

## NOBLE COUNTY GOVERNMENT

### PART TIME JOB OPENING

Noble County has a part time job opening for an assistant Weights and Measurers inspector. This part time position would be working up to 20 hours weekly depending on inspections and is an excellent opportunity for a retiree. The opening would be to assist with weights & measures inspections with the opportunity to transition into the inspector's position.

#### DUTIES

- Conduct regular on-site inspections and testing of all weighing, measuring and timing devices at Noble County businesses.
- Scheduling of inspections as required by law and affixes approval or condemned tags to equipment as appropriate.
- Completes detailed reports of inspection visits
- Conducts follow-up inspections as necessary
- Makes random checks of pre-package goods
- Responds to complaints and inspection requests
- Completes inspection reports for County Commissioners, submitting statistical data to the state.

#### JOB REQUIREMENTS

- High school diploma or GED
- Possession of a valid Indiana Driver's license and a demonstrated safe driving record.
- Inspector must complete inspection training programs, with certification from the state.
- A knowledge of rules, regulations and laws concerning use and maintenance of weighing, measuring and time devices
- A knowledge of accepted principles and practices concerning the inspection and testing of measurement/weighing devices and the ability to operate and maintain testing equipment
- Ability to effectively communicate orally and in writing with co-workers, county departments, state departments, business owners and the public.
- Ability to physically perform essential duties of the position including driving to/from inspection sites, walking on uneven terrain, lifting/carrying objects weighing up to 50 lbs, bending, crouching, close and far vision/and hearing communications.

Interested applicants should apply to the Noble County Coordinator at 109 N York St. Albion In 46701 by Friday, May 29, 2026 at 4:00 PM. Applications can be found on the Noble County Indiana home page under employment information. Applications can be mailed, e-mailed [jackie.knafel@nobleco.gov](mailto:jackie.knafel@nobleco.gov) or dropped off at the above address.