

## BOARD OF COMMISSIONERS

December 5, 2022

- I. CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, December 5<sup>th</sup>, 2022, having adjourned from a regular meeting on Monday, November 21<sup>st</sup>, 2022.
- II. ROLL CALL:** Members present were Commissioner Jim Meece, President; Bruce Hartman, Second Vice President; Nicole Collings, First Deputy Auditor; Michelle Woods, Second Deputy Auditor; and County Attorney Nick Sauter. Also, present were John Martin, Stephanie Laws, Karla Losin, Nick Napier, Kurt Lanzone, Jessica Lancaster, Chris Newcomb, Randy Norman, Tom Martin, George Smith, Justin Cole, Cyndi Todd, Liddy Dowd-Wright, Mandy Adams-Washburns and Kevin Pharr. Absent was Dan R. Collom, First Vice President.
- III. MINUTES:** Minutes for the regular meeting held on November 21<sup>st</sup>, 2022 were approved on a motion made by Bruce Hartman and seconded by Jim Meece. The motion carried unanimously.
- IV. PAYROLL:** County payroll in the amount of \$285.00 and \$187,450.50 was approved for release on Monday, December 5<sup>th</sup>, 2022 on a motion made by Bruce Hartman and seconded by Jim Meece. The motion carried unanimously. Jim Meece made a motion to acknowledge receipt of the Payroll Claims Accounts Payable Report in the amount of \$72,075.46. Bruce Hartman seconded the motion and it carried unanimously.
- V. CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$383,694.80 were approved for release on December 5<sup>th</sup>, 2022 on a motion made by Bruce Hartman and seconded by Jim Meece. The motion carried unanimously.

### VI. NEW BUSINESS:

- Nick Napier was present to let everyone know that open enrollment was going on and he was available for questions. The forms are due back to the Auditor's Office by December 12<sup>th</sup>, 2022.
- Karla Losin with Branson Insurance came to present the 2023/2024 insurance renewal contract. Jim Meece made the motion to approve the submission of \$127,291.00 IPEP Plan. Bruce Hartman seconded the motion. Motion passed.
- George Smith with MJS Insurance Group presented the renewal of Travelers. Jim Meece made the motion to enter into contract with Travelers. Bruce Hartman seconded the motion. Motion passed.
- Fee Schedule Ordinance 2022-15 for Health Department was presented to the Board. Jim Meece made the motion for same day same meeting adoption of Ordinance 2022-15. The motion was seconded by Bruce Hartman. Jim Meece made the motion to adopt Ordinance 2022-15 Fee Schedule for the Health Department. Bruce Hartman seconded the motion. Motion passed.
- The year end report for the Health Department was reviewed.
- Mandy Adams-Washburns with Hamilton Center came to present to the Board about the Crisis Center. It is staffed 24/7 and is located in Terre Haute.
- Travelers Claim was reviewed by the Board.
- IDEM Letter was reviewed.
- Jim Meece asked to set up an executive meeting to discuss an employee FMLA. The meeting was set for December 9<sup>th</sup>, 2022 at 9 a.m. in the EOC building.
- Jim Meece asked Nick Sauter to look into the appraisal of the Town Hall building in Rockville. Jim Meece made the motion for Nick Sauter to get an appraisal. Bruce Hartman seconded the motion. Motion passed.

### VII. OLD BUSINESS: None

### VIII. DEPARTMENTAL REPORTS: Parke County Sheriff, Justin Cole:

- It was stated that on a Tort Claim they need a contact person to be set up. Jim Meece made the motion to allow the Parke County Sheriff to be the contact person for the claim. Bruce Hartman seconded the motion. Motion passed.
- Justin Cole asked the Board permission to pursue two grants. One for Community Foundation and the other from REMC. Jim Meece made the motion for Justin Cole to pursue the grants. Bruce Hartman seconded the motion. Motion passed.
- Justin Cole provided an update on his department. DOC holds for the year are up and higher than previous years. Justin Cole stated when they did repairs to the hot water it blew out seals and that is now fixed.

**Parke County Extension, Kurt Lanzone:**

- Kurt Lanzone presented the Contractual Service Agreement with Purdue University. The amount for the salaries were approved by the Council. Jim Meece made the motion to enter into the agreement with Purdue University and it was seconded by Bruce Hartman. Motion passed.

**Rockville Lake Park, Chris Newcomb:**

- Chris Newcomb presented the annual report and it was reviewed by the Board.
- Chris Newcomb asked the Board to sign off on taking an old van to the junkyard. Bruce Hartman made the motion to allow the park to junk an old van. Jim Meece seconded the motion. Motion passed.
- Chris Newcomb stated that they will need to get bids for a new zero turn mower. The old one had broken down. The Board of Commissioners gave their support to pursue bids and go to the Council for additional permission.

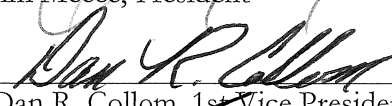
**Parke County Highway Department Superintendent, Randy Norman:**

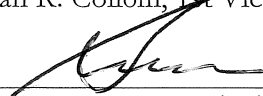
- Randy Norman asked for an out of cycle check for \$1,021,075.30 to Milestone. Bruce Hartman motioned to the approve the out of cycle check. Jim Meece seconded the motion. Motion passed.
- The bids for next year were opened by County Attorney Nick Sauter in the public meeting. Twenty-three bids were received and will be reviewed by Randy Norman.

**IX. PUBLIC COMMENT: None**


**X. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Jim Meece and seconded by Bruce Hartman. The meeting adjourned at 5:12-p.m.

  
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 Jim Meece, President

  
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 Dan R. Collom, 1st Vice President

  
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 Bruce Hartman, 2nd Vice President

ATTEST: -

  
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Nicole Collings,  
 Parke County First Deputy Auditor