

BOARD OF COMMISSIONERS

May 21, 2018

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, May 21st, 2018, having adjourned from a regular meeting on Monday, May 7th, 2018.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Laura Fischer, 1st Deputy Auditor; and County Attorney John Asbury. Also present Kathy Collom, Pam Sanders, Julie Lanzone, Larry Bemis, and Kevin Hetrick.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, May 7th, 2018 were approved on a motion made by Bruce Hartman and seconded by Dan Collom, the motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$155,747.31 was approved for release on Monday, May 21st, 2018 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$160,782.04. Bruce Hartman seconded the motion and it carried unanimously. The Board acknowledged receipt of the April 2018 Monthly Financial Report.
- V. **NEW BUSINESS:**
 - Dan Collom made a motion to approve a hand-typed check in the amount of \$71,608.94 payable to Clark Deitz Engineers for bridge inspections. Bruce Hartman seconded the motion and it carried unanimously.
 - The 2018 Covered Bridge Certification was presented to the Board for review. Dan Collom made a motion to certify 28 covered bridges. Bruce Hartman seconded the motion and it carried unanimously.
 - Jim Meece advised the Board that the Courthouse Mansard Roof Project is going well, there is rotted wood on some of the windows which is being replaced as needed. There were some stone shards removed during this project and if enough of the contingency funds remain those will be replaced before the scaffolding is removed instead of waiting for a future masonry project.
 - The Board reviewed an invoice for payment, in the amount of \$1,485.00, to Arsee Engineers, Inc. for professional services for the Courthouse Mansard Roof Project.
 - After reviewing claim for payment documents regarding the Courthouse Mansard Roof project, Dan Collom made a motion to approve contractor payment # 9 in the amount of \$69,178.68 payable to Bulley & Andrews Masonry Restoration, LLC. Bruce Hartman seconded the motion and it carried unanimously.
 - The Board reviewed Arsee Engineers, Inc. Progress Report No. 18 and Field Report No. 26 on the Courthouse Mansard Roof Project.
 - The Commissioners reviewed information in regards to the 2018 Community Crossings Grant application process for local roads and streets.
 - The Treasurer's Monthly report was reviewed by the Board.
- VI. **OLD BUSINESS:**
 - Meece informed the Board that there needs to be a hold put on issuing Transient Merchant's License's (TML's) to wineries pending the consideration and adoption of an Ordinance or Resolution regarding additional requirements for Farm Wineries to sell wines during the Covered Bridge Festival. The matter will be brought before the Board again when the proposed Ordinance/ Resolution is prepared.

At this time, 4:15 p.m., Commissioner President Jim Meece left the meeting.

VII. DEPARTMENTAL REPORTS:

Parke County EMS Director, Julie Lanzone:

- Lanzone reported the certified refurbished heart monitors have arrived. Upon delivery it was discovered there was a small issue with a door on one monitor, the company was contacted and a technician came and made the repair on the same day the issue was reported. The monitors are now in use.
- Construction on the upstairs is almost complete. Office furniture was purchased using the federal government surplus website for \$60.00.
- Lanzone informed the Board that National EMS Week will begin May 28th, 2018. There is going to be a statewide recognition ceremony in Indianapolis and two Parke County EMS employees, Emmy Bowland and Keith Jeffries, will be recognized for Pediatric Heroes during the event.

Parke County Highway, Randy Norman:

- Presented a proposal for a forestry head to be used in clearing brush and limbs from the sides of county roadways, Norman stated the County Council has agreed to make funds available for the purchase. Bruce Hartman made a motion to authorize the purchase of forestry head from West Side Tractor in the amount of \$18,267.78. Dan Collom seconded the motion and it carried unanimously.
- The Board performed a final review of the proposed permit fee for use of county right-of way's. Bruce Hartman made a motion to approve the Parke County Highway Department Permit to Utilize Right-of-Way with cost of \$25.00 per permit. Permit applications, permits and all documents relating to the permit will be maintained by the Parke County Highway Department. Dan Collom second the motion and it carried unanimously.
- Norman advised the Board that paving is started on County Road(s) 700 E, 950N, and 750E. The Lyford roads will be paved later this year.

VIII. PERSONS REQUESTING TIME ON THE AGENDA:

Scott Wynkoop & Andy Bridgewater/ S & C Financial Group appeared before the Board to request a temporary closure of the 3800 block of Old 36 Road East of Rockville. The request is being made to facilitate an ATV & Dirt bike race scheduled for August 11th, and August 12th, 2018. S & C Financial Group owns the property on both sides of roads and are requesting the road to be closed both days between 11 a.m. to 4 p.m. on both days to allow racers to cross the county road as part of the course for the race. Residents from seven household will potentially be impacted due to the closing of this portion of Old 36 Road.

Dan Collom advised Wynkoop and Bridgewater the County will need to receive a Certificate of Liability Insurance listing Parke County as an additional insured party prior to the Board making any determination regarding closing the road. In addition the road would need to be clearly marked and Randy Norman would have to check the road before approval.

Bruce Hartman stated Wynkoop should contact the residents on that section of Old 36 Road, to work out details regarding the possible road closure. There were complaints of racers using yards to turn around vehicles and trailers, and at least one resident needs to be able to get her horse trailer out to the Highway and due to the size of the trailer she is not able to use the suggested alternate route.

The Board tabled the matter pending receipt of the Certificate of Liability Insurance.

IX. PUBLIC COMMENTS: None

X. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Bruce Hartman and seconded by Dan Collom. The meeting adjourned at 4:58 p.m.

Jim Meece, President

Dan R. Collom, Vice President

Bruce Hartman, Second Vice President

ATTEST:

Pam Adams, Auditor