

BOARD OF COMMISSIONERS

December 2nd, 2024

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, December 2nd, 2024, having adjourned from a regular meeting on Monday, November 18th, 2024.
- II. **ROLL CALL:** Members present were Jim Meece, President; Dan Collom, first Vice President; Bruce Hartman, second Vice President; Susan Kramer, Auditor; and Leanna Collisi, 2nd Deputy Auditor. Also present were Beth Martin, Cyndi Todd, John Martin, Jessica Lancaster, Kim Shorter, Jason Frazier, Brenda Johnson, Mandy Adams-Washburn, Karla Losin and Matt Stechley.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, November 18th, 2024 were approved on a motion from Dan Collom. Bruce Hartman seconded the motion and it carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$249,721.45 and Union Hospital Security payroll in the amount of \$2,441.70 were approved for release on Monday, December 2nd, 2024 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Acknowledgement of receipt of Payroll Claims Accounts Payable Report for December 2nd, 2024 in the amount of \$216,663.98 was approved on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Accounts Payable Claims in the amount of \$502,413.03 was approved on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
 - Karla Losin with Branson Insurance presented the Parke County Board of Commissioners with several quotes for the 2025 workers compensation insurance for the County. The proposal is based on the County's amount of payroll and the County's claims experience. The Indiana Public Employers' Plan (IPEP) provides loss control and safety programs. Payroll has increased and the claims experience is based on three years of claims which has increased as well. This puts Parke County at twenty-five percent more than the standard rate. The Vermillion County EMS is included. Safety meetings are held bimonthly. IPEP also provides 10 hours of OSHA training for the County Highway employees at no cost. Vermillion County will reimburse Parke County for all of their insurance costs. Bruce Hartman made the motion to approve the 2025 Workers' Compensation Insurance for an estimated premium of \$188,953.00. Dan Collom seconded the motion and it carried unanimously.
 - Susan Kramer, Auditor, presented the Parke County Commissioners with Ordinance 2024-14 Speed Limit for County Road 1150 North. The speed limit will be 30 miles per hour on County Road 1150 North from Henley Road to Narrows Road. Jim Meece made the motion to approve the new speed limit for County Road 1150 North. Dan Collom seconded the motion and it carried unanimously.
 - Susan Kramer presented the Parke County Commissioners with Ordinance 2024-15 to restate and revise charges and regulations for the Parke County EMS service fees. Dan Collom made the motion to approve Ordinance 2024-15. Bruce Hartman seconded the motion and it carried unanimously.
 - ProActive MD will be raising their rates effective January 1, 2025. There will be a \$600.00 per month increase to Parke County for its employees to continue to utilize the Montezuma ProActive MD Clinic in 2025. Bruce Hartman made the motion to approve the new contract increase for ProActive MD Clinic for 2025. Dan Collom seconded the motion and it carried unanimously.

- There is a Tort Claim regarding Elden Foltz which Nick Sauter is aware of. This situation occurred at Racoon Lake. Susan Kramer presented the information she had received in the mail regarding this particular Tort Claim.
- There was one out of cycle check that was presented to the Parke County Board of Commissioners for approval. The check was from VS Engineering for the use of a special inspection Snooper truck for divers to inspect bridges in the amount of \$9,661.50. Jim Meece made the motion to approve the out of cycle check as presented. Dan Collom seconded the motion and it carried unanimously.
- Parke County will be receiving two million dollars in Community Crossings Grant money in 2025. The Highway Department would like to pave Marshall Road from State Road 47 to Rockville which is 7.5 miles, Strawberry Road to North County Road 600 West which is 4.2 miles, Martin Street which is .2 miles, Strawberry Road from the Parke County Jail to Coloma Road which is 2.95 miles and 10 O'Clock Road from West 500 North to North Towpath Road which is .8 miles. This is a total of 15.65 miles of paving. It costs roughly \$170,000.00 per mile to pave. This will come in above the two million dollar mark, but the Parke County Council maybe able to come up with some funds to help complete this project. Jim Meece made the motion to approve the paving of the road as presented for the 2025 Community Crossings grant money. Dan Collom seconded the motion and it carried unanimously.
- Susan Kramer presented the Parke County Board of Commissioners with another quote for codification of Ordinances and digitizing the meeting minutes as well as live streaming meetings from CivicPlus. This is information to look over and discuss later. Currently, we have two quotes to do these services for Parke County. The other company was American Legal Publishing whose quote was presented at an earlier meeting. These two quotes can be discussed and a decision made at a later meeting. This service will be an ARPA commitment.
- Another ARPA commitment is the Resolution 2022 JOINK for \$936,000.00. This is a countywide high speed internet service. Bruce Hartman stated that the money may not be spent right away because JOINK has not put in all of the lines yet. Bruce Hartman made the motion to approve the ARPA commitment for the Resolution 2022 JOINK for \$936,000.00. Dan Collom seconded the motion and it carried unanimously.
- Susan Kramer presented the Parke County Board of Commissioners with the Parke County Asphalt Paving 2024-Phase 2 Requirements and the Notice to Public and Bidders' contract which needed signatures. This is for the Community Crossings grant money on phase II which covers the cost of paving County Road 200 North, County Road 500 North and Hilltop Road. Dan Collom made the motion to approve the signing of the Notice to Public and Bidders for the Phase II of the Community Crossings grant money expenditure. Bruce Hartman seconded the motion and it carried unanimously.
- Matt Stechley from Core Facilities explained that Parke County and Core Facilities have two projects that are ongoing. The first project is the Highway Department roof replacement. There were three quotes that were presented. The RFP discovered that currently two roofs are on the building and adding a third would not be a good idea. The quotes are as follows: Guarantee Roofing at \$138,288.49, Century Roofing at \$104,580.00 and Fydea at \$102,400.00. This is for the complete tear off of the old two roofs and install of the new roof. Matt Stechley stated that he approved equally of any of the three quotes he presented. ARP funds will be used to pay for the Highway Department's roof which means it has to be under contract by the end of 2024 and spent by 2026. Dan Collom made the motion to approve the low bid of \$102,400.00 with Fydea to replace the Highway Department's roof. Bruce Hartman seconded the motion and it carried unanimously. The second project was the copper replacement throughout the Parke County Jail. The copper is disintegrating and needs to be replaced. This project will be in phases. Phase I will replace the main pump room and the admin areas which house big copper and valves areas. This will be full heavy demolition and install. Exclusions are in Phase II and III which are the hard to get to areas. Parke County is paying for Time and Materials. There were two quotes that came in for Phase I of the copper replacement. The first quote was from Commercial Services for

\$558,500.00 and the second quote was from HFI for \$431,000.00. Matt Stechley is comfortable with either company. Bruce Hartman made the motion to approve HFI for Phase I of the copper replacement in the Parke County Jail for \$431,000.00. Dan Collom seconded the motion and it carried unanimously. Both projects will run simultaneously and Matt Stechley will keep an eye on both.

- The 2025 Highway Material Bids were presented to the Parke County Board of Commissioners and opened by Bruce Hartman with help from Susan Kramer. The bids are presented as follows:

Bituminous Materials

Asphalt Materials
Milestone Contractors South, LLC
Evergreen Road Works

Tires and Tubes

Pomp's Tire Service – Lafayette

Liquid Petroleum Products

Keystone Cooperative
Heritage Petroleum, LLC
Illini F/S
Newton Oil

Oil and Grease Products

Keystone Cooperative
Heritage Petroleum, LLC
Morgan Distributing Inc. (MDI)
Newton Oil

Stone and Gravel

Perry Conrad
Parke County Aggregates
S & G Excavating Inc.
Lincoln Park Stone
Heidelberg Material
US Aggregates
Whitesville Mill Service

Culverts and Bridge Materials

E 3 Bridge
Metal Culvert Inc.
St. Regis Culvert
E & H Bridge and Grating Inc.
Parke County Aggregates
CivilCon

Repair Parts

Auto Value Rockville

VI. OLD BUSINESS:

- Jim Meece entered into a contract to refinish of the courthouse interior doors with Brown's Revintage. The estimated cost per door is \$800.00 with the total cost coming in around \$6,400.00 to \$7,200.00. ARP funds will be used to pay for the refinishing of the courthouse interior doors, Jim Meece made the motion to approve the Brown's Revintage contact and the use of ARP funds to pay for Brown's Revintage contact. Bruce Hartman seconded the motion and it carried unanimously.
- Susan Kramer stated that she met with Work One/WorkForce Development regarding the Area 30 CDL program for the Highway Department employees. There are seven employees interested in the CDL program. The funds to pay for the CDL program will initially come out of the

Highway Department's Budget and will be eventually reimbursed from the State of Indiana in six months. Those employees that complete the CDL program will need to stay with Parke County for three years or the employee will be responsible for reimbursing Parke County for the CDL program. Susan Kramer presented the Employer training Agreement for the CDL program with Work One/WorkForce Development that she had signed during that meeting to activate Parke County for the CDL program with Work One/WorkForce Development and qualify for the State reimbursement benefit. Jim Meece asked Susan Kramer to have another agreement present at the next Parke County Board of Commissioners' Meeting for the Commissioners to sign as well.

- Jim Meece stated that the job description is the same as the last time for the Highway Department Superintendent position and is good to published in the newspaper, on the County's Facebook page and on the Parke County Website.

VII. DEPARTMENTAL REPORTS:

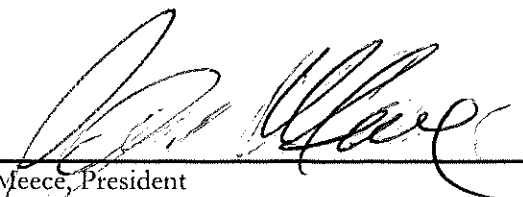
Beth Martin, Parke County Planning and Zoning:

- Beth Martin stated that she had three submittals for the Comprehensive Master Plan for the Planning Commission, however, one was thrown out because it did not have a price. She has chosen HWC's proposal for \$70,000.00 by reducing the scope which she is still good with. Beth Martin would like to have the adoption in process by the Parke County Fair. It would cost the outlying towns/communities an additional \$9,500.00 per community if they are interested and Cyndi Todd will coordinate with those communities.

VIII. PUBLIC COMMENTS:

- None


ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 5:09 p.m.



Jim Meece, President



Dan R. Collom, 1st Vice President



Bruce A. Hartman, 2nd Vice President

ATTEST:


Susan Kramer, Auditor