

BOARD OF COMMISSIONERS

July 17th, 2017

- I. CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, July 17th, 2017, having adjourned from an executive session meeting on Tuesday, July 11th, 2017.
- II. ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Brandy Asher, 2nd Deputy Auditor; Rusty Ratcliff, 3rd Deputy Auditor and County Attorney John Asbury. Also present were Mike Strack, Elizabeth (Liddy) Wright, Pam Sanders, Larry Bemis, Sophia Stillwell, Amy Hensley, Sheriff Justin Cole, Randy Norman and Hans Eilbracht.
- III. MINUTES:** Minutes for the regular meeting held on Monday, July 3rd, 2017, as well as the special and executive meetings both held on Tuesday, July 11th, 2017 were approved on a motion made by Dan Collom and seconded by Jim Meece. The motion carried unanimously.
- IV. PAYROLL:** County payroll in the amount of \$158,173.73 was approved for release on Monday, July 24th, 2017 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$138,695.13. Bruce Hartman seconded the motion and it carried unanimously. The Board acknowledged receipt of the June 2017 Monthly Financial Report.
- V. NEW BUSINESS:**
- Deputy Auditor Brandy Asher provided the Commissioners with copies of the 2018 Salary Budget Request submissions for their review.
 - The Commissioners reviewed a letter from Indiana Department of Transportation (INDOT) regarding the State Road 163 Bridge over the Wabash River in Vermillion and Parke Counties. Meece noted INDOT is requesting clarification on whether or not the County would require photographic documentation of the bridge before the project construction is undertaken. The Commissioners agreed photographic documentation was not required and requested the Auditor send a letter to clarify their position.
 - The Commissioners received an invoice from Arsee Engineers, Inc. for review prior to payment.
 - The Board reviewed the Clerk's Monthly Report for June 2017.
 - Sanitarian Elizabeth (Liddy) Wright presented the Commissioners with an Addendum to the Emergency Preparedness Contract for Budget Year 2017-2018 for Professional Services. Jeff Koning is the contractor for the grant, and the current contract stipulates the amount of payment Koning is to receive to prepare for a disaster; the addendum addresses what compensation Koning will receive for working during a disaster, should one occur. Bruce Hartman made a motion to accept the terms and sign the addendum. Dan Collom seconded the motion and it carried unanimously.
 - The Commissioners were made aware of a contract between the Rockville Lake Park and Myers Engineering, Inc. Myers will be providing services for the septic design for the park per Indiana State Department of Health (ISDH) technical data sheets, dated April 10, 2017.
- VI. OLD BUSINESS:**
- The Commissioners reviewed the 2017 Tax Sale Work Plan, SRI, Inc. Agreement and Addendum documents. Bruce Hartman made a motion for the Commissioners to sign the Agreement for the 2017 Tax Sale with SRI and to also sign the Addendum. Dan Collom seconded the motion and it carried unanimously.
 - The B&O Railroad Bridge project is well underway and should be finished by the end of August.

- The awnings on Cox Ford Bridge are completed. Collom still has four or five siding boards to replace and an epoxy repair to do.

VII. DEPARTMENTAL REPORTS:

Parke County Sheriff, Justin Cole:

- There are seventy-two inmates at the Jail; thirty-four Department of Correction's and twenty-three out-of-county holds. The Jail is averaging approximately \$24,000.00 per month for inmate holding in 2017.
- The Jail has replaced an air-conditioning unit which cools two of the holding blocks. The price to replace the unit was approximately \$8,000.00. The air-conditioning unit which cools the server room will need to be replaced next, however, Cole currently does not have the estimate.
- After discussing the matter with Cole and Emergency Management Director Amy Hensley Dan Collom made a motion to give the 1991 2 axle trailer (VIN# 1T9HC2030MA047138) to Putnam County Emergency Management. Bruce Hartman seconded the motion and it carried unanimously. Meece will come to the Auditor's office and sign the title.

Parke County Highway, Randy Norman:

- Updated the Commissioners on the progress of road repairs being done.
- The Council has agreed to fund the purchase of two new ditch bank rotary cutters (mowers). Norman has received 2 quotes, the lesser amount being \$9,775.00 per mower from Bane-Welker Equipment. Bruce Hartman made a motion to allow Norman to purchase two new ditch bank rotary cutters contingent upon the approval of the Council's additional appropriation of funds. Dan Collom seconded the motion and it carried unanimously.
- Collom inquired if it would be possible to hire a seasonal operator to run a mower, Norman will research the matter and report back to the Board.
- Requested to join the National Joint Powers Alliance (NJPA). Norman has provided the contract to John Asbury for review. NJPA can assist with the purchasing of equipment.
- Discussed the need for a "Hidden Drive" sign on County Road 275 N.
- Reported on a break-in at the Highway Department over the weekend. Some cash was missing and drug and alcohol tests were scattered on the floor. Meece has knowledge of a possible safe the Highway Department might be able to use.
- Meece signed a letter to INDOT stating the county does not have any eligible expenses to submit for reimbursement as a result of the unofficial local detour on Sawmill Road, County Road 700 N, Dooley Rd and Saddle Club Road.

Parke County Emergency Management Director, Amy Hensley:

- Would like to reduce the number of persons serving on the Operations Planning Team to make having a quorum easier. The Commissioners agreed and the new Operations Planning Team is as follows:
 - Councilman Larry Gambaiani
 - Commissioner Jim Meece
 - Auditor Pam Adams
 - Treasurer Kim Shorter
 - Clerk Stacie Jefferies
 - Emergency Management Director Amy Hensley
- Four County residents contacted Hensley for assistance following the severe weather which hit the County on July 12, 2017. Hensley referred them to the American Red Cross.
- The EOC had flooding from the severe weather as well. According to the Town of Rockville the problem was created because the storm sewer drain was not large enough. The Town believes the pipe needs to be replaced at the cost of the County, however, the Commissioners disagree and believe it is the Town's responsibility to pay the cost.

VIII. PERSONS REQUESTING TIME ON THE AGENDA: There were no persons requesting time on the agenda.

IX. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 5:00 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Pam Adams, Auditor