

BOARD OF COMMISSIONERS

May 15th, 2023

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, May 15th, 2023, having adjourned from a regular meeting on Monday, May 1st, 2023.
- II. **ROLL CALL:** Members present were Jim Meece, President; Dan R Collom, First Vice President; Bruce Hartman, Second Vice President; Mary Anne Wood, Auditor; Susan Kramer, Deputy Auditor; and Nick Sauter. Also present were Cassie Wittenmyer, Randy Norman, Jason Frazier, John Martin, Kathy Collom, Pam Sanders and Jessica Lancaster.
- III. **MINUTES:** Minutes for the regular meetings held on Monday, May 1st, 2023 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$211,766.70 was approved for release on Monday, May 8th, 2023 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$112,137.46. Bruce Hartman seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
 - Requests for the following claims to be processed outside of the regular claims cycle in the amount of \$96,967.00 to F.E Moran for the annunciation system for the new fire alarm. The original invoice was misplaced by the prior Auditor, funds were budgeted for 2022 and have already been encumbered for 2023. Jim Meece made a motion to approve the following claims to be processed outside of the regular claims cycle. Dan Collom seconded the motion and it carried unanimously.
 - Anthem Stop Loss Policy was previously approved but signatures are required, Nick Sauter requested a copy of the Stop Loss Policy with the signatures.
 - Planning Commission Administrator, Cassie Wittenmyer appeared to advised the Board that Phase II of the Nevins Estates Subdivision was approved at the April 27th, 2023 Planning Commission meeting. Parke County Ordinance 2023-01 was presented to the Board for their consideration, the Ordinance will add seventeen lots to Nevins Estates Subdivision Phase II. Bruce Hartman made a motion to approve the 2023-01 Ordinance. Dan Collom seconded the motion and it carried unanimously.
 - Congressional School Fund Annual Report is due to the State on May 31st, 2023. Auditor Mary Anne Wood advised the Commissioners the reports for 2019, 2020, 2021 and 2022 were submitted to the State with incorrect information and will need to be resubmitted.
 - Matrix Integration submitted a quote for I-Cloud back-up server for protection against Malware in the amount of \$3,444.00. Jim Meece made a motion to approve the quote from Matrix Integration. Bruce Hartman seconded the motion and it was carried unanimously.
 - Aerial photos of the Courthouse roof utilizing a drone have been rescheduled for Thursday May 18th, 2023 between 7:30 a.m. and 8:00 a.m. due to inclement weather. Photos will assist in determining the extent of the deterioration of the paint on the roof that is still under warranty.
 - Jim Meece received a call from Marshall leadership in regards to the State using Marshall Road to haul dump truck loads of material to State Road 47 which the State is currently working on. Randy Norman has not been contacted by the State in regards to damages that may be incurred to Marshall Road, Meece has asked that Norman contact the State.
 - Coxville Bridge will remain closed until bridge repairs are completed. The fallen tree has been removed, but there is another tree near the bridge which needs to be topped. Repairs should be completed in approximately two weeks.
 - There is a tree stump near the Jackson Bridge that has new growth that is scraping the roof of the bridge, and is close to the Bloomingdale Telephone lines. Jim Meece will contact the same company that removed the tree at the Coxville Bridge to see about getting this taken care of.
 - Discussion regarding Senator Deery's three percent (3%) increase to the Innkeepers Tax. The Convention and Visitors Commission (CVC) and Jim Meece would like the majority of the increase to go towards

covered bridge repairs and remaining amount to go towards public safety. Meece also proposed the creation of a Covered Bridge Committee to determine needed repairs and preventative maintenance schedules for each bridge.

- An Executive Session is needed for employee performance review. The session has been scheduled for Monday June 5th, 2023 at 3:00 p.m. notifications will be sent for publication in the local paper and posted in public locations.
- Jim Meece noted that the meeting to discuss possible road closures in Bridgeton during the Covered Bridge Festival is to gather information at this time no decisions have been made and no plans have been submitted. The meeting will be an open forum for the residents of Bridgeton to be able to voice their opinions on the matter. The meeting is scheduled for Thursday, May 18th, 2023 at 7:00 p.m. and will be held at the Collom General Store
- With upcoming legislation that requires live streaming of Commissioner and Council meetings Parke Without Reverse submitted a proposed budget for review to continue to provide their current services.

VI. DEPARTMENTAL REPORTS:

Parke County Highway, Randy Norman:

- Martin Road recycling has begun, letters were mailed out to residents two weeks ago. Stone will be placed and will have to remain down for a year before double chip and seal can be done.
- Work on Roseville Bridge (aka: Coxville Bridge) will start next week
- Dust control will start next Monday and patch work continues.
- The Gradall is down, an excavator has been rented so pipework can continue.
- Norman wants to purchase a ditching and paving bucket.
- The Department of Natural Resources (DNR) is requesting additional information before they release a permit for the repairs on the Melcher Bridge. The original blueprints for the bridge were lost in a Courthouse fire.
- Duke Energy will be spraying herbicide on West U.S. Highway 36 from June 1st – September 30th, 2023.

Parke County Sheriff's Office, Jason Frazier:

- No report provided

ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 4:36 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Mary Anne Wood, Auditor