

BOARD OF COMMISSIONERS

July 1, 2019

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, July 1, 2019, having adjourned from a regular meeting on Monday, June 17, 2019.
- II. **ROLL CALL:** Members present were Commissioner Jim Meece, President; Bruce Hartman, Second Vice President; Laura Fischer, Auditor; Rhonda Montgomery, 1st Deputy Auditor and County Attorney Nick Sauter. Also present were Roberta Marietta, Judy Ohmit, Kim Shorter, Julie Lanzone, Pam Sanders, Linda Evans, Amanda Driskell, Mike Strack, Tiffani Martin, Kathy Collom, Katie Potter, Paul Myers, Amy Hensley, Randy Norman, Justin Cole and Cyndi Todd.
- III. **MINUTES:** Dan Collom made a motion to approve the meeting minutes of June 3rd and June 17th. Bruce Hartman seconded the motion and it carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$173,911.72 was approved for release on Monday, July 8, 2019 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Accounts Payable Report in the amount of \$111,676.40. Bruce Hartman seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$330,055.41 were approved for release on July 1, 2019 on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- VI. **NEW BUSINESS:**
 - Dan Collom made a motion to approve hand-typed checks for John Jones Automotive for \$23,085.00, Dish Video for \$25,201.20, and Deere Credit for \$102,120.55. Bruce Hartman made a motion to approve these hand-typed checks.
 - Board reviewed the **2020 Salary** requests for the budget. Budget hearings will be held August 15-16, 2019.
 - The Commissioners reviewed letter from West Central Regional Community Corrections (WCRCC) gifting \$2,135.00 to the Parke County Drug Court Program, requesting the funds be put into Drug Court Vending Machine Donations (4913-00-00101). Jim Meece made a motion to accept the donation. Bruce Hartman seconded the motion and it carried unanimously.
 - EMA/E911 Director, Amy Hensley, presented the contract to Commissioners for IPAWS software allows Parke County to use the Emergency Alert System, first obtaining approval from Homeland Security. Using cell towers, everyone within a geographic area can be notified, for any disaster or emergency, i.e., tornado, lost child or elderly, without residents signing up for the alert message. Dan Collom made a motion to approve the contract. Bruce Hartman seconded the motion and it carried unanimously. Jim Meece made a motion to authorize Amy Hensley to sign the back page of the agreement which states that the system will not be abused. Dan Collom seconded that motion and it carried unanimously.
 - The Board reviewed a Health Department Independent Contractor Agreement for Jeffrey Koning, Emergency Preparedness Coordinator for the period of July 1, 2019-June 30, 2020. Commissioner's requested the Auditor to research the amount(s) paid in previous years. The contract was tabled until next meeting.
 - The Board reviewed the Wabash River Heritage Corridor Commission July 10, 2019 meeting agenda.

- The Board reviewed notification of the removal of proposed ramp modifications at the northeast corner of Highway US36 and Market Street from the design of the ongoing reconstruction of Howard Avenue and Market Street.
- Bruce Hartman made a motion to pay the Tokio Marine, HCC invoice in the amount of \$5,000.00 claim #184497. Dan Collom seconded the motion and it carried unanimously. Attorney Sauter suggested, in the future the County should file a countersuit to recoup the County's losses.
- Board reviewed the Clerk of Courts April and May monthly reports.
- Commissioner Meece addressed the mildew issue with the Clerk's records. Made changes with the storage in the basement of the Courthouse, putting in a dehumidifier and fans.
- Commissioner Meece, reported that he has discussed with the County Council members about the replacement of computers in next budget year, however Cleaver is asking for payment upfront for the computers before installing. County Council and Auditor will look for any available funds in 2019 budget to begin ordering PC's prior to January 1, 2020.

VII. OLD BUSINESS:

- Commissioner affidavit is needed to dissolve the dissolution of Town of Judson Trustees and the property in question will revert back to the County. The County will then give notice that they intend to sell the property. Sauter will have affidavit for next meeting. Commissioners have no objections to selling the property in question.
- Dan Collom made a motion to approve Resolution 2019-16 to dissolve East Central Parke Economic Development TIF District. Bruce Hartman seconded the motion and it carried unanimously.
- Judy Ohmit came before the board to request – Handmade Exemption on art jewelry. Commissioners are opposed to reversing that decision and more are inclined to do away with the handmade exemption. The Commissioners took no action on this issue.
- EMA/E911 Director, Amy Hensley, and County Assessor Katie Potter presented to Commissioners for Parke County Address Checklist form. This form would be for individuals requesting a new address due to Septic, Well, Building, and Mobile transfer of title/moving permits prior to an address being given. Bruce Hartman made a motion for approval which Dan Collom seconded the motion and it carried unanimously.
- Ordinance 2019-18 Marshall Road Truck Route presented by Attorney Sauter of the proposed draft Ordinance will be tabled until next meeting.
- Bruce Hartman made a motion to accept the 2020 budget request from West Central Indiana Economic Development District to secure \$7,598 of program match funding. Dan Collom seconded the motion and it carried unanimously.
- There were questions on how the Employee Health Savings Account was to be paid out for the second half of year of 2019. Commissioner Meece, presented the amendment of HSA for 2019 as follows:

HSA payments will be made in 2 payments. The first payment will be made in February and the second and final payment will be made in August. To determine eligibility, an employee census will be taken on the first work day in February and the first work day in August. That census will be conducted as follows:

On the appropriate day, herein referred to as the "census date", the auditor will determine if an individual is, indeed, currently a fulltime employee of Parke County. If the individual is found to be a full time employee, the auditor shall then determine if the employee is enrolled in the County Health Insurance Plan. If the employee is found to be on that census date both a fulltime employee and enrolled in the Health Insurance Plan, then the auditor shall deposit the appropriate amount, i.e., one half of the annual Health Savings Account payment, into the employee's HSA account. If the employee does not satisfy both requirements on that day, then the employee shall be determined ineligible and will not be considered for HSA payment until the following census date 6 months in the future. Regardless of the employees hire date, planned departure date, or Health Insurance enrollment date, eligibility will be determined on those census dates and those dates only. An employee either meets those requirements on that day or they don't.

It may take some reasonable amount of time to confirm eligibility on those census dates, and the auditor will make appropriate deposits as quickly as possible following those census dates' confirmations.

VIII. DEPARTMENTAL REPORTS:

Parke County EMS Director, Julie Lanzone:

- 146 responses in May; 18 yesterday (6/30/19), 15 of which were transported.
- Discussed Park extractions, i.e., injuries at State Parks. A fee is charged, no free extractions from the trails whether they go to hospital or not.
- 2019 collections are currently \$269,525.39, \$64,790.62 above 2018 collections.
- Average collections over the past 12 month is \$46,299.76
- 308 outstanding accounts totaling \$179,240.15.
- 46 accounts turned over to the collection company totaling \$25,223.98.
- Med I is being rewired – two electrical fires. Will rewire Med II next year.
- Former employee, Chad Wilson had left Parke County EMS full time employment in 2016. Wilson had worked part time during 2017 & 2018 and now will be returning back to full time employment with as County EMS employee. Wilson's vacation and sick leave will begin at zero accruals and will receive credit for 17 years of service under the longevity pay upon return of full time EMS employee.
- Department Heads are encouraged to attend the July 16, 8:30a.m. Safety Committee meeting at Ambulance garage. IPEP will attend to explain all injury/worker's compensation forms and procedures.
- Proposal of repair was presented for the fuel line from gas meter to generator at the ambulance garage, from Utility Management and Construction, LLC, in the amount of \$875.00. Dan Collom made a motion to approve the proposal/contract with UMAC. Bruce Hartman seconded and the motion carried.
- Next breakfast meeting is scheduled July 21, 2019 at 9:00a.m.

Parke County Sheriff, Justin Cole:

- Today's Jail count is 77 consisting of 52 county; 15 Department of Corrections and 10 out of county holds.
- Invoicing for inmate holding is \$17,623 for June for DOC and other counties.
- Report of collections for the month June totaled \$90,645.20; the year to date amount is \$185,168.00
- Highway Department leveled the ground; should begin contraction of the Sheriff's Department pole-barn within next two weeks.
- State came up with new rate and changing the way counties receive reimbursement for felony diversions. Rather than periodic billing that require tracking throughout the year, the State will make a lump-sum estimated payment beginning July 1, 2019. For the coming fiscal year, Parke County will receive \$116,563.28 in the general fund and an additional \$10,793.83 in misdemeanor funding from the DOC.

Parke County Highway Department Superintendent, Randy Norman:

- INDOT unofficial detour/closure of US 36 was discussed using Strawberry Road and Coloma Road. State notified county by public e-mail. Closure scheduled for July 15 through middle of September. Superior Hardwood trucks will be exempt from weight limits on County Roads during this US 36 closure.
- Norman reported the scoring tabulations for the Bridge Inspections. Once the State has approved, Norman will be begin negotiations.
- Slab Road and County Road 450 West have been primed for paving.
- Randy will be applying for the Community Crossing Grant next week.
- Commissioner Collom reports numerous complaints received regarding Jeffries Ford Road.

IX. PERSONS REQUESTING TIME ON THE AGENDA: None

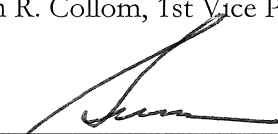
X. PUBLIC COMMENTS: Cyndi Todd/Jim Meece reported that RISE of Vermillion County had located some historic pictures and brought them to the Redevelopment Commission as a donation. Jim Meece made a motion to accept the pictures as a donation to County and will identify the pictures as County property to insure the donation under the County insurance umbrella. Dan Collom seconded the motion and it carried unanimously.

XI. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Jim Meece. The meeting adjourned at 5:55 p.m.

Jim Meece, President

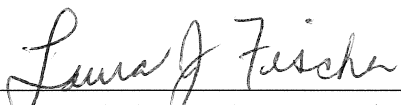


Dan R. Collom, 1st Vice President



Bruce Hartman, 2nd Vice President

ATTEST:



Laura J. Fischer, Parke County Auditor