

BOARD OF COMMISSIONERS

October 2, 2023

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, October 2nd, 2023, having adjourned from a regular meeting on Monday, September 18th, 2023.
- II. **ROLL CALL:** Members present were Jim Meece, President; Dan R Collom, First Vice President; Bruce Hartman, Second Vice President; Mary Anne Wood, Auditor; and Nick Sauter, Commissioners Attorney. Also present were Randy Norman, Jason Frazier, John Martin and Jessica Lancaster.
- III. **MINUTES:** Minutes for the previous regular meetings were unavailable.
- IV. **PAYROLL:** County payroll in the amount of \$213,603.03 was approved for release on Friday, October 6th, 2023 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Due to an issue with Union Hospital Security compensation and the associated police pension withholding, a separate payroll in the amount of \$4,977.94 was approved for release on Friday, October 9th, 2023 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. The Accounts Payable Report for payroll was unavailable in time for this meeting. However, Dan Collom did make a motion to accept the regular Accounts Payable Report for 434,222.00. Bruce Hartman seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
 - Chris O'Brien, Emergency Management Director, presented Jim Meece with a Grant Request. This grant will help pay the Emergency Management Directors salary. Jim Meece made a motion to accept and approve the Grant Request. Dan Collom seconded the motion and it carried unanimously.
 - Jim Meece presented to the Board of Commissioners an amendment to the Parke County Handbook. This amendment is regarding Overtime Pay which is addressed on page 14 of the Parke County Handbook. This Ordinance will amend the overtime pay, effective October 1, 2023 for all eligible, non-exempt employees. The new overtime rate will be calculated on their base salary, all applicable longevity, all applicable premium pay and all stipends. All other portions of the Parke County Handbook will remain in full force and effect. Based upon unanimous consent of the Parke County Commissioners present on October 2, 2023. Jim Meece made a motion to adopt this Ordinance same day, same meeting. The Ordinance would be 2023-10. Dan Collom seconded the motion and it carried unanimously.
 - Next, Jim Meece brought up that Core Facilities had presented a contract to update the facade of the jail, which the Commissioners had discussed in previous meetings. Dan Collom made a motion to accept the contract by Core Facilities to update the exterior of the jail. Bruce Hartman seconded the motion and the motion carried unanimously.
 - Within the Contract with Core Facilities, they are utilizing Sub-Contractors. The Board of Commissioners are aware of this arrangement but will also have to vote on each of the Sub-Contractor's contracts. The first Sub-Contractor is Harmon Construction for Excavation, plumbing, grounds and drainage. The amount of that contract is 30,000.00. Next is AC&I Corporation, EIFS, metal siding and caulking for 184,843.00. Winter's Custom Renovations for painting of the entire facilities for 32,861.30. The final one is for Matt at Core Facilities for Project Administration for a max of 30,000.00 and a mileage rate not to exceed .56 per mile. Bruce Hartman made a motion to accept the 4 Sub-Contractor Contracts as presented. Dan Collom seconded the motion and the motion carried unanimously. There will be 3 additional Sub-Contractor contracts to come.
 - Jim Meece brought up that it has been brought to his attention that there is not an AED at the County Highway Department and the lack of one, he believes, is a significant risk. There are grants to pay for this and it needs to be investigated.
 - There is new legislation that requires Counties to live stream their meetings such as Commissioners and Council Meetings. Jim Meece brought up that they need to find a way to fund the non-profit, Parke Without Reverse for their services in helping to stream the meetings. Jim Meece suggested that the different groups that use Parke Without Reverse, band together to pay for the services. Jim Meece asked

that the Board consider what should pay, etc. The County just needs to make sure that they satisfy the law that was passed.

- John Martin with Parke Without Reverse brought information before the Commissioners that his organization plans to bring Non-Profit Gaming to the Bridge Festival. He has also purchased a TML since he will be set up at a location other than his normal location.
- One last item of new business is the list of addresses to be submitted to the State for broadband. There initially 2,652 addresses on the list and another 129 were identified. Bruce Hartman made a motion that they have Cyndi Todd submit the addresses to the state. Dan Collom seconded the motion and the motion passes unanimously.

VI. OLD BUSINESS:

No old business was submitted for discussion.

VII. DEPARTMENTAL REPORTS:

Parke County Highway, Randy Norman:

- Randy has the Contract for the bridge inspections. It is the same company that we have previously used. The contract amount is for 530,297.00, which is higher than last years contract. Part of the increase is because INDO'T is requiring more in-depth work be done along with more pictures, etc. Nick Sauter, Commissioner's Attorney, had a few questions regarding the contract submitted. Nick cited a couple of items that might need to be corrected.
- Randy had received a letter from Asphalt Materials. They are wanting to roll over their current contract into 2024 rather than re-bid the contract. The Commissioners all agreed that they were okay with that.
- Randy is requesting two out of cycle checks. One is for Barney Carroll for painting the bridges for 2700.00. Bruce Hartman made a motion to cut an out of cycle check for 2700.00 to Barney Carroll and Dan Collom seconded the motion. The motion passed unanimously. The second out of cycle check is for VS Engineering for the meeting regarding and the work that they have completed on Melcher Bridge. Also, for the meeting regarding Bridge 19. The total for both comes to 4,189.05. Bruce Hartman made a motion to cut a hand typed check for 4,189.05 to VS Engineering. Dan Collom seconded the motion and the it passed unanimously.
- The pipe on River Road has been installed and the road is now open.
- Brush cutting is ongoing on several roads.
- After Nick Sauter reviewing the Asphalt Materials paperwork Dan Collom made a motion that we accept the proposal from Asphalt Materials to carry over the 2023 pricing into 2024 and Bruce Hartman seconded the motion. The motion carried unanimously.

Parke County Sheriff's Office, Jason Frazier:

- Inmate billing year to date is 208,517.50 and year to date report of collections is 82,981.53.
- Everything is in place to man the barricades in Bridgeton for the Covered Bridge Festival.
- The Sheriff and Jim Meece believe that they have everything that they need to continue the contract with Union Hospital.

ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Jim Meece and seconded by Dan Collom. The meeting adjourned at 5:43 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Mary Anne Wood, Auditor