

CHAPTER 256

County Authorized Personnel Only Areas

256-1. Applicability

This Chapter applies to areas located on County owned or Controlled Property.

256-2. Designation of Authorized Personnel Only Areas.

(A) Each Department Head or Elected Official may designate areas within their department as an Authorized Personnel Area if:

- a. The area is one where the public would not conduct business unless accompanied by staff;
- b. The area is not a lobby or common area.

(B) The Monroe County Facilities and Fleet Manager may designate areas not assigned to a department as an Authorized Personnel Area if:

- a. The area is one where the public would not conduct business unless accompanied by staff;
- b. The area is not a lobby.

(C) Any area designated under this section may be modified or amended by the County Commissioners.

256-3. Only Staff Permitted in Authorized Personnel Areas

Only Monroe County Employees and Elected Officials or Department affiliated Volunteers, including Board and Commission members, are permitted in Authorized Personnel Areas.

Anyone else may be in Authorized Personnel Areas only if expressly invited and permitted into that area by County Personnel, any only for the purpose of conducting business with the County. Upon completion of County Business or upon request by County Personnel, the authorization is revoked and the person(s) must immediately leave the Authorized Personnel Area.

256-4. Violations

Anyone who violates this section, commits a Class E Ordinance Violation for the first offense and a Class D Ordinance Violation for the second and subsequent offenses.

256-5. Federal and State Laws

Nothing in this Ordinance changes any State or Federal Laws, Rules, or Regulations.