APPENDIX 2   Committee Meeting Agendas and Summaries

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Noble County Multi-Hazard Mitigation Plan Update
Project Team Meeting

Noble County Central Library
813 East Main Street
Albion IN, 46701

March 7, 2019

9:00 am

AGENDA

1. Welcome and Introductions

2. Approach for the MHMP Update/Meeting Purpose

3. Hazard Risk Assessment:

    a) Review Hazard Data
    b) Discuss Vulnerability to Hazards
    c) Determine Probability & Severity

4. Next Steps

5. Adjournment

CALCULATED PRIORITY RISK INDEX

The CPRI evaluates each hazard based on its probability of occurrence, severity, prior warning time, and duration. Thus, the CPRI provides a means to assess a hazard relative to others for a community. To determine the CPRI, a value of 1 through 4 is assigned to the categories for probability, magnitude/severity, warning time, and duration of event.

CPRI = Probability X 0.45 + Magnitude/Severity X 0.30 + Warning Time X 0.15 + Duration of Event X 0.10.

PROBABILITY
1. Unlikely – event is possible within the next 10 years; up to 1 in 10 years chance of occurring (10%); historic events is less than or equal to 10% likely per year
2. Possible – event is possible within the next 5 years; up to 1 in 5 years chance of occurring (20%); historic events is greater than 10% but less than or equal to 20% likely per year
3. Likely – event if probable within the next 3 years; up to 1 in 3 years chance of occurring (33%); historic events greater than 20% but less than or equal to 33% likely per year
4. Highly Likely – event is probable within the calendar year; up to 1 in 1 year chance of occurring (100%); historic events greater than 33% likely per year

MAGNITUDE/SEVERITY
1. Negligible – few injuries; shutdown of critical facilities and services for 24 hours or less; less than 10% of property is severely damaged; average response duration of less than 6 hours
2. Limited – few injuries; complete shutdown of critical facilities and services for more than 1 week; more than 10% of property is severely damaged; average response duration of less than 1 day
3. Significant – multiple injuries; complete shutdown of critical facilities and services for at least 2 weeks; more than 25% of property is severely damaged; average response duration of less than 1 week
4. Critical – multiple deaths; complete shutdown of critical facilities and services for 30+ days; more than 50% of property is severely damaged; average response duration time of less than 1 month

WARNING TIME
1. >24 hrs
2. 12-24 hrs
3. 6-12 hrs
4. < 6 hrs

DURATION OF EVENT
1. < 6 hrs
2. < 1 day
3. < 1 wk
4. > 1 wk

Assumptions for Estimating Potential Losses
90% mean assessed value for structures (Noble County GIS) x # structures x replacement
25% of structures=100% damage
35% of structures=50% damage
40% of structures=25% damage

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SUMMARY

Project Team Members Present:

NAME	OFFICE	REPRESENTING
Carlin Amber	Noble County EMA	Noble County
Robert Amber	Fire Chief	Town of Albion
Scott Cole	Town Marshal	Town of Albion
Jacob Cummings	Town Manager Intern	Town of Albion
Clayton Dimmitt	Parkview Noble Safety Coordinator	Noble County
Rick Dolsen	IDHS District Coordinator	
Chad Geiger	Assistant Fire Chief	Town of Avilla
Teresa Griffiths	Noble County EMA	Noble County
Michael Hatfield	Town Marshal	Town of Cromwell
David Hockley	American Red Cross	
Steve Hook	Noble County GIS Department	Noble County
Kenneth Hughes	Noble County Planning Director	Noble County
Kristin Johnson	Noble County Humane Society	Noble County
Denise Lemmon	County Council President	Noble County
David Lange	Building Official	City of Kendallville
Bill Ley	Town Manager	Town of Avilla
Norm Lortie	Noble County Bldg Commissioner	Noble County
Devon Miller	Town Council	Town of Cromwell
Cheryl Munson	Noble County Health Department	Noble County
Michael Newton	Noble County EMA	Noble County
Jason Pippenger	Noble County Health Department	Noble County
Rodney Renkenberger	Executive Director	Maumee River Basin Commission
Mike Riehm	Fire Chief	City of Kendallville
Diann Scott	Noble County Lakes Council	Town of Rome City
Randy Sexton	Noble County Surveyor	Noble County
Tom Shoemaker	Parkview EMS	Noble County
Justin Stump	Noble County Commissioner	Noble County
John Urso	911 Deputy Chief	Town of Albion
Anna Vice	Noble County Highway	Noble County
Sara Wagar	Noble County EMA	Noble County
Jeremy Weaver	Fire Chief	City of Ligonier
Rob Wiley	Police Chief	City of Kendallville
Stefen Wynn	Town Manager	Town of Albion

Others Present:
Heather Buck, CBBEL

1. **Welcome and Introductions**
   To begin, Director Newton thanked everyone for attending the meeting and asked those present to introduce themselves.

2. **Approach for the MHMP Update/Meeting Purpose**
   Heather explained to the group that the MHMP Update is a requirement to be completed every five years. The overall approach, utilizing a larger Planning Committee similar to the previous approach was described. The meetings will follow steps to reach the end result of an updated MHMP for all incorporated Communities within Noble County.

3. **Hazard Risk Assessment**:

   a) Review Hazard Data
      During each session, the Committee reviewed the hazards to be studied as determined by Noble County EMA and agreed that these are the hazards which most affect the County. Heather shared data that CBBEL had gathered from the Nation Climatic Data Center (NCDC), local media outlets, and various agencies and offices since the 2015 MHMP was completed.

   b) Discuss Vulnerability to Hazards
      The Committee was engaged during the discussions regarding the hazards, specific events, and damages experienced. This information will be utilized to guide additional data collection for the MHMP Update, as well as enhance the discussion with the Planning Committee.

   c) Determine Probability & Severity
      The Committee, considering the data collected, their knowledge, and the prior discussions, determined the probability and severity of the hazards considered during this planning effort. This information will be utilized to determine the Calculated Priority Risk Index (CPRI) and will be reviewed by the Planning Committee.

4. **Critical Infrastructure**
   Heather explained that the listing of Critical Infrastructure was partly provided by Noble County, and partly obtained from state-wide databases as needed. The information was then categorized into sectors, mapped, and utilized to perform additional data analyses to prepare "what-if" scenarios.

5. **Next Steps**
   The process was further explained to the Committee to include the next session, a public review period, and submission of the draft report for all Committee members, the public, and FEMA's review and comment. It was also explained that it will be very important that all Committee members provide their information in a timely manner so that the draft MHMP Update can be prepared.

6. **Adjournment**
   The first Committee session adjourned. An afternoon session will be held to review the listing of the potential mitigation measures and provide a ranking of High, Moderate, or Low.

Noble County Multi-Hazard Mitigation Plan Update

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March 7, 2019

1:00 pm

1. Welcome and Introductions

2. Review of the approach for the MHMP Update

3. Review the Hazard Risk Assessment/CPRI

4. Review and Prioritize Proposed Mitigation Measures

5. Next Steps

6. Adjournment

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Randy Sexton	Noble County Surveyor	Noble County
Tom Shoemaker	Parkview EMS	Noble County
Justin Stump	Noble County Commissioner	Noble County
John Urso	911 Deputy Chief	Town of Albion
Anna Vice	Noble County Highway	Noble County
Sara Wagar	Noble County EMA	Noble County
Jeremy Weaver	Fire Chief	City of Ligonier
Rob Wiley	Police Chief	City of Kendallville
Stefen Wynn	Town Manager	Town of Albion

Others Present:
Heather Buck, CBBEL

1. **Welcome and Introductions**
   Heather once again thanked everyone for attending. Introductions were made by those present.

2. **Review of the Approach for the MHMP Update**
   A brief review was provided for those committee members not present at the first session.

3. **Review the Hazard Risk Assessment/CPRI**
   The results of the completed CPRI were shared with those present. Utilizing the discussion from the previous Committee session, the "draft" CPRI was presented. Adjustments were made based on additional discussion with the Committee once they were able to see the final prioritizations.

4. **Review and Prioritize Proposed Mitigation Practices**
   Utilizing the mitigation practices described in the 2015 MHMP and information gathered through the planning process, a list of proposed mitigation practices was presented to the Committee for review and comment. Several members provided insight and input to wording and options for each proposed mitigation measure which was then ranked as High, Medium, or Low in implementation priority. It was explained that those practices ranked as High would have additional steps outlined within the MHMP Update to assist with the implementation process.

5. **Next Steps & Future Meetings**
   It was explained that the next step in the process is to prepare the draft MHMP Update for review first by the EMA staff and then by the Planning Committee members. Comments accepted by the EMA will be incorporated into the plan. Once this has been completed, a public review period will be set and the draft will be submitted to FEMA and IDHS for review and comment.

6. **Adjournment**
   The Committee adjourned

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