

BOARD OF COMMISSIONERS

April 3, 2023

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, April 3rd, 2023, having adjourned from a regular meeting on Monday, March 20th, 2023.
- II. **ROLL CALL:** Members present were Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Mary Anne Wood, Auditor; Pam Adams, 2nd Deputy Auditor and County Attorney Nick Sauter. Also present were Jessica Lancaster, Andrew Foxworth, John Shircliff, Pam Sanders, Martin Miranda, Jason Colson, Jeff Dossett, Randy Norman, Chris O'Brien and Jason Frazier.
- III. **MINUTES:** Dan Collom made a motion to approve the meeting minutes for the regular meeting held on Monday, February 20th, 2023. Bruce Hartman seconded the motion and it carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$210,330.82 was approved for release on Monday, March 27th, 2023 and a second payroll in the amount of \$215,201.77 was approved for release on Monday, April 10th, 2023 on a motion made by Dan R. Collom. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$119,991.58. Bruce Hartman seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$768,644.12 were approved for release on Monday, April 3rd, 2023 on a motion made by Dan R. Collom and seconded by Bruce Hartman, the motion carried unanimously.
- VI. **NEW BUSINESS:**
 - The Board reviewed requests for two checks to be process outside of the regular claims cycle, both checks are for MJS Insurance on behalf of Travelers Insurance. Mary Anne Wood explained there was a billing error with the first invoices the County received. George Smith of MJS Insurance had met with Wood to apologize for the confusion caused by the inaccurate invoicing. Jim Meece made a motion to process the out of cycle checks. Dan Collom seconded the motion and it carried unanimously.
 - Jeff Dossett of Dossett Consulting, LLC appeared before the Board with a proposed renewal to the existing Agreement to Provide Professional Consulting Services. Dossett Consulting, LLC provides consulting services and prepares the County's Annual Cost Allocation Plan for the Federal Title IV-D Child Support reimbursement for indirect costs associated with Child Support enforcement. Jim Meece made a motion to enter into the agreement with Dossett Consulting, LLC for three years. Dan Collom seconded the motion and it carried unanimously.
 - Andrew Foxworth, Regional Manager for Washington National Insurance appeared to introduce himself to the Board and discuss scheduling volunteer enrollment meetings and provide updated information.
 - Jim Meece stated there will be a meeting regarding a Community Calendar project on April 26th, 2023 at 6:00 p.m. at Bridge 61. The meeting will be in conjunction with the Convention

and Visitors Commission (CVC) meeting, Meece is also going to invite Mainstreet Rockville, the Town of Montezuma and the Town of Rosedale.

- Meece advised the Board that the CVC Annual meeting will be held in the Lusk Room of the Turkey Run Inn on April 16th, 2023 at 6:00 p.m. The public is welcome.
- Meece and Vermillion County Commissioner Tim Yokam met with LTAP today to begin exploring the possibility of sharing the services of a Highway Engineer. The State would like all counties to have access to a Highway Engineer and will begin providing a \$40,000.00 reimbursement to counties to help offset the expense. Meece said he would like Randy to go with him and other members of the Board to Putnam County and speak with their Highway Superintendent and Engineer. There is one existing arrangement in the State of two counties sharing one engineer and it seems to be working well for them.
- Meece indicated there is a need to setup an Executive Session meeting to discuss a personnel issue. The meeting will be at 3:00 p.m. on Monday, April 17th, 2023 at the Emergency Operations Center located at 110 E. High Street, Rockville, IN 47872. The Auditor will prepare the meeting notices and get the meeting advertised.

VII. OLD BUSINESS: None presented.

VIII. DEPARTMENTAL REPORTS:

Parke County Highway Department Superintendent, Randy Norman:

- Norman stated the engineering company is ready to go over the plans and blueprints for both the Bridgeton Covered Bridge and the Melcher Covered Bridge. The plan for the Bridgeton bridge is a new deck and a sidewalk and the Melcher Bridge plan is for repairs to the foundation and abutments. The Board advised Randy to set up a morning meeting on either April 10th, 12th or 14th and let them know.
- Norman wanted to arrange a time to drive the roads with the Commissioners in preparation to apply for Community Crossings grant funds. They will meet at 8:00 a.m. on Thursday, April 20th, 2023.
- Patching is done on this end of Strawberry Road and Coloma Road. County Road 800 is approximately halfway finished. The crews will be going back to Strawberry Road tomorrow if there is no rain. From there they will move to Coxville Road then County Road 900.
- One patching machine is being repaired. The kingpin was bad and has been fixed, but now the pitman arm is bad.

Parke County Emergency Management and E-911 Director, Chris O'Brien:

- O'Brien requested permission to apply for the State Homeland Security grant for 2024. The grant will be used to purchase a side by side and a drone which will be primarily be used by the Parke County Sheriffs Department. The grant will be approximately \$94,000.000. Jim Meece made a motion to approve the grant application. Dan Collom seconded the motion and it carried unanimously.
- Meece asked O'Brien if he was aware of any grants for generators that could be applied for. Meece stated the Lyford Water Department's water tower ran out of water during a power outage from a recent storm, it took a considerable amount of time to get water restored to their consumers. Or if American Rescue Plan funds could be used for this purpose. O'Brien

stated the it might be a good idea to contact the towns and see what their needs are, then purchase a large generator and put it on a trailer so it could be moved to whatever location needed it. There needs to be more research done on this matter.

Parke County Sheriff, Jason Frazier:

- Frazier reported the total Jail count is sixty-eight. There are fifty-one county, eight department of correction, nine out of county and one inmate is away.
- Billing for inmate housing so far this year is \$76,764.50; and the year-to-date Report of Collections is \$26,595.04.
- Installation of the new phone system will begin on April 17th, 2023.
- Jim Meece is going to make arrangements to bring a contractor, Chris Harmon, out to get a quote to reside the Jail, it is everyone's opinion that the best option would be to remove the siding and replace it.

IX. PUBLIC COMMENTS: None.

- X. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan R. Collom and seconded by Bruce Hartman. The meeting adjourned at 4:52 p.m.

Jim Meece, President

Dan R. Collom, 1stVice President

Bruce Hartman, 2nd Vice President

ATTEST:

Mary Anne Wood,
Parke County Auditor