

BOARD OF COMMISSIONERS

August 22nd, 2017

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Tuesday, August 22nd, 2017, having adjourned from a regular meeting on Monday, August 7th, 2017.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Brandy Asher, 2nd Deputy Auditor; and County Attorney John Asbury. Also present were Kathy Collom, Mike Strack, Larry Bemis, Hans Eilbracht, Pam Sanders, Cyndi Todd, Olivia Blacketer, Meredith Lund, Kim Shorter, Lisa Lutes, Laura Fischer, Janie Hardman, Randy Norman, Tom Stambaugh, Toni Stinson and Amy Hensley.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, August 7th, 2017 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$158,535.62 was approved for release on Monday, August 21st, 2017 on a motion made by Bruce Hartman. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$187,718.38. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the July 2017 Monthly Financial Report. The motion was seconded by Bruce Hartman and the motion carried unanimously.
- V. **NEW BUSINESS:**
 - Three requests for hand typed checks were reviewed by the Board. Dan Collom made a motion to approve payment to be made outside of the regular claims cycle for Clark Dietz in the amount of \$1,500.56; Barney Carroll in the amount of \$7,850.00; and Jeff Norman Construction in the amount of \$10,570.43. Bruce Hartman seconded the motion and the motion carried.
 - Reviewed two tort claims, the information has been forwarded to the insurance company.
 - Auditor Pam Adams presented the Board with a copy of the 2018 State Holiday Schedule for their consideration. Bruce Hartman made a motion to adopt the 2018 State Holiday Schedule with the exception of the date Columbus Day will be observed; Columbus Day will be observed on Monday, October 15th, 2018 instead of October 8th. Dan Collom seconded the motion and it carried unanimously.
 - The Commissioners reviewed two invoices for the Montezuma B&O Railroad project. Jim Meece reported there will be enough funding to complete the project, and is anticipating a mid-September completion date. Meece also stated there is a small issue with the height of the 4th span of the bridge, but plans are in place to resolve the issue.
 - The Board reviewed the Application and Certification for payment #3 on the Courthouse Mansard Roof project which has been prepared by Arsee Engineers, Inc. Bruce Hartman made a motion to accept the application for payment as presented. Dan Collom seconded the motion and it carried.
 - The Commissioners reviewed Arsee Engineers, Inc. meeting report #11 and field reports #16 & #17.
 - Jim Meece stated he met with Judge Swaim regarding noise from the construction project. Circuit Court has two trials within the next few weeks and the noise from applying the shingles makes it difficult to hear in the Courtroom. Meece stated he believes the issue will be resolved with a proposed work around for the duration of the two trials.
 - A request to set up a grant fund for a signature pad to assist in processing claims for veterans from the Veterans Service Officer was reviewed. The grant will be 100% reimbursable. Bruce Hartman made a motion to allow the grant fund to be set up. Dan Collom seconded the motion and it carried unanimously.
 - The Board reviewed information regarding the 2017 Annual Commissioners Conference scheduled to begin November 28th and to end on November 30th, 2017. Jim Meece and Bruce Hartman requested Auditor Pam Adams to process their registration(s) and hotel reservations.

VI. OLD BUSINESS:

- Partnership Parke County Executive Director Cyndi Todd appeared to provide information regarding ATC Environmental Consulting Grant Writing. There would be no fee and the grant would be for environmental assessment studies on privately owned commercial properties in the County. The property owners would be contacted and permission obtained prior to the studies being done. Todd stated Julie Crowe of ATC would be willing to meet with the Board to address any questions or concerns. Todd also indicated it usually requires writing the application multiple times before being awarded the grant. Bruce Hartman made a motion to move forward with the project. Dan Collom seconded the motion and it carried unanimously.

Todd also advised the Board that two environmental studies have been completed at the Lee Alan Bryant property and she is currently waiting on the reports.

Todd indicated three hundred and twenty of the required five hundred and fifty income surveys are complete. Todd stated that after two attempts at delivery through regular mail it becomes necessary to physically go to those addresses. Cyndi will be going to those addresses and Mike Strack has volunteered to assist with addresses near his residence. Jim Meece said he would also help.

VII. DEPARTMENTAL REPORTS:

Parke County Highway, Randy Norman:

- Presented a claim, in the amount of \$1,500.56, for bridge inspections.
- Advised the Board he received approval from the County Council to move forward with the lease for a new Grade All. The lease will be for two annual payments of \$198,535.00 each with a final payment of \$1.00 at the end of the lease. Norman said a nipper attachment will be included in the order at a cost of \$13,770.00. Bruce Hartman made a motion to allow Jim Meece to sign the lease agreement on behalf of the County. Dan Collom seconded the motion and it carried unanimously.
- Paving is scheduled for Lambert Avenue (2), 450 N and Narrows Rd. Chip and seal will be done on Annapolis Road, Crooks Bridge Road, Buffalo Road, 400 South and Coxville Road.

Parke County Emergency Management Director, Amy Hensley:

- Presented **Parke County Resolution 2017-05** for the Board's consideration. The resolution authorizes the President of the Board of Commissioners, or the Parke County Auditor to execute for and on behalf of the Board, any actions or documents, including grant and sub-grant or sub-recipient applications and agreements, necessary for the purpose of obtaining federal or State financial assistance from the Indiana Department of Homeland Security or the Indiana Homeland Security Foundation. Jim Meece made a motion to adopt **Parke County Resolution 2017-05**. Dan Collom seconded the motion and it carried unanimously.

VIII. PERSONS REQUESTING TIME ON THE AGENDA:

- Meredith Lund appeared before the Commissioners to request the use of the northeast corner of the Courthouse lawn on Saturdays from 9:00 a.m. until 1:00 p.m. for the farmers market. Lund also expressed an interest in using the Courthouse lawn one evening during the week for the remainder of this year's growing season or the end of September. A discussion was held regarding pending events for 2018 that normally take place on the lawn. Dan Collom made a motion, contingent upon clarification of insurance, to allow the farmers market to set up on the Courthouse lawn one evening per week through the end of September 2017. The Board will make a decision regarding the 2018 season after reviewing the calendar for next year.

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- Toni Stinson of APEX Benefits Group:
 - Presented information regarding renewals for the County's Health insurance plan. When Stinson last appeared, the actuaries indicated that to maintain the current policy with no changes, a thirty-five percent (35%) increase to the Health Insurance premiums would be necessary. Stinson said the actuaries have been recalculated and are now twenty-three point four percent (23.4%). Stinson stated Anthem will have their renewal information available in mid-September and will be able to present final information from them at that time. APEX is going 'out to market' and is investigating other insurance carriers and will continue to work on things like spousal carve outs, a pharmacy benefits manager and balanced billing options.
 - County Council member Tom Stambaugh advised Stinson and the Board that the County Council will only fund a five percent (5%) increase for insurance. Stambaugh also stressed that savings could be had with a more effective prescription plan. Stambaugh mentioned that a neighboring county negotiated with their local pharmacies and obtained savings through discounted pricing on prescriptions.
 - Jim Meece mentioned reducing the HSA and HRA contributions to employees as another way to cut costs for the County. Meece stated the HSA and HRA contributions have been very 'rich' for county employees and it needs to be reviewed.
 - Stinson anticipates receiving data from Anthem on either September 15th or September 18th. Once the information is received the Commissioners may elect to call a special meeting to review the information prior to making a decision at their regular meeting on Monday, October 2nd, 2017.

IX. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Bruce Hartman and seconded by Dan Collom. The meeting adjourned at 6:09 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Pam Adams, Auditor