

**MINUTES OF A REGULAR SESSION OF THE  
BOARD OF COMMISSIONERS HELD November 13, 2017**

Comes now the hour of 8:30 A.M. on the 13<sup>th</sup> day of November, 2017, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:  
Gary Leatherman, President  
Dave Abbott, Member  
Dave Dolezal, Vice President

Also present were:  
Jacqueline L Knafel, County Coordinator  
Dennis Graft, Noble County Attorney  
Matt Getts, Representative from KPC Media  
Michelle Mawhorter, Clerk  
Richard Rogers, Highway inspector  
Mark Goodrich, Highway superintendent  
Zack Smith, Highway engineer  
Kenneth Hughes, Plan Director  
Norm Lortie, Building Inspector  
Mr. Mrs. Fred Colen, residents  
Alan Stalter,  
Mr. Mrs. Glen Borders III  
Stacey Beam, Probation

Gary Leatherman, President of the Commissioners, brought the meeting to order at approximately 8:32AM

**MINUTES**

Minutes of the October 23, 2017 meeting were read and approved as corrected with a motion from Dave Abbott and was seconded by Dave Dolezal. Motion carried 3-0.

**CORRESPONDENCE**

- Court Security
- W & M Monthly report
- Haines Leachate Disposal report
- Noble County Surveyor – Rate increase
- Noble County Surveyor – North Shore Drive – regulated drain
- Wilcox Environmental – methane monitoring report

**PAYROLL**

Payroll for the time period of 10/13/17 thru 10/26/17 and dated 11/09/17 was reviewed. This report contained 6 pages and totaled \$359,894.61. Motion to approve the payroll came from Dave Dolezal and was seconded by Dave Abbott. Motion carried 3-0.

**CLERK**

Shelley Mawhorter, Noble County Clerk, was present to discuss changing her vendor for IV-D expenses from Maximus to Dosssett Consulting. Shelley indicated that the Dosssett Consulting contract would be about \$5000.00 cheaper for the county and that she had talked with other counties that have worked with this vendor and they are very satisfied with their service. Dennis Graft, County Attorney, also reviewed the contract and a motion to approve the contract came from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.

**FINDING & ORDERS**

Findings & Orders approved at the last meeting for Rocky, Middleton, and HUD were prepared by the county attorney and signed by the commissioners. Originals were given to Norm Lortie, Building Department and copies were delivered to the Attorney and the commissioners file.

## HIGHWAY

Mark Goodrich, Highway Superintendent, was present for the following construction business:

- Mark told the commissioners that he had been contacted by a family member of an accident victim concerning putting a cross in the county's right of way. The county currently has no policy regarding this request but Mark felt that as long as it doesn't exceed 3 feet in height and is a break away structure there should be no issue in the family erecting the cross. The commissioners also agreed that as long as it was not a premature structure it would not be a problem.
- Drainage repair work continues for the highway and is the reason for some employees working holidays and week-ends. This will prepare the department for projects in 2018.
- Mark also reported that all of the trucks and snow plows are being readied for the winter and the department has approximately 800 tons of salt and are using a new formula that works quicker and at lower temperatures for melting ice and snow.

Richard Rogers, Highway Inspector, was present for a utility permit. This was requested by AEP and is to allow the Albion to Ligonier electric utility line construction. Dave Abbott moved to approve the permit. Dave Dolezal seconded the motion. Motion carried 3-0.

Zack Smith, Highway Engineer, was present for the following engineering business:

- The commissioners held the public meeting for the speed ordinance for the Knapp Lake area. Gary Leatherman read the ordinance and asked for public comment. Cindy Kennedy, Washington Township Trustee, was present and indicated that it was the consensus of the Knapp Lake Homeowners Association, to have the 20 MPH speed limit on Turkey Lake Dr rather than the 25 MPH advertised in the ordinance. After discussion, the commissioners as well as the Highway Engineer agreed that this section also could be lowered to 20 MPH. Motion to approve the 20 MPH speed on June Dr, May Dr, April Dr, Parkside Dr., Oakwood Dr, Wildwood Dr, Highland Dr, Madison Dr, Circle Dr, Bause Dr, Woodview Dr and now - Turkey Creek Dr and Harper Lake Dr, came from Dave Dolezal and was seconded by Dave Abbott. Motion carried 3-0. Ordinance was changed to reflect this change and signed. Ordinance in book, copied to Zack Smith and copied to Municode.
- LPA voucher – Zack presented an LPA voucher for Bridge inspection for signature. Dave Abbott moved to approve the voucher with a second from Dave Dolezal. Motion carried 3-0.
- LPA voucher – Zack had 2 LPA vouchers for Bridge 147, one for right of way and the other from engineering. Dave Abbott moved to sign these two vouchers also and Dave Dolezal seconded the motion. Motion carried 3-0.
- Bridge 136 – Zack has now received the contracts back from the state for this bridge and is currently waiting on a notice to proceed from the state.
- Bridge 139 – has had some delays and now is rescheduled for next spring.
- Baseline Road – All contracts have been signed and the notice to proceed has been received.
- Bridge 77 - the plans are in hand and it will be put out to bid next spring.
- Bridge 16 and 24 – Bridge 16 is complete and bridge 24 is nearing completion.
- LPA – Call for Projects – all applications have been accepted and approved. Zack is hoping to know by January or February if we will be awarded any of the projects.
- Annual bids will not be opened until January to comply with the Community Crossing grant guidelines.
- Zack reported that the highway will be having either an online or sealed bid sale on old equipment this upcoming spring.

## PLAN COMMISSION

Kenneth Hughes, Plan Director, concerning UDO amendments. Kenneth review the changes and explained the need for the changes in permitted uses, accessory dwelling standards, subdivision of land and setback standards. All changes discussed were previously reviewed by the Plan Commission Board and approved. Dave Dolezal moved to approve the requested changes. Dave Abbott seconded the motion. Motion carried 3-0

## COMMITTEE REPORT

Dave Dolezal reported that the Flood mitigation comprehensive plan committee had their first meeting and that a second meeting had been scheduled for December 13, 2017 at 3:00PM in the Dekko Room at the south complex.

## BUILDING DEPARTMENT

Norm Lortie, Building Inspector, was present for two unsafe housing issues:

- Colen, - Mr. & Mrs. Fred Colen as well as Alan Stalter, friend of the family are also present for this discussion. Norm told the commissioners that he had spoken with the new mortgage company – who had just acquired the mortgage recently from another company – and told them of the unsafe housing issue. Mr. Stalter, told the group that he is willing to fix the home up – roofing and flooring – but will not be willing to put money into the property if there is a foreclosure in the future. Mr. & Mrs. Colen indicated that they have not paid the mortgage payment on this property for over a year. The mortgage company would like time to hire local people to investigate the property and then a decision will be made. Dave Dolezal moved to set a review hearing for January 22, 2018 at 10:00 am for this case. Dave Abbott seconded the motion. Motion carried 3-0.
- Borders – this property is located in Wawaka and the son of the deceased property owner and the building department are in agreement that this property needs to be torn down. Norm had received two bids for demolition but then was contacted by a couple who are interested in buying and fixing up the property. Mr. Border's son is interested in selling as he has had many expenses with this property since his father's death and also had funeral expenses. If he could sell the property, he was hoping to recoup some of those expenses. Norm has doubts that the property can be fixed but told Mr. Borders that if he sells the property, he would then work with the new owners to resolve the issue. The building department will request plans from the perspective owner by December 18, 2017 at 10:00AM. The motion to set this date was made by Dave Dolezal and seconded by Dave Abbott. Motion carried 3-0.
- On a side note, Norm questioned the commissioners on the vehicle situation for the county. He was asking as his current vehicle needs new tires and was wondering if he should go ahead and purchase the tires. Gary Leatherman, Commissioners President, advised Norm that the commissioners would be further discussing this issue later this afternoon.

## CREDIT CARD

Stacey Beam, Chief Probation Officer, was present to discuss the credit card issue with the commissioners. Again, recently, her card was denied because of the IT department exceeding their credit limit. Stacey had done research with both banks and found their procedures and policies similar. Stacey is asking that the IT department be allowed to get their own separate card and also that separate billing to the 4 departments be done rather than one billing. Gary will talk to Tonya about contacting the company and see if something can be worked out.

## EMA

Both Mick Newton and Teresa Griffiths from the EMA department were unavailable for the meeting with the commissioners and had asked Jackie to speak on their behalf. Mick had also written a letter to the commissioners explaining the need for the antenna purchase. The cost of purchase was \$1,044.82 and permission for the purchase came in the form of a motion from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.

## ATTORNEY CONTRACT

Dennis Graft, County Attorney, is proposing a contract for his services rather than his current employee status. This will take him out of the FICA, PERF and insurance county commitment. Dennis's proposed contract – however- would allow him to continue to use the WeCare Clinic which was a concern. Jackie will contact Central Noble Schools to see how they handled the bus driver situation at the school that allowed them to use the clinic.

## CEDIT PLAN

Jackie presented the 2018 – 2019 CEDIT Plan for review. Jackie indicated that the plan was in direct relationship to the CEDIT budget which was approved by the Noble County Council recently. The plan will appropriate 98% of the expected CEDIT annual revenue. Dave Abbott made a motion to approve the plan and Dave Dolezal seconded the motion. Motion carried 3-0.

RECESS - 11:03AM

## STAR INSURANCE

Leslee Derbeck and Allan Howard from Star Insurance were present to finalize the insurance information for 2018. The proposal that is recommended would be to increase premiums 7%. The increase would be as follows for the HSA plan:

2017		2018
Employee Only	\$28.08	\$30.05
Employee/Spouse	\$69.29	\$74.14
Employee/Child	\$57.15	\$61.15
Employee/Family	\$94.55	\$101.17

Deductible and out of pockets will remain the same

The increases for the Traditional plan will be a little more for employee and employee and spouse and the proposal includes plan changes:

2017		2018
Employee Only	\$50.55	\$60.09
Employee/Spouse	\$117.26	\$157.98
Employee/Child	\$104.78	\$112.11
Employee/Family	\$168.85	\$180.67

On the traditional plan goes from Employee deductible of \$1000.00 to \$2000.00

Out of pocket \$3000.00 to \$4000.00

Family deductible of \$2000.00 to \$4000.00

Out of pocket \$6000.00 to \$8000.00

Also changing is currently co-pays are \$30.00 for Doctor or Specialist not recommended would be \$30.00 for Doctor and \$60.00 for Specialist

Emergency co pays will go from \$100.00 to \$300.00 + 20% after co-pay.

Dave Dolezal moved to go with the recommendation from Star for rates and plan changes. Dave Abbott seconded the motion. Motion carried 3-0. With the approval of these changes, open enrollment will begin Tuesday November 14, 2018.

#### VEHICLES PURCHASES

The vehicles purchases were again discussed as to whether to lease or buy outright. Many options were obtained from local banks, local dealerships and again Enterprise Leasing. Aaron Stoner, representative from Enterprise was again present to answer questions and give some quotes. During the course of the conversation, Aaron mentioned that the company had 3 Tahoees in stock that they would lease for \$33,000.00 each. These vehicles have a list price of \$45000.00 but with all discounts could be ours for the above price. After much more discussion and questions, the commissioners decided to lease these 3 vehicles for a period of 12 months – at that time, Enterprise will sell these 3 and replace them with vehicles more appropriate for the county's needs. Dave Dolezal made a motion to this point. Dave Abbott seconded the motion. Motion carried 3-0. Since the 3 vehicles were in stock, Aaron is thinking that they should be delivered by the end of this week or the beginning of next. Jackie will need to provide Certificate of Insurance to Enterprise and also get the "power of attorney" notarized and returned.

#### ATTORNEY CONTRACT

Jackie had received information during the lunch break concerning the use of the WeCare Clinic by uninsured bus drivers at Central Noble and shared that information with the Commissioners. With the county attorney's agreement to pay the amount specified on this report, the commissioners approved the contract with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0.

#### TRANSFER

At the end of three (3) years and unclaimed tax sale surplus money can be transferred to the general fund of the county IC 6-1.1-24-7(d). Stephanie Leonhardt, Tax Sale Deputy Auditor, presented a letter to the commissioners for consideration of transferring \$25,747.52 from the tax sale surplus fund to the general fund. Dave Abbott moved to make the transfer with a second coming from Dave Dolezal. Motion carried 3-0.

#### CLAIMS

The following claims were reviewed by the Commissioners:

- Utility – 2 pages of claims totaling \$234,235.64 were reviewed and approve with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0.


- Regular Claims -13 pages of regular claims were reviewed also by the commissioners. These 13 pages totaled \$1,074,541.31 and were approved with a motion from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.

**ADJOURNMENT**

This session of the Board of Commissioners of Noble County was at approximately 5:25 P.M. recessed from day to day until November 27, 2017.

  
Gary D. Leanneman, President

  
David J. Dolezal, Vice President

  
David Abbott, Member

ATTESTED:   
Tonya L. Marks, Auditor