

## BOARD OF COMMISSIONERS

June 3, 2019

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, June 3, 2019, having adjourned from a regular meeting on Monday, May 20, 2019.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Laura Fischer, Auditor; Rhonda Montgomery, 1st Deputy Auditor and County Attorney Nick Sauter. Also present were Julie Lanzone, Linda Evans, Justin Cole, Pam Sanders, Tiffany Martin, Nick Wilson, Cyndi Todd, Kathy Collom and Amy Hensley.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, May 20, 2019 were approved on a motion made by Dan Collom and seconded by Jim Meece. The motion carried.
- IV. **PAYROLL:** County payroll in the amount of \$170,108.13 was approved for release on Monday, June 3, 2019 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$165,109.66. Bruce Hartman seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$463,888.62 were approved for release on June 3, 2019 on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- VI. **NEW BUSINESS:**
- Mainstreet Rockville has requested replacing the benches on the courthouse lawn and they will fund the replacements, but they become property of the County. Jim Meece made a motion to allow Mainstreet Rockville to replace the benches. Dan Collom seconded and the motion carried.
  - Jim Meece began discussion regarding Courtney Prether, currently on the CVC Board, to make web design changes to Parke County Website. Prether will be contracted by the CVC to update the website. Commissioners agree they see no conflict so long as the following conditions are met. 1.) Prether files a conflict of interest with the State Board of Accounts expressing she has financial interest. 2.) Prether recuses herself in votes that pertain to the website. Jim Meece made a motion to approve Prether's contract CVC to update website based on these conditions. Dan Collom seconded and the motion carried.
  - Dan Collom made a motion to approve a hand-typed check in the amount of \$5,500.00 payable to SkyPainter Pyrotechnics, LLP for fireworks display at Rockville Lake Park. Bruce Hartman seconded the motion and it carried unanimously.

- Dan Collom made a motion to approve a hand-typed check in the amount of \$985.00, payable to Chuck Swisher Plumbing for the Ambulance Department water heater repairs.
- Dan Collom made a motion to approve hand-typed checks payable to 1.) Quill Corporation in the amount of \$1009.99 for the Clerk's office to purchase a shredder; 2.) Hand-typed check to Southeaster Equipment in amount the amount of \$80,000 for the asphalt distributor for the Highway Department; and 3.) Hand-typed check in the amount of the \$738.00 for judgement order of Cara Schaefer Wienke, **all contingent upon Council approval.** Bruce Hartman seconded the motion and it carried unanimously.
- Dan Collom made a motion to approve a hand-typed check in the amount of \$5,000.00 for the 2020 annual funding the CARS (Child Adult Resource Services, Inc.) program. Bruce Hartman seconded the motion and it carried unanimously.
- The Board reviewed the State Form 56491 (3-18) Covered Bridge Certification. Auditor Fischer certified the number of Covered Bridges in Parke County as 28, under Indiana Code 8-14-1-10.
- **Resolution 2019-07** authorizing the transferring of properties from 2018 Tax Sale to Parke County Redevelopment Commission. Physical address is 289 North Alan Drive, Rockville. Dan Collom made a motion to approve Resolution 2019-07. Bruce Hartman seconded the motion and it carried unanimously.
- The Board reviewed contract from Rapid Reproductions, for a maintenance contract on the KIP machine, in the Plat office. The contract at \$55.00 per month includes toner and paper supplies. Dan Collom made a motion to approve the contract. Bruce Hartman seconded and it carried unanimously.
- The Board reviewed the Stericycle-Shred it contract to facilitate the destruction of records approved by the state. The contract total is \$1844.50. Dan Collom made a motion to approve the contract. Bruce Hartman seconded and it carried unanimously.
- Bruce Hartman made a motion to accept a \$125 donation from the Parke County Community Foundation and approve the transfer to CASA. Dan Collom seconded and it carried unanimously. Auditor Fischer expects more donations may be received.
- The Board reviewed the April 2019 Treasurers report.
- The Board tabled the opening of the Bridge Inspection bids until the Highway Departments report.

## VII. OLD BUSINESS:

- The Board reviewed the Indiana Department of Transportation letter of information regarding the Howard Avenue and Market Street projects.
- 2020 Census Committee - Federal Government wants community to promote the 2020 census. Jim Meece tabled for next commissioner meeting to get media involvement. Discussion involved removing all income and citizenship questions.
- Vacate Alley request from Linda Evans of Lyford. Commissioner Meece could not locate the alley in question. He has now located the alley and will table this issue until Commissioners July 1 as this issue does impact other residents.

## VIII. DEPARTMENTAL REPORTS:

### **Parke County Sheriff, Justin Cole:**

- Meece began with a meeting he had with the Teamsters Union regarding the City of Terre Haute's insurance. Not looking to make any changes at this time.
- The Jail count for today was seventy-six. Fifty-nine County; six out of County; eleven DOC; and zero away.
- Presented the Report of Collections, Department of Corrections and Uniform Crime Report for May 2019.
- Billed \$22,470.00 for the month of May for inmate housing and approximately \$167,000 so far the year.
- Picked up minivan last Thursday as part of the USDA grant for the jail.
- Discussed that State now giving out free gun permits.

### **Parke County Highway, Randy Norman:**

- Bridge Inspection bids were opened, due June 3, 2019. Bids were received from the following:
  - USI received May 24, 2019
  - VS Engineering received May 21, 2019
  - Butler, Fairman and Seufert received May 21, 2019
  - HWC Engineering received May 24, 2019
  - BLN Engineering received May 22, 2019
  - Clark Dietz received May 23, 2019
- Norman presented a letter from Todd Crane of Parke County Aggregates, LLC offering a price for gravel for the Parke County Highway Department to dig, process and load material on Parke County Aggregate property using Parke County Highway personnel at the price of \$1.50 per ton. Jim Meece made a motion to give Randy Norman authority to enter into agreement with Todd Crane of PCA, regarding the terms and amount. Dan Collom seconded the motion and the motion carried unanimously.
- Road of West of Rosedale is complete.
- Cutting brush on Hawkins Road.
- Insurance claim was filed on May 21, 2019 by Jessica Lisenbee regarding the cutting of the sixty-one (61) Hawthorne Trees along Slab Road in Judson.
- Attorney Sauter asked for clarification on the Truck Route. Tabled until next meeting.

### **Parke County Ambulance, Julie Lanzone:**

- UNAC quoted estimate of \$700-\$850 for replacement of gas line to the generator.
- Lanzone presented written report with 129 responses in May, including 111 transports.
- 2019 collections are currently \$222,620.86, which is \$54,416.07 over 2018 collections.
- Expect over \$550,000 in revenue for 2019.
- Currently have 62 accounts outstanding totaling \$188,843.72 to be collected.
- 38 accounts have submitted to the collection company, totaling \$19,984.58.

- Ambulance will have one full time paramedic position open in July.
- The next Ambulance Service breakfast is schedule for July 21, 2019 at 9:00am.
- Meece will schedule a meeting with Ambulance and the Clinic in July.

**Emergency Management E911, Amy Hensley:**

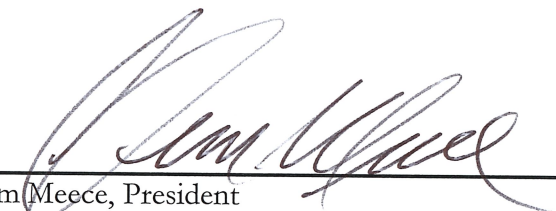
- Hensley presented Board with a maintenance agreement quote for the siren software from Allcomm Wireless, Inc. Hensley has called the company twice recently as the software is out of date. Quote is in the amount of \$1,600.00 – Dan Collom made a motion to accept the quote and allow Amy Hensley to enter into maintenance agreement. Bruce Hartman seconded and motion carried unanimously.

**IX. PERSONS REQUESTING TIME ON THE AGENDA: none**


**X. PUBLIC COMMENTS:**

Tiffany Martin, President of the Parke County Chamber of Commerce announced a July 10 luncheon to be held at the 36 Saloon sponsored by the Chamber called, "State of the County." Ms. Martin extended an invitation to the County Commissioners.

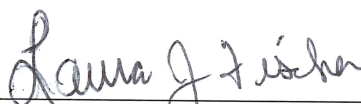
**XI. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom. Bruce Hartman seconded and the motion carried unanimously. The meeting adjourned at 5:02 p.m.

  
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Jim Meece, President

  
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Dan R. Collom, 1st Vice President

  
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Bruce A. Hartman, 2nd Vice President

ATTEST:

  
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Laura J. Fischer, Auditor