

BOARD OF COMMISSIONERS

April 17th, 2023

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, April 17th, 2023, having adjourned from a regular meeting on Monday, April 3rd, 2023.
- II. **ROLL CALL:** Members present were Jim Meece, President; Dan R Collom, First Vice President; Bruce Hartman, Second Vice President; Mary Anne Wood, Auditor; Susan Kramer, Deputy Auditor and County Attorney Nick Sauter. Also present were John Martin, Katie Potter and Randy Norman
- III. **MINUTES:** Minutes for the regular meetings held on Monday, March 20th, 2023 were approved on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$214,778.79 was approved for release on Monday, April 24th, 2023 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$191,311.30. Bruce Hartman seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
 - Parke County Assessor Katie Potter advised the Board that the Assessor's office will be transitioning to XSOFT for their appraiser software in May 2023. The former software vendor, Aumentum Technologies, is requesting payment to export a data file from their system to be utilized by XSOFT. Assessor's office has money in their budget that can be used if approved by the County Council. Payment to Aumentum was approved on a motion made by Jim Meece and seconded by Dan Collom, the motion carried unanimously.
 - Board of Zoning Appeals requested Jacob King be appointed to replace Noel Bower on the board. Dan Collom made a motion to appoint King, and seconded by Bruce Hartman. The motion carried unanimously.
 - Stephany Dowd of the Parke County Local Coordinating Council (LCC) appeared to present an LCC grant request from Sheriff Jason Frazier to use \$2,421.60 from the Restricted OPIOD Settlement Fund to pay for containers and supplies for the National Prescription Drug Take Back Day on April 22, 2023. Bruce Hartman made a motion to allow the LCC to move forward with the grant for supplies from the Restricted OPIOD Settlement Fund, the motion was seconded by Dan Collom and it carried unanimously.
 - Resolution 2023-04 was presented to the Commissioner for their consideration. The Resolution is to amend and update contact information with First Financial Bank (FFB) /Card Services. Exhibit B is a list of personnel who are allowed to contact FFB regarding transactions and billing for the County's credit card account. Bruce Hartman made a motion to adopt Resolution 2023-04 as presented. Dan Collom seconded the motion and it carried unanimously.
 - A Tax Sale Support Addendum from SRI, Inc. was presented to the Board for their consideration. The addendum will modify the SRI Services Master Agreement between SRI, Inc. and Parke County, Indiana in Section 2 to increase the "cost of sale" fee from \$100.00 to \$125.00, this fee is paid by either the property owner or the tax sale buyer. The addendum was approved on a motion made by Dan Collom and seconded by Bruce Hartman; the motion carried unanimously.

- Claims that have been submitted to Travelers Insurance were presented to the Commissioners for review.
- A Notice of Tort claim was presented to the Board for review.
- Paint is coming off the roof of the Courthouse. The 5-year warranty will be ending soon and the paint contractor is not responding. To contract the engineering company to take drone footage of the courthouse roof will be \$2,500.00. Don Pruner will contact engineering company and get a copy of the contract, and Nick Sauter will be contacting the original painting contractor.
- Jim Meece had a discussion with LTAP regarding the road studies group from Purdue. The State will pay \$40,000.00 per year to help off-set the cost to hire a Highway Engineer. The county does not require the services of a full-time engineer, but would be able to share the engineer and salary cost with Vermillion County. Jim discussed the benefits of having a Highway Engineer in regards to grant funding possibilities, asset management and 5-year plan. Jim trying to schedule a virtual meeting with a county that has a highway engineer on staff and the Commissioners.
- Mike Rowe asked permission to purchase and install security cameras on Bridgeton Bridge. Commissioners agreed as long as the cameras were installed on the utility poles located on each end of the bridge and not the interior.
- The engineering firm working on the Melcher Bridge will endeavor to expedite the permit process with the Department of Natural Resources (DNR). The permit application and advertisement was approved on a motion by Dan Collom. The motion was seconded by Bruce Hartman and it carried unanimously.
- Jim Meece was contacted by property owner requesting a tree be removed by Bowsher Bridge, Randy Norman will contact tree removal company.

VI. OLD BUSINESS:

- No old business to discuss

VII. DEPARTMENTAL REPORTS:

Parke County Highway, Randy Norman:

- Requested two checks to be processed outside of the regular claims cycle. The first for Hall Signs in the amount of \$2,972.64 and the second for BS Engineering in the amount of \$6875.00. Jim Meece made a motion to approve the request for the out of cycle checks, the motion was seconded by Dan Collom and carried unanimously
- Community Crossing funding has been received total amount of \$803,326.79, there is 200k remaining for this year. Jim Meece and Randy Norman to determine projects to be scheduled for the remainder of the year.
- Patchwork completed on the following roads:
 - Strawberry Road
 - Clover Road
 - Catlin Road
 - Bridgeton Road
 - Virostko Road
 - 800 South
- Truck #23 will need the turbo replaced, as well as, a sensor and filter replacement. The estimated cost will be approximately \$8,000.00

ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 4:35 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Mary Anne Wood, Auditor