

BOARD OF COMMISSIONERS

November 18th, 2024

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, November 18th, 2024, having adjourned from a regular meeting on Monday, November 4th, 2024.
- II. **ROLL CALL:** Members present were Jim Meece, President; Dan Collom, first Vice President; Bruce Hartman, second Vice President; Nick Sauter, Commissioners' Attorney; Susan Kramer, Auditor; and Leanna Collisi, 2nd Deputy Auditor. Also present were Beth Martin, Cyndi Todd, John Martin, Jessica Lancaster, Roy Wrightsman, Mandy Adams-Washburn, Josh Nally, Natalie Cole, Luke Gill and Chester Crague.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, November 4th, 2024 were approved on a motion from Dan Collom. Bruce Hartman seconded the motion and it carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$262,603.99 and Union Hospital Security payroll in the amount of \$1,237.80 were approved for release on Monday, November 18th, 2024 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Acknowledgement of receipt of Payroll Claims Accounts Payable Report for November 18th, 2024 in the amount of \$234,907.07 was approved on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
 - Roy Wrightsman, the Vice President of the Parke County Council, presented the Resolution 2024-06 regarding the issuance of notes for the Redevelopment Commission to utilize for the Old National Bank renovations, if need be. The Parke County Council and the Redevelopment Commission were seeking approval from the Parke County Commissioners to have the ability to enter into debt in the future for this project. Roy Wrightsman explained that the Redevelopment Commission has purchased the Old National Bank but there have been some delays. The Redevelopment Commission wants to plan for the future and have the ability to enter into debt which would be paid back through the Tax Implement Funding - TIF Districts for Economic Development. They are not looking at a large note but more of a commercial note. Jim Meece noticed some language in the Resolution that mentioned a Mandatory Sinking Fund Redemption. What does this mean? Bruce Hartman explained that this is a debt service fund that is set aside and paid back on a loan schedule. Bruce Hartman made the motion to approve the Resolution 2024-06 for the issuance of notes for the Redevelopment Commission and the ability to go into debt for restoration of the Old National Bank in the future. Dan Collom seconded the motion and it carried unanimously.
 - The Commissioners were presented with a request for a speed limit sign. Nick Sauter will draw up an ordinance for this new speed limit sign.
 - Susan Kramer, Auditor, presented the Commissioners with the proposed 2025 Holiday Schedule. Dan Collom made the motion to approve the 2025 Holiday Schedule as presented. Bruce Hartman seconded the motion and it carried unanimously.
 - Susan Kramer presented the Commissioners with the proposed 2025 Parke County Board of Commissioners' Meeting Schedule. The only change requested by the Commissioners was to change the meeting date from Monday, January 20th, 2025, which is Martin Luther King Holiday, to Tuesday, January 21st, 2025. With this change, Bruce Hartman made the motion to approve the 2025 Parke County Board of Commissioners' Meeting Schedule. Dan Collom seconded the motion and it carried unanimously.

- Susan Kramer also presented the Parke County Commissioners with the 2025 Parke County Council's Meeting Schedule. This was for informational purposes only.
- Susan Kramer presented the Parke County Commissioners with the 2025 Accounts Payable Claims Schedule. There was a note to change the Claims Due date of Monday, January 20th, 2025, which is Martin Luther King Holiday, to Tuesday, January 21st, 2025. With this change, Jim Meece made the motion to approve the 2025 Accounts Payable Claims Schedule. Dan Collom seconded the motion and it carried unanimously.
- There were three out of cycle checks that were presented to the Parke County Board of Commissioners for approval. The first check was from Core Facilities for the Copper project at the Jail for \$16,800.00. The second check was from Core Facilities for the Jail Exterior project for \$5,942.44. The third check was from the Indiana State Board of Accounts for the Parke County 2022 and 2023 Financial Audit for the amount of \$33,820.67. Dan Collom made the motion to approve the three out of cycle checks as presented. Bruce Hartman seconded the motion and it carried unanimously.
- Jim Meece stated that the posting for the Highway Department Superintendent position will be published in the newspaper, on the County's Facebook page and on the Parke County Website with a deadline for applications on Friday, December 13th, 2024. Jim Meece made the motion to approve the posting for the Highway Department Superintendent position and take applications through Friday, December 13th, 2024. Dan Collom seconded the motion and it carried unanimously.
- Anthony Vandivier (Bucky) has accepted the position as Interim Highway Department Superintendent with the salary of the previous Superintendent, Randy Norman. This will move Anthony Vandivier from hourly to salary. Anthony Vandivier's current position as Bridge Foreman will remain unfilled and placed on hold until the Superintendent position is filled. Dan Collom made the motion to approve Anthony Vandivier as the Interim Highway Superintendent as a salaried position. Jim Meece seconded the motion and it carried unanimously.

VI. OLD BUSINESS:

- Jim Meece entered into a contract to refinish of the courthouse interior doors with Brown's Revintage.
- Mike Meyers with the Otterbein United Methodist Church of Rockville, Indiana had requested permission to place a nativity scene on the lawn of the Courthouse. Jim Meece made the motion to approve the nativity scene on the lawn of the Courthouse. Dan Collom seconded the motion and it carried unanimously.
- Jim Meece stated that he is still working with Work One and Area 30 on a CDL program for the Highway Department employees.
- The Commissioners also discussed black topping parts of Marshall Road, Strawberry Road and a small section of 200 North.
- Jim Meece mentioned creating ordinances for solar power. He would like to get some samples of solar ordinances from some companies that other counties have used. Parke County needs to start pursuing information on creating solar power ordinances. It may be helpful to create a board or committee to gather this information. Cyndi Todd has some samples ordinances from a couple of solar companies that the Commissioners can take a look at. Luke Gill with DES stated that he would be willing to help Parke County to create its ordinances for solar power.

VII. DEPARTMENTAL REPORTS:

Natalie Cole, Parke County Health Department:

- Natalie Cole, Parke County Nurse, requested a grant approval from the Community Foundation to purchase one hundred sleep sacks. The cost of the sleep sacks is \$1,116.00. The sleep sacks were donated last year and not budgeted for this coming year. Now the Health Department is expected to purchase them. This is why they are seeking a grant from the Community Foundation. Dan Collom made the motion to accept the request to apply for a grant from the Community Foundation to purchase one hundred sleep sacks. Bruce Hartman seconded the motion and it carried unanimously. Jim Meece commented that he is very pleased with the Health Department. Natalie Cole spoke last week during a Chamber of Commerce meeting. Jim Meece commended Natalie Cole on how well she represented Parke County at the Chamber of Commerce meeting.

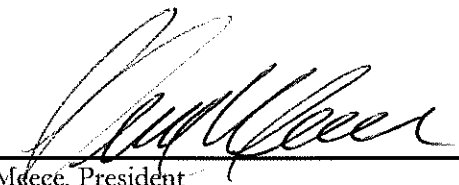
Cyndi Todd, Parke County Redevelopment:

- Cyndi Todd mentioned that Parke County needs to create a 504 Grievance process in order to receive certain grants. Nick Sauter has not had a chance to look at creating a 504 Grievance but will do so. Section 504 of the Rehabilitation Act of 1973 requires that any entity receiving federal financial assistance must ensure that persons with disabilities are not discriminated against in any and all aspects of employment or denied access to the goods or services that these federal fund recipients provide. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for the Commission to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance. Parke County needs to establish processes for filing a grievance and for filing an appeal. The Parke County Board of Commissioners have appointed the Parke County Auditor as the Grievance Officer. The Grievance Officer will receive the grievance complaint and will make the decision on the grievance being relevant. Jim Meece made the motion to appoint Susan Kramer, Auditor, as the Grievance Officer. Dan Collom seconded the motion and it carried unanimously. Nick Sauter will create an Ordinance stating that the Auditor will be the Grievance Office and will work on creating the grievance and appeals process for Parke County.

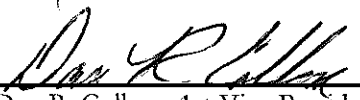
VIII. PUBLIC COMMENTS:

- Chester Crague inquired as to why Parke County had not closed the alley located near his property in Bridgeton Indiana. Dan Collom stated that Matthew Collom did not receive a register or certified card in the mail. Chester Crague has done everything the County has requested. His lawyer had sent out certified letters to the landowners affected by the closure of the alley. However, he is not sure if a response was received back from Matthew Collom, who is a landowner that uses the alley to access his land. Chester Crague would like to connect his two properties by closing the alley and this would save him on taxes. There is a tree in the alley and a fence owned by Matthew Collom on the alley as well. This fence has yet to be moved. Chester Crague had removed all of his items that was located in this alley. Matthew Collom has paid to have the alley surveyed. Dan Collom suggested that Chester Crague send a certified letter to Matthew Collom. Jim Meece said to bring an agreement between Matthew Collom and Chester Crague to the Parke County Board of Commissioners. The Commissioners will look it over and approve it if everyone agrees. Chester Crague will get with Matthew Collom and work out an agreement. Dan Collom mentioned there may be a third party also involved in the closure of this alley. All adjoining landowners need to be involved in the agreement.

ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 4:37 p.m.



Jim Macece, President



Dan R. Collom, 1st Vice President



Bruce A. Hartman, 2nd Vice President

ATTEST:



Susan Kramer, Auditor