

**PUBLIC SAFETY COMMITTEE OF THE  
MONROE COUNTY LOCAL INCOME TAX COUNCIL**  
**Application and Guidelines regarding Requests for Public Safety County Income Tax Funding**  
**Under Indiana Code § 6-3.6-6-8(c)**  
**(Approved May 30, 2019)**

Dear Fire Department, Volunteer Fire Department, or Emergency Medical Services Provider (Potential “Provider/Applicant”),

You may be eligible to request funds from the Monroe County Local Income Tax Council (“Tax Council”) under Indiana Code § 6-3.6-6-8(c). The Tax Council is comprised of the fiscal bodies of: the City of Bloomington (Common Council); Monroe County (County Council); the Town of Ellettsville (Town Council); and, the Town of Stinesville (Town Council); (Collectively referred to as the “Members”).

In order to consider requests that you and any other Applicant/Provider may make of the Tax Council, a Public Safety Committee (“Committee”) consisting of representatives from the Members, has met and approved the following application form, policies and guidelines.

**First of Two Communications to Potential Provider/Applicants –  
Re: Content of Applications along with Time and Date they are Due**

The Committee met in May in order to approve the Guidelines and Application Form in time to have them released to Provider/Applicants in early June. The Committee will meet again on Thursday, June 13<sup>th</sup>, to decide, among other matters, where the applications should be sent and how and when the applications will be reviewed.

**Submission of Materials:** The Committee prefers that the application and accompanying materials be submitted in electronic form, but will accept applications and accompanying materials submitted in hard-copy.

Deadline for Submission of Materials

All materials that you wish the Tax Council to consider – whether delivered via email or in hard-copy - must be submitted **by 4:00 pm on Monday, July 1, 2019.**<sup>1</sup> Applications received after that time will be considered ineligible and will not be reviewed by the Committee.

**A Second Communication will be sent after June 13<sup>th</sup> and will provide:**

- 1) An email address to which applications should be sent;**
- 2) When and where the review will be conducted; and**
- 3) Possibly other information regarding the process.**

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<sup>1</sup> This gives applicants a little more time than set forth in statute (before June 30<sup>th</sup>) because that day falls on a weekend.

**Revised Guidelines (Attached):** The Committee revised its Guidelines (criteria) for funding this year, and these are included with this Application Form). In doing so, the Committee consolidated some criteria and otherwise clarified its preferences for funding. Please read the revised Guidelines in preparation for completing the application.

**General Prospects for Funding and the Process for Approval of Funding.** Please know that while the Committee has a duty to review applications under IC 6-3.6-6-8(c), it is not required to fund any amount or request. Please also know that, the PS LIT revenues being reviewed by the Committee are distributed in the following order:

- First, revenues are allocated in the form of a tax rate to the Public Safety Answering Point (PSAP) to fund the operation of the Unified Central Dispatch;
- Second, a specified amount of money *may* be allocated to applicants under IC 6-3.6-6-8(c); and
- Third, any remaining revenues are distributed to the Members of the MC LIT Council based upon the proportion of property taxes imposed by those political subdivisions in relation to the total property taxes imposed in the County in the previous year.

If an application is to be approved, it must be done by adoption of a resolution by the Tax Council before September 1<sup>st</sup>. The approval of a resolution by the Tax Council requires the separate action by the Members of the Tax Council. Applicants may be asked to present to them, as well as to the Committee.

**APPLICATION FOR FUNDING UNDER INDIANA CODE § 6-3.6-6-8(c)  
(TO BE CONSIDERED BY THE PUBLIC SAFETY LOCAL INCOME TAX [PS LIT] COMMITTEE  
OF THE MONROE COUNTY, INDIANA, PUBLIC SAFETY LOCAL INCOME TAX [PS LIT] COUNCIL)  
(JUNE, 2019)**

PROVIDER/APPLICANT:

Name of Provider/Applicant: Monroe Fire Protection District

Provider is a (mark with an X):

Fire Department	X
Volunteer Fire Department	
Emergency Medical Services Provider	X

Address:

3953 S. Kennedy Dr.  
Bloomington IN, 47401

POINT PERSON (FOR PROVIDER/APPLICANT):

Please identify a point person for the Provider/Applicant who can address questions that members of the Committee and Tax Council may have in its consideration of the Application. It is not expected that the point person will have all of the answers to any conceivable question, but that the point person will be able to gather the information that any of the councils may request in a timely manner.

Name of Point Person	Dustin C. Dillard
Title	Fire Chief
Phone Number	812-331-1906
Email Address	ddillard@monroefd.org

*Note: The Committee expects that the application be authorized by the Provider/Applicant. Listing the name and related information for the Provider/Applicant and Point Person, constitutes authorization by the Provider/Applicant for submittal of an application to the Tax Council for these tax revenues.*

POLITICAL SUBDIVISION (NOT OTHERWISE ELIGIBLE TO RECEIVE TO RECEIVE A DISTRIBUTION OF PS LIT UNDER IC § 6-3.6-6-8[c]):

Name of Political Subdivision(s) and Point Person for each Political Subdivision:

Perry – Clear Creek Fire Protection District – Chairman Joel Bomgardner  
Perry Township – Trustee Dan Combs  
Clear Creek Township – Trustee Thelma Jeffries  
Indian Creek Township – Trustee Chris Reynolds  
Salt Creek Township – Trustee Donn Hall  
Polk Township – Trustee Chris Spiek

Political Subdivisions is/are a (mark with an X or specify as indicated below):

Township(s)	X
Other: (Please Identify) <b>Fire Protection District for Perry, Clear Creek and Indian Creek Townships. Also serving Salt Creek and Polk townships via fire service contracts.</b>	

I. ELIGIBILITY:

Indiana Code § 6-3.6-6-8 (c) states:

A fire department, volunteer fire department, or emergency medical services provider that:  
(1) provides fire protection or emergency medical services within the county; and  
(2) is operated by or serves a political subdivision that is not otherwise entitled to receive a distribution of tax revenue under this section;  
may before July 1 of a year, apply to the county income tax council for a distribution of tax revenue under this section during the following calendar year.

Please note that the Department of Local Government Finance (DLGF) refers to these eligible entities as “Qualifying Service Providers” (QSPs).

Explain why you are eligible to request funds under the above law. This should include information as to how you meet (1) and (2), above. Please attach documents which establish a formal relationship between you and the political subdivision you serve. (You may continue on an additional sheet of paper if necessary.)

The Monroe Fire Protection District is a Municipal Corporation established in 1987 by the Monroe County Board of Commissioners at the petition of the citizens of Perry, Clear Creek, and Polk (west of Lake Monroe) townships.

In 2017, the Monroe County Commissioners amended the ordinance to include Indian Creek Township in the Fire Protection District, effective January 1, 2019. The amendment also amends the District’s name to Monroe Fire Protection District.

The Fire Protection District is the Fire and Emergency Services provider for five townships. Perry, Clear Creek and Indian Creek are townships within the Fire Protection District. Salt Creek and Polk townships contract with the Fire Protection District for fire protection and emergency medical services.

The Monroe Fire Protection District Board of Trustees are the governing body of this provider.

II. AMOUNT, BREAKDOWN, AND EXPLANATION OF REQUEST:

Total Amount of Request: \$150,000.00

Intended Use of Requested Funds:

*This should describe “what” you will use the funds for, if the request is approved. Please breakdown your request in the following categories, as applicable:*

Category 1: Personnel and Fringe Benefits

Personnel (FTE)	Amount	Further Description of Request and What Program(s) It Serves

Category 2: Supplies

Items of Supplies	Amount	Further Description of Request and What Program(s) It Serves

Category 3: Other Services and Charges

Items of Other Services and Charges	Amount	Further Description of Request and What Program(s) It Serves

Category 4: Capital

Items of Capital	Amount	Further Description of Request and What Program(s) It Serves
Remodel	\$120,000.00	Remodel of Station 23 (formerly Indian Creek Station 10. This station is now staffed 24/7 and requires permanent upgrades to accommodate the increased staffing and provide for a safer facility for the community.
EMS Squad	\$30,000.00	Replacement of Squad 11. Was originally slated for replacement in 2018, however funds were needed to purchase SCBAs, bottles, RIT packs, etc.

\$150,000.00

Total Amount of Request

### III. BENEFIT OF REQUEST:

*This should describe how the residents of the political subdivision and the County as a whole would benefit from your expenditure of these funds, and why this is a prudent expenditure of these funds. Please use this space to distinguish whether the request would maintain or expand the existing level(s) of service.*

There are countless benefits to the capital projects within this request. Below are some of the measurable benefits of how this request would impact the District and Monroe County:

- (1) additional EMS squad equipped with all necessary EMS equipment and a combination tool for extrication on motor vehicle accidents.
- An upgraded Indian Creek facility that is capable of housing the 200% increase in firefighter/EMTs now staffed at the Indian Creek station to respond to emergencies within MFD and the entire county.
- An additional emergency shelter location within Monroe County.

Why this is a benefit to MFD and all of Monroe County:

- Permanent modifications to the Indian Creek fire station that now houses 24/7 staffing is a benefit to all of Monroe County, specifically the entire southwest corner.
- Permanent modifications to allow for permanent staffing substantially decreases response time to better serve the public while also better protecting firefighters.
- Permanent modifications to the Indian Creek fire station will also provide for an increase safety factor should members of the community need to seek shelter within the station.
- Purchasing a new EMS squad increases the number of EMS vehicles capable of responding throughout the District and the entire county. EMS events average roughly 70% of township fire emergencies.
- Replacing the 11-year-old front line EMS squad will save on maintenance, repairs and fuel with more efficient technology.

### IV. PARTIAL FUNDING (ITEMIZED PRIORITIES):

In the event that the Tax Council wishes to approve part, but not all, of your request, please provide an itemized list of request elements, ranked by priority and their costs.

Item	Amount
Station 23 Remodel	\$120,000.00
EMS Squad	\$30,000.00

## V. SIGNIFICANT SOURCES OF REVENUE

In this section, please indicate both actual and potential sources of revenue to fund the departmental services and overall budget as well as to fund the request described in Section II.

A. Funds for Departmental Services/Overall Budget: Please identify the other significant sources of funding you expect to receive to help fund your Department's services and overall budget.

Amount	Source	Confirmed or Pending
\$ 1,361,589.83	Perry and Clear Creek Property Tax Levy (Tax Rate .1300)	At maximum levy (.1300)
\$ 140,344.14	Auto & Aircraft Excise Tax	Awarded based on %
\$ 350,311.95	Cumulative Fire Fund Property Tax Levy for CAPITAL EXPENSE ONLY (Tax Rate .0333)	Rate adjusts annually and can be reset to a maximum of .0333
\$ 36,107.96	Cumulative Fire Fund Excise Tax Levy	Awarded based on %
\$ 8,053.88	CVET	Awarded based on %
\$ 684,717.66	Local Income Tax	Awarded based on %
\$ 10,800	Rental House Rent (property owned for future station)	Monthly Rent (\$900)
\$ 119,536.00	Salt Creek Township Fire Protection Contract	Annual Contract
\$ 52,530.00	Polk Township Fire Protection Contract	Annual Contract
\$ 223,106.00	Staffing Adequate Fire and Emergency Services Grant	Awarded until February 20, 2022

B. Funds for the Request: Please explain: (1) what other sources of funding or partial funding exist to pay for this request, including and in addition to the funds mentioned above, (2) your efforts at obtaining funds from those sources (including any pending grant applications or grants obtained), and (3) if applicable, how these services are currently being funded, and how those existing funds would be used if this request were granted.

Amount	Source	Existing Funds? Efforts to Obtain New Funds?
0	Currently, we continue to monitor new changes in law that provide us with new means for funding. At this point in time no new options are available and no relief has been given to property tax caps	Adding even more townships to the fire protection district is still being reviewed and will proceed to the Monroe County Commissioners when the additional townships and the fire protection district are prepared. This will not necessarily increase funding, but there is potential to request an excess levy upon the revision of the entity and the services required.

## VI. REQUESTS FOR ONGOING FUNDING

Since the Committee makes funding decisions one year at a time, Provider/Applicants should not count on continued funding of ongoing or operational expenses such as personnel. In the event the Provider/Applicant is requesting such funding, please describe what provisions have been made for funding this need in the future.

Our request does not include requests for ongoing funding.

VII. USE OF ANY FUNDS UNDER IC § 6-3.6-6-8(c) AWARDED IN 2018 FOR USE IN 2019

A. Did the Provider/Applicant receive funds under IC § 6-3.6-6-8(c) in 2018 for use in 2019?

Yes	No
X	

B. If the answer to the above is “yes,” have the funds been expended for the purpose intended <sup>2</sup> by the Committee? If funds have only been partially expended, have the funds spent so far gone toward the purpose intended.

Yes	No
X	

If the answer to the above is “No,” please explain. For example, if the funds have already been expended, please describe the amount, purpose, and time of the expenditure and why the funds were used for something other than intended by the Committee. And, if some or all of the funds have not yet been expended, please briefly describe how the Provider/Applicant intends to use the funds and, if not as intended by the Committee, why those funds are not to be used for that purpose:

N/A

VIII. SUPPORT FROM THE RELEVANT POLITICAL SUBDIVISION(S):

*The Tax Council expects that any application will be supported by the political subdivision which: 1) operates or is served by the requesting Provider/Applicant; and, 2) is not otherwise entitled to receive a distribution of tax revenue under Indiana Code § 6-3.6-6-8.*

Please attach to this Application a statement of support from the governing body of the political subdivision that explains:

- How the residents of the political subdivision would benefit from this expenditure of funds.
- Why, in the view of the governing body of the political subdivision, this is a prudent expenditure of funds.
- Why the political subdivision is unable to provide the requested support directly.
- The political subdivision’s property tax rate for last year, the current year, and its estimated property tax rate for next year. (The Tax Council understands that this statement of support is due prior to “budget season.” The estimated property tax rate is only expected to be an estimate.)

<sup>2</sup> Please see the last column in the attached summary table for 2019 allocations for a brief statement of purpose for those grants.



## IX. CONSOLIDATION OF SERVICES

In the past, the Committee has heard how Providers and Political Subdivisions work together to provide safety-related services to the community. The Committee wishes to know about any of your efforts to merge or consolidate services with other Providers or any efforts to extend or expand services to other Political Subdivisions. If ready to discuss them, please describe your plans to combine services with other Providers or extend or expand services to other Political Subdivisions. In addition, please explain why you are pursuing these changes, the timeline for such action(s), and how you intend to fund them. Please be specific if any merger activities in 2020 could impact the project(s) for which you are requesting funding by this application.

For the previous four years the District has worked closely with Indian Creek, Van Buren and now several additional townships in merging fire and emergency services. The Monroe County Commissioners have formally moved to consolidate Indian Creek into the District January 1, 2019.

Currently, there is a formal process between the District and Van Buren township to merge. Formal petitions have been received meeting the statute and the Monroe County Commissioners are expected to act before the end of this year. If this process is completed and approved by the Commissioners prior to the end of 2019, this consolidation will become effective January 1, 2021.

During the contract negotiations for Salt Creek and Polk townships an alternative to annual contracts was discussed in the form of consolidating fire protection by joining the District. While these townships did not participate in the merger with Van Buren township, they are still expected to complete the formal process at some point soon.

Bloomington, Benton and Washington townships have now expressed interest in potentially merging with the District. Currently conversations are being held between the administrations to discuss what this could look like and when it could be successfully completed.

There are multiple reasons these changes have been pursued.

Van Buren township began to investigate consolidation options over the past few years. Their investigation included options with existing fire territories, new fire territories, the existing fire protection district and new fire protection districts. Sometime into their pursuits we began to look at options that included a consolidation of Van Buren township and Perry – Clear Creek Fire Protection District, now Monroe Fire Protection District. These entities already respond together on structure fires and motor vehicles accidents along the I-69 and Hwy 37 corridors. Volunteers and part-time staffing have been a large part of the conversations. Consolidation would allow for a larger roster of volunteer firefighters available within the response area as well as a larger pool of qualified part time firefighters. A consolidation also allows for administration and chief officers to be better utilized within the response area.

Salt Creek and Polk townships have relied on contractual fire protection for decades. With limited providers available to contract with these townships the cost of contracting has been difficult to forecast as the townships had no means to control increases. The previous contract was the first to be competitive in many years. To ensure consistency in the expense of fire protection, it has been recommended that a consolidation with the District would provide for consistent growth and assessed valuation, leading to equal cost for those included within the District. It is important to note that the original formation of the District was the result of a similar situation with Perry and Clear Creek townships.

All consolidation efforts will be funded by redefining the jurisdictional boundaries of the existing Fire Protection District and recalculating the minimum budget necessary to provide adequate services. The Fire Protection District levies a property tax and receives income and excise taxes. These efforts require a great deal of work with the Department of Local Government Finance and the State Board of Accounts.

## X. LONG-RANGE PLANS/NEEDS

The more information the Committee has regarding long-term plans, the better it can anticipate long-term needs. If you have prepared a long-term (e.g. 5-Year) plan for staffing, equipment and capital expenditures the Committee requires that you provide that information. Please note that this question should be answered only if a long-term plan exists and the absence of such a plan will not affect your opportunity to receive funds.

In summary, the District foresees the southern six townships of Monroe County included in the entity. With recent conversations it could also be possible to see a single county fire protection district providing services to all unincorporated areas. To properly provide services to the consolidated area an additional staffing will be included. The needs of today's entities and the needs of the future are being reviewed in a process to determine the best operational plan and expenses.

Consolidation efforts take a considerable amount of time to properly execute and ensure they are effective both operationally and financially. More information on the blueprint of the next five years should be available within the next year.

## XI. ADDITIONAL DOCUMENTS:

Please also include:

- A year-end financial statement (for both the Provider/Applicant and the Political Subdivision) that includes fund balances and total revenue and expenditures in line-item detail. The financial statement should include all funds, including reserves, investments, capital improvement funds, and debt.
- Proposed budgets for the Provider for next year: (1) assuming your request is approved, and then (2) assuming your request is not approved. (Please note, the Tax Council understands that the June 30 deadline is prior to "budget season." This budget is not expected to be finalized.)

*Unless too voluminous to be of value to the Committee or too burdensome to produce, the Committee prefers that this information be provided on State-mandated forms already being used to provide this information as part of State reporting requirements.*

## Budget Estimate

### General Fund

(Office, Board, Commission, Department, Institution or Fund)

### Monroe Fire Protection District

(If City, Town or Fire Protection District Budget, Enter Name)

For Calendar Year

2019/2020

1. PERSONAL SERVICES	Budget Current Year	Est Budget		Est Budget	
		In Coming Year		In Coming Year	
		Without PS LIT Alloc		With PS LIT Alloc	
Medicare	23,906.00	24,503.65	\$ 597.65	24,503.65	\$ -
Holiday Pay	8,400.00	8,400.00	\$ -	8,400.00	\$ -
FICA	40,147.00	41,150.68	\$ 1,003.68	41,150.68	\$ -
Life Insurance	32,000.00	32,000.00	\$ -	32,000.00	\$ -
PERF	164,800.00	168,920.00	\$ 4,120.00	168,920.00	\$ -
Uniform Allowance	33,000.00	33,000.00	\$ -	33,000.00	\$ -
Trustee Compensation	9,489.00	9,726.23	\$ 237.23	9,726.23	\$ -
Medical Services	29,500.00	30,000.00	\$ 500.00	30,000.00	\$ -
Training	14,500.00	15,000.00	\$ 500.00	15,000.00	\$ -
Part-time Employees	350,400.00	359,000.00	\$ 8,600.00	359,000.00	\$ -
U/C Insurance	11,000.00	11,000.00	\$ -	11,000.00	\$ -
Substitute, Emergency, Overtime	112,200.00	115,000.00	\$ 2,800.00	115,000.00	\$ -
Special Event Pay	3,500.00	3,500.00	\$ -	3,500.00	\$ -
Volunteer Contract	38,000.00	38,000.00	\$ -	38,000.00	\$ -
Incentive Qualifications	58,400.00	60,000.00	\$ 1,600.00	60,000.00	\$ -
Firefighters (16)	824,919.00	845,541.98	\$ 20,622.98	845,541.98	\$ -
Health Insurance	360,000.00	414,000.00	\$ 54,000.00	414,000.00	\$ -
Length of Service	5,000.00	5,000.00	\$ -	5,000.00	\$ -
Fire Chief	65,662.00	67,303.55	\$ 1,641.55	67,303.55	\$ -
Officer Pay	59,750.00	60,000.00	\$ 250.00	60,000.00	\$ -
Longevity	25,400.00	27,500.00	\$ 2,100.00	27,500.00	\$ -
Administrative Assistant	37,860.00	41,600.00	\$ 3,740.00	41,600.00	\$ -
Deputy Chief	60,000.00	61,500.00	\$ 1,500.00	61,500.00	\$ -
<b>Total Personal Services</b>	<b>2,367,833.00</b>	<b>2,471,646.09</b>	\$ 103,813.09	<b>2,471,646.09</b>	\$ -
2. SUPPLIES					
Payroll Supplies	1250.00	1,500.00	\$ 250.00	1,500.00	\$ -
Fuel / Operating	60878.00	65,000.00	\$ 4,122.00	65,000.00	\$ -
Promotional Supplies	1750.00	2,000.00	\$ 250.00	2,000.00	\$ -
Office Supplies	13250.00	14,000.00	\$ 750.00	14,000.00	\$ -
Fire Prevention Education Materials	2750.00	3,000.00	\$ 250.00	3,000.00	\$ -

EMS Supplies	6000.00	7,500.00	\$ 1,500.00	7,500.00	\$ -
Special Chemical Supplies	500.00	500.00	\$ -	500.00	\$ -
IVFA Dues	1500.00	1,500.00	\$ -	1,500.00	\$ -
Vehicle Maintenance Supplies	29000.00	35,000.00	\$ 6,000.00	35,000.00	\$ -
<b>Total Supplies</b>	<b>\$ 116,878.00</b>	<b>\$ 130,000.00</b>	<b>\$ 13,122.00</b>	<b>\$ 130,000.00</b>	<b>\$ -</b>
<b>3. OTHER SERVICES AND CHARGES</b>					
Computer Support	\$ 3,500.00	\$ 4,000.00	\$ 500.00	\$ 4,000.00	\$ -
Utilities	\$ 35,500.00	\$ 40,000.00	\$ 4,500.00	\$ 40,000.00	\$ -
Seminars/Training	\$ 9,000.00	\$ 10,000.00	\$ 1,000.00	\$ 10,000.00	\$ -
Workman's Compensation	\$ 50,500.00	\$ 55,000.00	\$ 4,500.00	\$ 55,000.00	\$ -
Printing	\$ 1,250.00	\$ 1,500.00	\$ 250.00	\$ 1,500.00	\$ -
General Insurance	\$ 55,000.00	\$ 58,000.00	\$ 3,000.00	\$ 58,000.00	\$ -
Pager System	\$ 2,500.00	\$ 3,000.00	\$ 500.00	\$ 3,000.00	\$ -
Accounting Services	\$ 33,000.00	\$ 36,000.00	\$ 3,000.00	\$ 36,000.00	\$ -
Postage	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	\$ -
Equipment Testing/Certifications	\$ 14,000.00	\$ 15,000.00	\$ 1,000.00	\$ 15,000.00	\$ -
Telephone Services	\$ 18,000.00	\$ 20,000.00	\$ 2,000.00	\$ 20,000.00	\$ -
Legal Council	\$ 21,000.00	\$ 22,000.00	\$ 1,000.00	\$ 22,000.00	\$ -
Travel Expenses	\$ 3,000.00	\$ 5,000.00	\$ 2,000.00	\$ 5,000.00	\$ -
Vehicles, Equipment, Buildings	\$ 42,000.00	\$ 45,000.00	\$ 3,000.00	\$ 45,000.00	\$ -
Legal Advertising	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	\$ -
Harzardous Materials	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -
Inspections/Investigations	\$ 3,500.00	\$ 4,000.00	\$ 500.00	\$ 4,000.00	\$ -
<b>Total Other Services and Charges</b>	<b>\$ 295,250.00</b>	<b>\$ 322,000.00</b>	<b>\$ 26,750.00</b>	<b>\$ 322,000.00</b>	<b>\$ -</b>
<b>Property Tax Cap Impact</b>	<b>\$ 2,093.00</b>	<b>\$ 3,000.00</b>		<b>\$ 3,000.00</b>	
<b>TOTAL BUDGET ESTIMATE</b>	<b>\$ 2,782,054.00</b>	<b>\$ 2,926,646.09</b>	<b>\$ 144,592.09</b>	<b>\$ 2,926,646.09</b>	<b>\$ -</b>

Contracts with Other Units:		Current Year	Proposed Year	
Name of Unit				
	Richland Township	\$ -	\$ -	These revenues are utilized in the budgets listed above.
	Salt Creek Township	\$ -	\$ 119,536.00	
	Polk Township	\$ -	\$ 52,530.00	
	Benton Township	\$ -	\$ -	
	Bean Blossom Township	\$ -	\$ -	
	Stinesville Town	\$ -	\$ -	
	<i>Total</i>	\$ -	\$ 172,066.00	

## Budget Estimate

Cumulative  
(Office, Board, Commission, Department, Institution or Fund)

Monroe Fire Protection District  
(If City, Town or Fire Protection District Budget, Enter Name)

For Calendar Year

2019/2020

	Budget Current Year	Est Budget In Coming Year Without PS LIT	Alloc	Est Budget In Coming Year With PS LIT Alloc	
<b>1. PERSONAL SERVICES</b>					
Station 21 Remodel	200,000.00	200,000.00	\$ -	200,000.00	\$ -
SCBA Replacement	200,000.00	-	\$ (200,000.00)	-	\$ -
Rescue 11 Replacement	100,000.00	100,000.00	\$ -	100,000.00	\$ -
Gear, Misc Equipment, Vehicles	114,091.00	124,443.28	\$ 10,352.28	124,443.28	\$ -
Extrication Equipment - PSLIT 2018	60,000.00	-	\$ (60,000.00)	-	\$ -
Station 23 Remodel - PSLIT 2019	-	-	\$ -	120,000.00	\$ 120,000.00
Squad 11 Replacement - PSLIT 2019	-	-	\$ -	30,000.00	\$ -
<b>Total Personal Services</b>	<b>674,091.00</b>	<b>424,443.28</b>	<b>\$ (249,647.72)</b>	<b>574,443.28</b>	<b>\$ 150,000.00</b>
<b>Property Tax Cap Impact</b>	<b>\$ 2,093.00</b>	<b>\$ 3,000.00</b>		<b>\$ 3,000.00</b>	
<b>TOTAL BUDGET ESTIMATE</b>	<b>\$ 676,184.00</b>	<b>\$ 427,443.28</b>	<b>\$ (248,740.72)</b>	<b>\$ 577,443.28</b>	<b>\$ 150,000.00</b>

	Current Year	Proposed Year
<b>Contracts with Other Units:</b>		
<b>Name of Unit</b>		
Richland Township	\$ -	\$ -
Salt Creek Township	\$ -	\$ -
Polk Township	\$ -	\$ -
Benton Township	\$ -	\$ -
Bean Blossom Township	\$ -	\$ -
Stinesville Town	\$ -	\$ -
<i>Total</i>	\$ -	\$ -

**Perry-Clear Creek Fire Protection, Monroe County, Indiana**  
**Detailed Disbursements for all Funds 2018**

Governmental Activities	Cumulative Fund	Payments on Bonds and Other Debt Principal	\$146,849.80
		Payments on Bonds and Other Debt Interest	\$40,432.64
		<b>Total Debt service - principal and interest</b>	<b>\$187,282.44</b>
		Machinery, Equipment, and Vehicles	\$183,409.27
		<b>Total Capital Outlays</b>	<b>\$183,409.27</b>
	<b>Total Cumulative Fund</b>		<b>\$370,691.71</b>
	General Fund	Salaries and Wages	\$1,345,191.84
		Other Personal Services	\$60,004.00
		Employee Benefits	\$498,022.68
		<b>Total Personal Services</b>	<b>\$1,903,218.52</b>
		Office Supplies	\$15,035.22
		Operating Supplies	\$62,517.68
		Repair and Maintenance Supplies	\$24,997.83
		Other Supplies	\$2,000.00
		<b>Total Supplies</b>	<b>\$104,550.73</b>
		Professional Services	\$86,821.45
		Communication and Transportation	\$26,537.73
		Printing and Advertising	\$1,405.89
		Insurance	\$93,116.52
		Utility Services	\$29,556.43
		Repairs and Maintenance	\$41,847.86
		Other Services and Charges	\$2,500.00
		<b>Total Services and Charges</b>	<b>\$281,785.88</b>
		Transfer Out - Transferred To Another Fund	\$389,908.58
		Other Disbursements	\$43,734.72
		<b>Total Other Disbursements</b>	<b>\$433,643.30</b>
	<b>Total General Fund</b>		<b>\$2,723,198.43</b>
<b>Total Governmental Activities</b>			<b>\$3,093,890.14</b>

# **Perry-Clear Creek Fire Protection Distri**

Financial Statements

December 31, 2018 and 2017

## ACCOUNTANTS' REPORT

To the Management of:  
Perry-Clear Creek Fire Protection Distri  
3953 South Kennedy Drive  
Bloomington, IN 47401-9619

The accompanying financial statements of Perry-Clear Creek Fire Protection Distri (a not-for-profit) as of December 31, 2018 and 2017, were not subjected to an audit, review or compilation by us and accordingly, we do not express an opinion, a conclusion, nor provide assurance on them.

*Root & Associates LLC*

RootAdvisors LLC  
Certified Public Accountants

January 02, 2019



Perry-Clear Creek Fire Protection Distri

Balance Sheet

As of December 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
Assets		
CURRENT ASSETS		
Savings Peoples - Rainy Day Fund	\$ 171,075.80	\$ 170,856.36
Savings - Peoples - CUM Fund	463,788.23	432,570.25
Cash in bank - Checking Peoples	1,155,754.35	1,063,416.63
Refunds Receivable	<u>0.00</u>	<u>884.11</u>
TOTAL CURRENT ASSETS	1,790,618.38	1,667,727.35
PROPERTY AND EQUIPMENT		
Land	70,000.00	70,000.00
Buildings	2,973,826.65	2,973,826.65
Buildings improvements	125,496.74	125,496.74
Vehicules & trailers	2,689,020.95	2,642,978.70
Office equipment	27,801.53	27,801.53
Operations equipment	<u>997,354.63</u>	<u>973,400.42</u>
NET PROPERTY & EQUIPMENT	<u>6,883,500.50</u>	<u>6,813,504.04</u>
TOTAL ASSETS	<u>\$ 8,674,118.88</u>	<u>\$ 8,481,231.39</u>
Liabilities and Fund Balance		
CURRENT LIABILITIES		
FICA & federal taxes withheld	\$ 8,682.68	\$ 8,820.98
State & county taxes withheld	8,674.83	7,495.94
Security Deposit	<u>2,200.00</u>	<u>2,200.00</u>
TOTAL CURRENT LIABILITIES	<u>19,557.51</u>	<u>18,516.92</u>
LONG-TERM LIABILITIES		
NP - Peoples State Bank - 7615	0.00	97,613.80
NP - Old National Bank	<u>1,468,498.00</u>	<u>1,468,498.00</u>
TOTAL LONG-TERM LIABILITIES	<u>1,468,498.00</u>	<u>1,566,111.80</u>
TOTAL LIABILITIES	<u>19,557.51</u>	<u>18,516.92</u>
FUND BALANCE		
Fund balance	7,064,212.93	6,643,372.74
YTD net excess (deficit)	<u>121,850.44</u>	<u>253,229.93</u>
TOTAL FUND BALANCE	<u>7,186,063.37</u>	<u>6,896,602.67</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 8,674,118.88</u>	<u>\$ 8,481,231.39</u>

**These Financial Statements have not been subjected to an audit, reiew, or compilation engagement, and no assurance is provided**

Perry-Clear Creek Fire Protection Distri  
Statement of Cash Receipts and Cash Disbursements

	1 Month Ended December 31, 2018	12 Months Ended December 31, 2018	Annual Budget	Unexpended Budget	% Budget Spent
<b>REVENUES</b>					
Monroe Co Property Tax Levy	\$ 572,361.90	\$ 1,361,589.83	\$ 1,339,879.00	\$ (21,710.83)	101.62%
Vehicle/Aircraft Excise Tax	76,431.36	140,344.14	100,223.00	(40,121.14)	140.03%
CUM Monroe Co Prop Tax Levy	147,258.16	350,311.95	340,568.00	(9,743.95)	102.86%
CVET	4,026.94	8,053.88	8,583.00	529.12	93.84%
Local Income Tax (LIT)	53,682.75	684,717.66	590,638.00	(94,079.66)	115.93%
Rent Income	900.00	10,800.00	0.00	(10,800.00)	0.00%
Other Income	110,383.60	189,222.60	0.00	(189,222.60)	0.00%
CUM Vehicle/Aircraft Excise Tax	19,664.38	36,107.96	25,475.00	(10,632.96)	141.74%
CUM CVET	1,036.06	2,072.12	2,181.00	108.88	95.01%
Interest income	90.67	219.44	0.00	(219.44)	0.00%
<b>TOTAL REVENUES</b>	<b>985,835.82</b>	<b>2,783,439.58</b>	<b>2,407,547.00</b>	<b>(375,892.58)</b>	<b>115.61%</b>
<b>BUDGETED EXPENSES:</b>					
<b>PERSONAL SERVICES</b>					
Salaries & Wages					
Salaries & Wages	132,105.04	1,232,817.37	1,282,000.00	49,182.63	96.16%
Incentive Qual	26,858.28	41,311.89	43,800.00	2,488.11	94.32%
Officer Pay	8,458.34	43,812.58	46,400.00	2,587.42	94.42%
Uniform Allowance	14,125.00	27,250.00	30,000.00	2,750.00	90.83%
Employee Benefits					
FICA	3,089.59	20,106.69	31,079.00	10,972.31	64.70%
Medicare	2,611.20	19,458.08	22,005.00	2,546.92	88.43%
State Unemployment Ins	0.00	2,991.62	9,000.00	6,008.38	33.24%
Employee Health AD&D Ins	28,021.93	304,136.06	295,000.00	(9,136.06)	103.10%
Retirment, Firemen, PERF	10,966.72	131,484.00	160,000.00	28,516.00	82.18%
Life Insurance	0.00	20,220.01	27,000.00	6,779.99	74.89%
Other Personal Services					
Volunteer Contract	0.00	38,000.00	38,000.00	0.00	100.00%
Length of Service	0.00	0.00	5,000.00	5,000.00	0.00%
Medical Services	0.00	22,004.00	20,000.00	(2,004.00)	110.02%
<b>TOTAL PERSONAL SERVICES</b>	<b>226,236.10</b>	<b>1,903,592.30</b>	<b>2,009,284.00</b>	<b>105,691.70</b>	<b>94.74%</b>
<b>SUPPLIES:</b>					
Office Supplies	2,194.35	12,749.61	13,000.00	250.39	98.07%
Fuel / Operating Supplies	3,028.65	55,036.61	55,078.00	41.39	99.92%
Vehicle Maintenance Supplies	9,476.26	24,997.83	25,000.00	2.17	99.99%
Promotional Supplies	0.00	1,431.67	1,500.00	68.33	95.44%
EMS Supplies	0.00	5,579.27	5,000.00	(579.27)	111.59%
IVFA Dues	1,000.00	1,000.00	1,000.00	0.00	100.00%
Payroll Supplies	853.94	853.94	1,000.00	146.06	85.39%
Other Supplies					
Special Chemical Supplies	0.00	0.00	500.00	500.00	0.00%
Fire Prevention Supplies	0.00	2,000.00	2,000.00	0.00	100.00%
<b>TOTAL SUPPLIES</b>	<b>16,553.20</b>	<b>103,648.93</b>	<b>104,078.00</b>	<b>429.07</b>	<b>99.59%</b>
<b>OTHER SERVICES &amp; CHARGES:</b>					
Professional Services					
Inspections/Investigations	0.00	3,291.86	3,000.00	(291.86)	109.73%
Seminars/Training	0.00	6,341.50	6,500.00	158.50	97.56%

**These Financial Statements have not been subjected to an audit, reiew, or compilation engagement, and no assurance is provided**

Perry-Clear Creek Fire Protection Distri  
Statement of Cash Receipts and Cash Disbursements

	1 Month Ended December 31, 2018	12 Months Ended December 31, 2018	Annual Budget	Unexpended Budget	% Budget Spent
Legal Counsel	0.00	32,589.12	22,000.00	(10,589.12)	148.13%
Equipment Tests/Certifications	2,393.35	13,007.47	13,000.00	(7.47)	100.06%
Computer Support	125.00	2,878.50	3,000.00	121.50	95.95%
Accounting Services	4,748.00	28,713.00	30,000.00	1,287.00	95.71%
Communications & Transportation					
Telephone Services	3,544.55	19,294.95	19,200.00	(94.95)	100.49%
Pager System	0.00	2,500.00	2,500.00	0.00	100.00%
Postage	0.00	601.48	500.00	(101.48)	120.30%
Travel Expenses	0.00	4,141.30	2,000.00	(2,141.30)	207.07%
Printing & Advertising					
Legal Advertising	11.17	474.79	500.00	25.21	94.96%
Printing	0.00	931.10	1,000.00	68.90	93.11%
Insurance					
General Insurance	0.00	49,157.52	57,000.00	7,842.48	86.24%
Workers' Compensation Insurance	0.00	43,959.00	49,200.00	5,241.00	89.35%
Utility Service					
Utilities	5,621.84	29,556.43	32,500.00	2,943.57	90.94%
Repairs & Maintenance					
Vehicle, Eqpt, Bldg Repairs	7,163.83	41,847.86	43,000.00	1,152.14	97.32%
Debt Service					
Hazardous Materials	2,500.00	2,500.00	2,500.00	0.00	100.00%
Rainy Day					
Rainy Day Transfer	0.00	0.00	0.00	0.00	0%
TOTAL OTHER SERVICES & CHARGES	26,107.74	281,785.88	287,400.00	5,614.12	98.05%
CAPITAL OUTLAYS:					
Land					
Buildings					
Improvements other than Buildings					
Machinery & Equipment					
Other Capital Outlays					
District 8 Grant					
District 8 Grant	450.00	145.61	0.00	(145.61)	0.00%
TOTAL CAPITAL OUTLAYS	450.00	145.61	0.00	(145.61)	0.00%
TOTAL BUDGETED EXPENSES	269,347.04	2,289,172.72	2,400,762.00	111,589.28	95.35%
NET BUDGETED EXCESS (DEFICIT)	<u>\$ 716,488.78</u>	<u>\$ 494,266.86</u>	<u>\$ 6,785.00</u>	<u>\$ (487,481.86)</u>	<u>7284.70%</u>
TOTAL RAINY DAY OUTLAYS:					
CUM FUND OUTLAYS:					
CUM Fund - Gear, Misc, Eqpt	39,004.40	163,401.24	163,900.00	498.76	100%
CUM Fund - Station 21 Remodel	114,688.66	209,015.18	210,500.00	1,484.82	99%
TOTAL CUM FUND OUTLAYS	153,693.06	372,416.42	374,400.00	1,983.58	99.47
NET EXCESS (DEFICIT)	<u>\$ 562,795.72</u>	<u>\$ 121,850.44</u>	<u>\$ (367,615.00)</u>	<u>\$ (489,465.44)</u>	

**These Financial Statements have not been subjected to an audit, reiew, or compilation engagement, and no assurance is provided**



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# Monroe Fire Protection District

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June 20, 2019

Monroe County Income Tax Board:

This letter is to support the Monroe Fire Protection District's request for Public Safety Income Tax revenue to fund a much-needed remodel of the Indian Creek fire station and purchase an EMS squad that was scheduled for 2018, but funds were not available. This request is similar to previous requests made by the District in recent years and we strive to only request items that are critical in providing better service to the community.

The District has added an additional fire station through a merger with Indian Creek township. The Indian Creek station is now staffed 24/7 and the existing structure was not designed to include a living quarters, physical fitness equipment, laundry capabilities, or a consistently used kitchen. There are all critical elements of a fire station to provide firefighters with a safe and healthy working environment. The funds requested in the District's application would provide for permanent remodeling to fit these needs.

Emergency medical services (EMS) comprise most fire department response. The District is now operating an additional station with increased staffing levels and it is important to ensure a sufficient number of appropriate apparatus is available for multiple emergencies occurring at one time. The purchase of an additional EMS squad will allow staffing to more efficiently response to multiple emergency calls without the use of a larger apparatus such as a Rescue or Engine. The larger apparatus have an increased risk while on the streets and are more expensive and difficult to maintain.

The District is requesting 1.88 % of the total estimated PS-LIT revenue while serving over 15% of Monroe County's population and housing units. The request will fund a necessary remodel project at the Indian Creek fire station and help acquire an additional EMS squad. These are benefits to the entire county and those around us.

We appreciate your time and consideration of the District's request for PS Lit funding.

Thank you,

Joel Bomgardner  
Chairman

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HEADQUARTERS  
STATION 11  
3953 S KENNEDY DRIVE  
BLOOMINGTON IN  
812-331-1906  
812-336-1166 (FAX)

CLEAR CREEK  
STATION 21  
9094 S STRAIN RIDGE RD  
BLOOMINGTON IN  
812-824-6077

INDIAN CREEK  
STATION 10  
8019 S ROCKPORT RD  
BLOOMINGTON IN  
812-824-6202

To the Monroe County Income Tax Board,

I am writing you on behalf of the Monroe Fire Protection District and their request for \$120,000 for renovations of the Indian Creek Fire Station. As you may or may not know, Indian Creek Township joined the Monroe Fire Protection District at the beginning of this year. Immediately the District staffed the fire station with two full time, (24/7), fire fighters, which was a great blessing to our community. However, the fire station had been previously only staffed by volunteers and was not built to accommodate full time staff living at the facility. The original design of the facility, which was built in 1972, lacks living quarters, laundry capabilities, an appropriate kitchen and dining area, room for physical fitness equipment, or even a shower. Fire Fighters are an enduring lot by nature, and they have made the best of their situation, but they absolutely need basic amenities to be fully effective. On behalf of the Fire Fighters of the Monroe Fire District and the citizens of Indian Creek Township I plead to you to grant this humble request of \$120,000, (only 1.5% of the projected PS-LIT revenue), for necessary renovations to the Indian Creek Fire Station.

Sincerely,

Indian Creek Township Trustee  
Christopher Reynolds

A handwritten signature in black ink, appearing to read "Christopher Reynolds", written in a cursive style.