the choice of receipting CARES act salary reimbursement. Option 1 will entail reversing the payroll entries to move to the CARES act fund. Option 2 makes a claim against the CARES act fund to the general fund and everything that money was used for will be handled through additional appropriation. Jim Meece made the motion to use Option 2 for the handling of the CARES act monies. Dan R Collom seconded the motion and it passed unanimously. Attorney Nick Sauter will draft the ordinance and Auditor Fischer will advertise the choice.
- The Board reviewed Travelers insurance claims.
- The Board reviewed the County Clerk's reports from August, September and October.
- The Board reviewed Planning and Zoning reports from August, September, and October.
- The Board reviewed a letter and invoice from McNeill Coating Consultants regarding the repairs needed on the Courthouse exterior to be covered under warranty. County Attorney, Nick Sauter, will draft a letter to the company who did the work on the upper parts of the courthouse. Dan R Collom made the motion that Jim Meece be allowed to sign the letter drafted by Attorney Sauter on the behalf of the Board. Bruce Hartman seconded the motion and it passed unanimously. Jim Meece made the motion to allow the auditor to pay the invoice for the courthouse inspection done by McNeill Coatings Consultant for \$1,583.52 out of the regular claims cycle.
- Jim Meece informed the Board that when the contractor came in to do the inspection of the courthouse tower, and it had just had rained. Therefore, the contractor brought 12 sheets of 3/4" plywood to stabilize the lift. The contractor did not need this plywood and left in on the courthouse grounds. Commissioner Meece moved the plywood to the Historical Society property. A motion was made by Jim Meece to allow the Historical Society to use the plywood. Dan R Collom seconded the motion and it passed unanimously.

VI. OLD BUSINESS: none

VII. DEPARTMENTAL REPORTS:

Parke County EMS/ Ambulance Service, Julie Lanzone:

- Advised the Board that Ambulance Med 3 has been sent for re-mounting. It will be completed around the end of January 2021.
- Year to date collections is \$439,008.96 which is \$8,358.77 less than same time last year. There is approximately \$157,653.55 to be collected.
- Ambulance runs are up, COVID-19 testing is up, as are COVID-19 cases. Terre Haute Union Hospital is moving their less severely ill patients to Union Hospital Clinton to make room at the Terre Haute location for ICU COVID-19 cases.
- The Ambulance Service is going to do a vaccine clinic for birth to 18 years for childhood vaccinations, and flu shots, eventually going into the COVID-19 vaccines when they become available.

- The Ambulance Service has been awarded \$467.39 from IPEP for five OSHA approved first aid kits. An invoice was presented for the kits from Industrial Safety LLC for \$584.24. The County will be paying the difference of \$116.85. A motion was made by Jim Meece to accept the grant agreement between IPEP and (Indiana Public Employers' Plan) and County of Parke. The motion was seconded by Dan R. Collom and it passed unanimously.
- None of the Ambulance employees have been quarantined because of work-related exposure to COVID-19.

Parke County E911/EMA, Chris O'Brien:

- 2019 State Homeland Security Grant: upgrading servers. Work still has not been completed and the state has agreed to extend the grant. The company that was used to set the servers up is not being forthcoming with passwords and get the new company the information they need to complete the work.
- 2020 State Homeland Security Grant: purchasing camera systems and other equipment for the Sheriff's Department. It involves approximately \$200,000.
- LEPC Grant for Hazardous Material Planning will help re-write the county's hazardous material response plan. It involves approximately \$7,000.
- Indiana Criminal Justice Institute (ICJI) Grant for \$38,000 has been awarded to Parke County and will go toward the overtime for courthouse security and purchase sanitation equipment for the jail.
- PPE equipment is in excellent shape for Emergency Management, Ambulance Service, and fire departments. Mr. O'Brien is looking for funding for next year's supply. Jim Meece commends the departments on their hard work.
- Brick Grant was denied for the generator for the highway department because a generator does not meet the qualifications of the grant.

Parke County Sheriff, Justin Cole:

- By the end of the year, the jail will have billed approximately \$200,000 to the DOC for inmate housing.
- The reserve car struck a deer and Sheriff Cole is awaiting a decision from the insurance company.
- The jail is fully staffed except for one jail officer to retire at the end of November and one will be leaving to take another job.
- Seven employees are out with COVID-19 or awaiting testing. None of the inmates have tested positive for COVID-19.
- The jail is being refurbished with new paint, flooring and carpeting.
- The jail can hold 92 inmates. Currently, there are 60+ inmates.

Parke County Highway Supervisor, Randy Norman:

- Hired three drivers, another left, so still down three employees.
- Chester Crague asked about stop sign in Bridgeton at a previous meeting. There are places for 22 signs. The Board will have to pass an ordinance to put up new stop signs.

- Highway department has been patching roads. 1170 E and 1050 E is complete. Cardinal Road is beyond patching. The plan is to contact the home owners and advise them the road will be put back to gravel until next year. Then the chip and seal can be re-done. 1200 E almost done, 720 start tomorrow. Tow path road is done to just south of Mill Creek Bridge; 1125N, 780W, 790W are complete as well. Someone hit the Harry Evans Bridge and the road was closed for a while. No structural damage.
- Portland Mills bridge is sagging on the east end. Mr. Norman asked Commissioner Collom if he could take a look at it to see what kind of repairs he could make to it.


VIII. **PERSONS REQUESTING TIME ON THE AGENDA:** None

IX. **PUBLIC COMMENTS:** None.

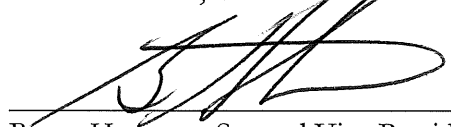
X. **ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan R. Collom and seconded by Bruce Hartman. The meeting adjourned at 5:00 p.m.



Jim Meece, President




Dan R. Collom, Vice President



Bruce Hartman, Second Vice President

ATTEST:



Laura Fischer, Auditor