

BOARD OF COMMISSIONERS

August 7th, 2017

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on August 7th, 2017, having adjourned from a regular meeting on Monday, July 17th, 2017.
- II. **ROLL CALL:** Members present were Commissioner Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor, and County Attorney John Asbury. Jim Meece was absent. Also present were Jerry McKee, Sheila McKee, Gregg Reinoehl, Sharon Reinoehl, Judy Proctor, Tom Emery, Jason Frazier, Larry Bemis, Jim Luzar, Cassie Wittenmyer, Pam Sanders, Cyndi Todd, Kim Shorter, Randy Norman, Amy Hensley and Hans Eilbracht.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, July 17th, 2017 were approved on a motion made by Bruce Hartman and seconded by Dan Collom. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$159,746.29 was approved for release on Monday, July 24th, 2017 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$196,533.12. Dan Collom seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$1,016,945.69 were approved for release on August 7, 2017 on a motion made by Bruce Hartman and seconded by Dan Collom and the motion carried unanimously. Auditor Pam Adams noted this month's claims were higher than normal because they include contractor payments on the Courthouse Mansard Roof project, as well as payments to the Town of Montezuma and the Town of Rockville toward utility projects in the West Central Parke TIF District and the Central Parke TIF District.
- VI. **RECESS FOR PUBLIC HEARING:**
 - Bruce Hartman made a motion to recess the regular meeting at 4:15 p.m. and to convene in a public hearing regarding the Multi-Hazard Mitigation Plan for Parke County, Indiana. Dan Collom seconded the motion and it carried. Dan Collom asked if anyone had any questions or concerns regarding updates to the plan as proposed. Having no one come forward with questions or concerns from the public regarding the Multi-Hazard Mitigation Plan for Parke County, Indiana, Bruce Hartman made a motion to adjourn the public hearing at 4:17 p.m. and re-convene the Commissioners regular meeting. Dan Collom seconded the motion and it carried.
- VII. **NEW BUSINESS:**
 - After a brief discussion, County Attorney John Asbury advised the Board they could adopt the resolution for the updated Multi-Hazard Mitigation Plan, and sign the document at their next meeting. Bruce Hartman made a motion to approve Parke County Resolution 2017-04 updating the Multi-Hazard Mitigation Plan for Parke County. Dan Collom seconded the motion and it carried.
 - West Central Solid Waste District has requested the Board sign a letter stating Parke County will continue to be a participant in the district for calendar year 2018. Auditor Pam Adams presented a 2018 Letter of Commitment and Annual Contribution for the Commissioners consideration. Dan Collom explained that the county is required to have a solid waste management program and it is more cost effective for the County to belong to a program like West Central Solid Waste District than to have an independent program. The letter of commitment is for a 2018 annual contribution of \$26,009.00 which will be made in three installments. Bruce Hartman made a motion to sign the letter as presented. Dan Collom seconded the motion and it carried.

- A 2015 – 2016 per capita report regarding Solid Waste Management District Expenditures was provided to the Commissioners. Of the 69 Solid Waste Management Districts in Indiana, the West Central Solid Waste Management District is the ninth (9th) from having the lowest expenditures for the reporting period.
- A report for the first half of 2017 from the Parke County Veteran's Service officer was presented for review.
- Information on a Tri-County Indiana Master Naturalist Workshop presented by Purdue Extension was reviewed. Parke County Extension Director, Jim Luzar, spoke regarding the nine (9) week program.
- The Board were given notices from Tokio Marine/ HCC Insurance regarding claims that have been filed.
- Reviewed the certified applications for payment #1 and #2 for the Courthouse Mansard Roof project as prepared by Arsee Engineers, Inc. Payments are made to general contractor, Bulley and Andrews.
- Reviewed Arsee Engineers, Inc. meeting reports #8, #9 and #10; field reports #12, #13, #14 and #15; and Supplemental Instructions, Proposal Requests and Allowance Authorizations.
- Reviewed Clerk's monthly report and the Plan Commission monthly report.
- Plan Commission Administrator Cassie Wittenmyer appeared with a Certification to the Commissioners on Zoning Map Change. The Parke County Advisory Plan Commission discussed an application for subdivision plat approval by Alma Lake Fishing Club, Inc. The Advisory Plan Commission has recommended approval. Gregg Reinoehl addressed the Board expressing his concern with the fact that there is no written easement, and persons purchasing and/or building would need to cross his private property in order to access the parcels. County Attorney John Asbury gave an opinion that people purchasing the property may get the impression the County is authorizing use of the easement for access, which would not be the case. Dan Collom asked Tom Emery if there were any pending sales or interested parties for the proposed subdivided parcels, Emery responded that he did not believe there were at this time. Dan Collom and Bruce Hartman recommended the property owners get together to work on a solution regarding access to the property. Bruce Hartman agreed with Asbury about people mistakenly thinking the County is authorizing use of the easement, when the only thing the County can do is approve the petition to change the zoning map to allow the property to be subdivided. Dan Collom made a motion to table the issue pending the property owners coming to an agreement regarding access to the property. Bruce Hartman seconded the motion and it carried unanimously.
- Partnership Parke County Executive Director Cyndi Todd appeared before the Board with information regarding the possibility of obtaining EPA grant money which would be at no cost to the County to be used for studies on commercial properties to determine what, if any, environmental cleanup is necessary. The application would be written for specific properties and the property owners would be contacted to obtain permission and access to perform the studies. Grant writer Julie Crewe would be willing to meet with the Commissioners to answer any questions regarding this program. Todd cautioned the Commissioners by stating this would be a competitive grant and there is no guarantee that Parke County would receive an award and it may be necessary to apply multiple times. Bruce Hartman and Dan Collom requested to have this moved to the meeting on August 21st, 2017 when Jim Meece will have returned from vacation, since Jim is an active member of the Parke County Redevelopment Commission.
- Emergency Management Director Amy Hensley advised the Commissioners that she has received a notice for no match Homeland Security Grants. Hensley stated she would like to apply for a couple, one for the Sheriff's Department and another for the Ambulance Service. Bruce Hartman made a motion to allow Hensley to move forward with applying for the grants. Dan Collom seconded the motion and it carried unanimously.

VIII. OLD BUSINESS: None presented.

IX. DEPARTMENTAL REPORTS:

Parke County Highway Department Supervisor, Randy Norman:

- Requested an out of cycle check for Barney Carroll for painting the West Union and Nevins Covered Bridges and replacing backing wood on the Nevins Covered Bridge. Bruce Hartman made a motion to approve the out of cycle check. Dan Collom seconded the motion and the motion carried.
- Presented a two year lease agreement for a new Grade All, Norman stated payments would commence with the 2018 Budget and he has included the amount in budget requests to go before the County Council. Bruce Hartman made a motion to enter into the agreement contingent upon the Council appropriating funds. Dan Collom seconded the motion and it carried.
- Norman discussed attachments that could be added to the new Grade All which are not included in the cost of the lease. Norman added there are attachments that could be purchased for the CAT Wheeled Excavator such as Ag. Cutters, Mow Trim and a Mulcher. Norman is in the process of obtaining prices.
- The Commissioners recommended getting someone on the new mowers as soon as possible. Norman also indicated he plans on discussing getting a couple of people to run the mowers and excavator cutters in lieu of filling the second foreman position with the Council during the budget hearings. The foreman position has been vacant for a couple of years.
- Reported the Zacke Cox Bridge on Tick Ridge Road was damaged by a school bus. Dan Collom said the openings on the bridge were measured and cut to the exact height as they were before he repaired the bridge, but since the camber of the bridge had been cut incorrectly the angle which vehicles enter the bridge may be causing the issue. Collom will check out the issue.
- Advised the Board that CSX is closing Lambert Avenue from September 4th through September 8th for repairs to the railroad crossing. Norman cautioned that this is subject to change and it may interfere with the completion of the paving being done on Lambert Avenue.
- Paving is done on 75W, portions of Lambert Avenue, 600W and 500 N. Paving is scheduled for the remainder of Lambert Avenue, 450N and Narrows Road.
- Chip and seal is done on Mansfield Road. Bridgeton Road should be completed tomorrow then work will begin on New Discovery Road. It will then be necessary to make additional material before beginning additional projects.

Parke County Sheriff's Department:

- Chief Deputy Sheriff Jason Frazier reported there are 72 inmates; 46 County inmates, 8 Department of Corrections, 17 Out of County Holds and one inmate being held at another facility.
- Provided copies of the monthly report of collections and uniform crime report for the Commissioners review. The average monthly billing for inmate holding in 2017 is \$24,776.00.
- Jail Maintenance Supervisor George Peterman has retired and the Sheriff's Department and Jail would like to thank him for his service.
- National Night Out went very well. There was plenty of room for both activities and parking.
 - The Board of Commissioners complimented the Parke County Sheriff's Department on their event.

X. PERSONS REQUESTING TIME ON THE AGENDA: None.

XI. PUBLIC COMMENTS:

- Hans Eilbracht with Hamilton Center appeared to advise the Commissioners that Hamilton Center recently received a license from the State of Indiana to develop and operate an opioid treatment program (OTP) to be based in Vigo County. Eilbracht went on to discuss the program and the potential to help mitigate the escalating opioid addiction in this area.

XII. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Bruce Hartman and seconded by Dan Collom. The meeting adjourned at 5:12 p.m.

Jim Meece, President

Dan R. Collom, Vice President

Bruce A. Hartman, Second Vice President

ATTEST:

Pam Adams, Auditor