

INSPECTION SCHEDULE

MONROE COUNTY BUILDING DEPARTMENT

501 N. Morton St RM 220-B, Bloomington, Indiana 47404

Phone Number:(812) 349-2580 FAX: (812) 349-2967

TO SCHEDULE AN INSPECTION CALL (812) 349-2580 A MINIMUM OF **24 HOURS IN ADVANCE** OF THE REQUIRED INSPECTION AND HAVE YOUR **PERMIT NUMBER** READY

It is the responsibility of the contractor or homeowner to contact the Building Department and inspections are assigned on a first in first out basis. The owner or contractor or a representative of said parties shall attend all inspections. The orange permit card must be visible from the road, or no inspections will be performed.

- 1) **FOOTING INSPECTION:** Required before the placement of any concrete in footing trenches or forms. Steel reinforcement should be installed as well as grade stakes.
- 2) **FOUNDATION INSPECTION:** Required before the start of any framing or backfilling. Sill plates, insulation, steel reinforcement, damp and or waterproofing, ventilation, anchor bolts and perimeter drain, or sump pit or other applicable areas are required to be completed.
- 3) **UNDERSLAB:** All electrical, HVAC, and plumbing work that will be covered by a concrete slab must be inspected before the placement of concrete. Piping should be exposed and not backfilled over.
- 4) **ROUGH-IN:** Required before the installation of insulation or drywall and upon completion of framing and installation of trades such as electrical, mechanical, and plumbing. **Electrical and Plumbing contractor sign-offs shall be supplied to the building department before the performance of this inspection.**
- 5)
- 6) **FIREBLOCKING:** All framing, bulkheads, electrical, mechanical, plumbing and communication wiring fire blocking will be inspected. The installation of insulation in exterior walls and crawl spaces will be inspected.
- 6) **FINAL INSPECTION:** Required once the project is complete and before moving in or occupying. All electrical, plumbing, and mechanical systems and all additional elements, including grading and landscaping will be inspected.
- 7) **OTHER INSPECTIONS AS REQUIRED** to include but are not limited to: Above the ceiling, electrical service, and others pertaining to specific features of projects.

After the successful completion of the Final Inspection by the building department and other governmental agencies, a "Certificate of Occupancy" will be processed and issued. Failure to pass the required inspections will result in the Certificate of Occupancy being denied. Use of a structure before receiving this document is a violation of the law.

