

## BOARD OF COMMISSIONERS

April 2nd, 2018

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, April 2nd, 2018, having adjourned from a regular meeting on Monday, March 19th, 2018.
- II. **ROLL CALL:** Members present were Commissioner Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Laura Fischer, 1st Deputy Auditor and County Attorney John Asbury. Also present were Mike Strack, Larry Bemis, Kathy Collom, Bill Sauter, Chester Crague, Julie Lanzone, Cyndi Todd, Justin Cole, Randy Norman, Amy Hensley and Paul Chinn.
- III. **MINUTES:** Minutes for the regular meetings held on Monday, March 5th, 2018 and March 19th, 2018 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$150,814.27 was approved for release on Monday, April 2nd, 2018 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$109,691.23. Bruce Hartman seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$373,827.41 were approved for release on April 2nd, 2018 on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- VI. **NEW BUSINESS:**
  - Dan Collom made a motion to approve a hand-typed check in the amount of \$160.00 payable to Specialty Grafix contingent upon receiving their completed W-9 form. Bruce Hartman seconded the motion and it carried unanimously.
  - Indiana Department of Environmental Management notification of application receipt of Cardin Septic Tank Service was reviewed by the Board.
  - The Board reviewed a letter from Indiana Department of Environmental Management having received a sanitary sewer permit application from the Town of Rockville.
  - The Client Report from Wellness for Life Healthcare Redefined was presented for review.
  - Board reviewed a letter from Duke Energy regarding tree trimming to be completed west of Montezuma in Reserve Township and south of Strawberry Road and East of U.S. Highway 36.
  - Board reviewed letter to Ronja Branson for the appointed representative to the Parke County Redevelopment Commission.
  - Bruce Hartman made motion to appoint Chad Jenkins as County's private-sector representative to West Central Indiana Economic Development District Board of Directors. Dan Collom seconded the motion and it carried. Jim Meece stated that it's been several years since there has been private sector representative from Parke County on the WCIED Board.
- VII. **OLD BUSINESS:**

**Partnership Parke County Executive Director Cyndi Todd**, appeared before the Board to discuss the tax sale parcels that did not sell in tax sale. The Board reviewed a letter from Town of Rockville requesting four parcels which are located at 402 S Jefferson Street (having two parcels), 502 Martin Street, and 316 E. Adams Street to be transferred to Town of Rockville. Bruce Hartman made a motion transfer four parcels to Town of Rockville that were presented by Todd. Dan Collom seconded the motion and it carried unanimously. Todd informed the Board each Town Board will work to receive their certificates for unsold tax sale properties.

## VIII. DEPARTMENTAL REPORTS:

### **Parke County EMS Director, Julie Lanzone:**

- EMS Director Julie Lanzone presented a Member Facility Agreement with Minnesota Multistate Contracting Alliance for Board's consideration. The agreement would provide purchasing power to its members in order to receive the best prices available for products and services for which it contracts government rate. Bruce Hartman made a motion to enter into the Member Facility Agreement between Minnesota Multistate Contracting Alliance and Parke County Ambulance and Transport Service. Dan Collom seconded the motion and it carried unanimously.
- Presented the Commissioners a proposal from Jeff Norman Construction containing a revised quote for finishing the upstairs of the Ambulance Service Building. The revised quote omits the finished ceiling per the discussion from the last Commissioners meeting. Commissioners reviewed the three quotes and determined that Jeff Norman Construction submitted the lowest bid. Meece advised the Board the Council has agreed to fund the project. Bruce Hartman made a motion to accept the bid from Jeff Norman Construction and requested Lanzone to obtain a detailed written contract for the work from Jeff Norman; and to allow Jim Meece to sign the final agreement upon receipt on behalf of the Board. Dan Collom seconded the motion and it carried unanimously.

### **Parke County Highway Department Superintendent, Randy Norman:**

- Randy Norman reported patching has been completed on Ferndale Road. Recycling work has begun on County Road 130 East from County Road 400 South to Bridgeton Road.
- Patching from Marshall Road to State Road 47, County Road 759 and Warrior Road have been finished.
- Norman advised the Commissioners that Marshall Road South of Rockville is on the road plan to be repaired.
- Dan Collom advised the Board and Norman that Lambert Avenue on south side of road needs the brush cut back. Jeffries Ford Road, Hoosier and Webster also need a crew sent out for brush cutting.
- Norman reported there are four trucks not working, and one is coming back from the repair shop this week. The grading equipment is all working.
- Reported the Highway Department started working ten hour days this morning.
- Norman is advertising to fill one truck driver and two laborer positions.

### **Parke County Sheriff, Justin Cole:**

- The Jail count for today was eighty-three; sixty-seven County, eight Department of Correction, two away, and six out-of-county.
- Presented the Uniform Crime Report and the Report of Collections for March 2018 for the Commissioners to review.
- Cole reported the Sheriff's Office is now fully staffed.
- Announced the Department will be providing Citizen Police Academy classes which will be free and open to public each Wednesday beginning April 11th, 2018 and ending on May 2nd, 2018. Each class will be a two hour program in the evening, the purpose is to inform and educate the public regarding the ever-changing challenges facing law enforcement.

## IX. PERSONS REQUESTING TIME ON THE AGENDA:

- Bill Sauter spoke with the Board regarding an issue with Sauter Road. Sauter stated there needs to be culverts installed to facilitate drainage on the road, Sauter also said water is pooling. The problem is on his neighbor's property. Jim Meece advised Sauter that if his neighbor purchases the culvert pipe, the Highway Department will install it. Sauter also reported there is a pole in the right of way that had a sign on it at one time, the sign has been removed, but the pole was not. Jim Meece asked Randy Norman to look at the pole to determine if it is in the County right of way, and if it is to remove it.

**X. PUBLIC COMMENTS:** None.

**XI. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Jim Meece. The meeting adjourned at 4:42 p.m.

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Jim Meece, President

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Dan R. Collom, First Vice President

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Bruce A. Hartman, Second Vice President

ATTEST:

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Pam Adams, Auditor