Convention and Visitor's Commission of Monroe County

Public Meeting

Thursday, March 18, 2021 at 1:00pm

MEETING CONNECTION VIA ZOOM

https://monroecounty-in.zoom.us/j/81224103174?pwd=N09xQzRxNWZLSzNgMDdNUU5najdBQT09

Meeting ID: 812 2410 3174

Password: 136327

The public's video feed will be turned off by the Technical Services Department meeting administrator.

- The public's video feed will be turned off by the Technical Services Department meeting administrator.
- The public will be able to listen and record.
- The public should raise their hand if they wish to speak during the public comment period.
- Below is the link for ZOOM Meeting Schedule of Monroe County Virtual Public Meetings for your convenience:

https://www.co.monroe.in.us/department/board.php?structureid=171

- 1. Call to Order
- 2. Minutes Review
- 3. Commission Financial Report
- 4. Visit Bloomington Report
- 5. Downtown Blgn't. Inc. Report
- 6. Claims approval
- 7. Old Business
- 8. Public comment
- 9. Adjournment

CONVENTION AND VISITORS COMMISSION

Zoom Meeting 12:00 noon December 18, 2020

Commission Members Present:

Mike Campbell, Sean Hanlon, Tony Suttile and Kate Wiltz

Staff Members Present: CVB - Mike McAfee and Marcia Roach DBI - Talisha Coppock Guest: none

President Mike Campbell called the meeting to order at 12:13 p.m.

The purpose of this meeting to ratify and put into public record the minutes, financials, claims and any other business conducted throughout the year of 2020.

Ratify December, 2019 minutes, Feb. financial report & claims Motion was made by Tony Suttile and seconded by Sean Hanlon. The motion unanimously passed.

Ratify March minutes and financial report Motion was made by Tony Suttile and seconded by Sean Hanlon. The motion unanimously passed.

Ratify April minutes, May financial report & claims Motion was made by Tony Suttile and seconded by Sean Hanlon. The motion unanimously passed.

Ratify June minutes, August financial report & claims

Motion was made by Tony Suttile and seconded by Sean Hanlon. The motion unanimously passed.

Ratify September minutes, November financial report & claims Motion was made by Sean Hanlon and seconded by Tony Suttile. The motion unanimously passed.

Public comment - none

Adjournment was at 12:41 p.m.

Respectfully Submitted, Marcia Roach Acting Secretary

BLOOMINGTON/MONROE COUNTY, INDIANA - ROOM TAX RECEIPTS

-0.35		% Change from Prior Year-To-Date	n Pric	% Change fron					
189,305.77		290,290.66		Prior Year-to-Date	7				
\$189,305.77	Ĭ	\$1,626,813.84		\$2,842,936.45	\$2,701,158.58	\$2,624,839.02	\$2,498,760.01	\$2,523,515.48	TOTALS
	•	113,555.53	₩	\$328,209.65	\$216,032.27	\$144,788.90	\$149,928.22	\$326,365.64	December
(18)	•	132,546.23	*	\$212,171.19	\$241,513.05	\$266,703.34	\$289,664.08	\$144,504.90	November
.: # :	49	173,999.97	₩.	\$315,091.95	\$303,323.96	\$272,865.78	\$257,842.29	\$232,094.14	October
:•:	•	223,531.17	₩.	\$296,945.75	\$306,264.54	\$301,396.30	\$283,533.46	\$271,335.38	September
<u>*</u>	*	131,733.14	4	\$215,724.12	\$239,968.30	\$283,422.49	\$243,021.31	\$278,162.90	August
×	•	105,223.52	₩.	\$258,384.12	\$237,716.06	\$223,501.08	\$224,948.98	\$276,759.50	July
X	44	48,541.44	**	\$288,525.41	\$291,816.10	\$272,995.68	\$254,889.45	\$212,194.37	June
	•	56,671.07	₩.	\$185,625.86	\$233,711.22	\$195,208.17	\$204,684.03	\$215,138.36	May
	•	122,870.19	*	\$219,725.05	\$165,439.41	\$184,197.56	\$200,223.74	\$157,072.97	April
	•	227,850.92	*	\$179,149.61	\$185,823.93	\$196,508.03	\$148,976.20	\$151,474.16	March
83,601.33	₩.	168,802.23	*	\$135,795.31	\$119,782.45	\$117,813.11	\$131,276.44	\$94,241.16	February
\$105,704.44		\$121,488.43		\$207,588.43	\$159,767.29	\$165,438.58	\$109,771.81	\$164,172.00	January
2021		2020		2019	2018	2017	2016	2015	

CONVENTION & VISITORS COMMISSION OF MONROE COUNTY, INC.

Financial Summary Monroe County Auditor's Office December 31, 2020

GENERAL FUND STATUS

		Monthly		Y-T-D		Budget
2019 Carry-Over Balance			\$	1,272,405.62		
*** ******						
2020 Room Tax Receipts	\$	113,555.53	\$	1,626,813.84		
Less:		42.000.00	\$	420.000.00		511,000,00
2020 Transfer to Debt Service Fund	\$	43,000.00	\$	430,000.00	\$	516,000.00
2020 Transfer to Cap. Imp. Maint. Fund	\$	36	\$	8,333.32	-	50,000.00
2020 Conv. & Visitors Bureau Claim Dist.	\$	(E)	\$	1,247,105.50	\$	1,804,211.00
2020 Commissioners Expense	\$	806.80	\$	1,651.80	\$	75,000.00
2020 Auditing/Legal Fees/Prof.	\$	147.50	\$	590.00	\$	2,500.00
2020 Insurance	\$	*	\$	186	\$	¥
2020 Maintenance	\$	7.57	\$	(B)	\$	•
2020 Downtown Bloomington Inc.	\$	X96	\$	253,707.50	\$	367,415.00
Total Expenses	\$	43,954.30	\$	1,941,388.12		
CURRENT GENERAL FUND BALANCE	\$	69,601.23	\$	957,831.34		
CONNENT GENERAL FORD BALANCE	Ť	07,001.23	-	737,031.34		

CAP	ITALI	MPROVEMENT	FUNI			
2019 Carry-Over Balance			\$	219,882.20		
,			·	,		
2020 Revenues	\$	-	\$	8,333.32	\$	50,000.00
2020 Expenses	\$	11,057.16	\$	23,683.96	\$	100,000.00
	-	· ·		<u>, </u>		
CURRENT CAP IMP.FUND BALANCE	\$	(11,057.16)	\$	204,531.56		
CONVENT	CION (****	LINID			
	ION (CENTER DEBT F	\$	344 350 00		
2019 Carryover Income			Þ	346,358.98		
	,	42,000,00		430 000 00	,	F1/ 000 00
Innkeepers Tax	\$	43,000.00		430,000.00	\$	516,000.00
Net Rental Income	\$	42,000,00	\$	149,573.73	\$	120,000.00
Total Income	\$	43,000.00	\$	579,573.73	\$	636,000.00
Expenses	<u> </u>	150 000 00		/2/ 000 00	_	/2/ 000 00
Loan Payments	\$	159,000.00		636,000.00	\$	636,000.00
				20		
Micellaneous	\$	150,000,00	\$	/2/ 000 00	_	/2/ 000 00
Micellaneous Total Expenses	\$	159,000.00	\$	636,000.00	\$	636,000.00

CONVENTION & VISITORS COMMISSION OF MONROE COUNTY, INC.

Financial Summary Monroe County Auditor's Office January 31, 2021

GENERAL FUND STATUS

		Monthly		Y-T-D		Budget
2020 Carry-Over Balance	-		\$	957,831.31		
2021 Room Tax Receipts	** \$	105,526.79	\$	105,526.79		
Less:			\$	592		
2021 Transfer to Debt Service Fund	\$	(-	\$	2.5	\$	516,000.00
2021 Transfer to Cap. Imp. Maint. Fund	\$	(F2	\$		\$	50,000.00
2021 Conv. & Visitors Bureau Claim Dist.	\$	405,947.50	\$	405,947.50	\$	1,623,790.00
2021 Commissioners Expense	\$		\$, .	\$	100,000.00
2021 Auditing/Legal Fees/Prof.	\$	1,-1	\$:;-	\$	2,500.00
2021 Insurance	\$	7-2	\$		\$	ě
2021 Maintenance	\$	5 🕶	\$	(⊕:	\$	-
2021 Downtown Bloomington Inc.	\$	82,668.00	\$	82,668.00	\$	330,674.00
Total Expenses	\$	488,615.50	\$	488,615.50		
CURRENT GENERAL FUND BALANCE	\$	(383,088.71)	\$	574,742.60		
CA	ΡΙΤΔΙ Ι	**** MPROVEMENT	FUND	1		
2020 Carry-Over Balance		THE ROY EN LEVE	\$	204,531.56		
2021 Revenues	\$	i.e	\$	£	\$	50,000.00
2021 Expenses	\$	-	\$	5.	\$	100,000.00
CURRENT CAP IMP.FUND BALANCE	\$	15	\$	204,531.56	i)	

CONVE	NOITH	CENTER DEBT F	UND			
2020 Carryover			\$	289,932.71		
Income						
Innkeepers Tax	\$	3		0.00	\$	516,000.00
Net Rental Income	\$	29,943.26	\$	29,943.26	\$	120,000.00
Total Income	\$	29,943.26	\$	29,943.26	\$	636,000.00
Expenses						
Loan Payments	\$	2		0.00	\$	636,000.00
Micellaneous	\$		\$	⊼ :		
Total Expenses	\$		\$	=	\$	636,000.00
CURRENT CONV. CTR DEBT FUND	\$	29,943.26	\$	319,875.97		

CONVENTION & VISITORS COMMISSION OF MONROE COUNTY, INC.

Financial Summary Monroe County Auditor's Office February 28, 2021

GENERAL FUND STATUS

		Monthly		Y-T-D		Budget
2020 Carry-Over Balance			\$	957,831.31		
	**					
2021 Room Tax Receipts	\$	83,601.33	\$	189,128.12		
Less:			\$			
2021 Transfer to Debt Service Fund	\$	2	\$	-	\$	516,000.00
2021 Transfer to Cap. Imp. Maint. Fund	\$	**************************************	\$	-	\$	50,000.00
2021 Conv. & Visitors Bureau Claim Dist.	\$		\$	405,947.50	\$	1,623,790.00
2021 Commissioners Expense	\$	· ·	\$	103,717.50	\$	100,000.00
2021 Auditing/Legal Fees/Prof.	\$		\$	-	\$	2,500.00
2021 Insurance	\$		\$	·	\$	2,500.00
2021 Maintenance	\$	-	\$	-	\$	
2021 Downtown Bloomington Inc.	\$	-	\$	82,668.00	\$	330,674.00
Total Expenses	\$		\$	488,615.50		555,63
CURRENT GENERAL FUND BALANCE	\$	83,601.33	\$	658,343.93		

	PHALIN	IPROVEMENT				
2020 Carry-Over Balance			\$	204,531.56		
2021 Revenues	\$		\$		\$	50,000.00
2021 Expenses	\$	9	\$	<u> </u>	\$	100,000.00
						-
CURRENT CAP IMP.FUND BALANCE	\$	¥	\$	204,531.56		
					24	
CONVEN		·*** ENTER DEBT F	HIND			
2020 Carryover	4110I4 C	FIATER DEDIL	\$	289,932.71		
Income			Y	207,732.71		
Innkeepers Tax	\$	_		0.00	\$	516,000.00
Net Rental Income	\$		\$	29,943.26	\$	120,000.00
Total Income	\$		\$	29,943.26	\$	636,000.00
Expenses	ų	-	Ţ	27,743.20	Ą	030,000.00
Loan Payments	\$	_		0.00	\$	636,000.00
Micellaneous	\$		\$	0.00	Ģ	030,000.00
Total Expenses	\$		\$		\$	636,000.00
. ota. Experioes	-	=======================================	7	-	٠	030,000.00
CURRENT CONV. CTR DEBT FUND	\$		\$	319,875.97		
					•	

ar The Convention and Visitors Burger of Mannes County	ACCOUNTS PAYABLE VOUCHER
Grant Eunde	
Warrant Number	Department Name:

			Vendor:	
	Bloomington, IN 47404	2855 N. Walnut Street	The Convention and Visitors Bureau of Monroe County	ACCOUNTS PAYABLE VOUCHER
	(Pre-Fund or Reimb) Claim Number:		Grant Funds	
Vendor Number:	Claim Number:	P.O. Number:	Warrant Number:	Department Name:
349				Conv. & Visitor Bureau

price per unit, etc. An invoice or bill to be properly itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units,

\$202,973.75	TOTAL:					
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\$202,973.75	\$202,973.75	.1	1127.38127.000.0000	3/12/2021 2nd Qtr 2021 Operational Funds	3/12/2021	4412
			Location	(Invoice & Packing Slip Must be Attached)	Date	Number
Total	Unit Price	Qty	Fund-Account-	DETAILED Description	Invoice	Invoice

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and that the materials or services itemed thereon for which charge is made and were ordered and received.

3/12/2021

hael McAfee

File Stamp

Grant Administrator Signature

Title

Exec. Director

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	Date:
Monroe County Auditor	

Prescribed by the State Board of Accounts
Approved by State Board of Accounts for Monroe County, 2005

494	Vendor Number:			
	Claim Number:	(Pre-Fund or Reimb) Claim Number:	Bloomington, IN 47403	
	P.O. Number:		302 South College Ave	
	Grant Funds Warrant Number:	Grant Funds	Downtown Bloomington Inc	Vendor:
Convention Visit. Com	Department Name:		ACCOUNTS PAYABLE VOUCHER	
			County, 2000	g of Accounts for Ividilities County, 2005

An invoice or bill to be properly iternized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

			7:1-			
			Controller	Joan Snapp	3/15/2021	Date:
lamp	File Stamp		or which	Thereby certify that the attached invoice(s) or bill(s) is (are) true and correct and that the materials or services iterned thereon for which charge is made and were ordered and received.	d invoice(s) or bill(s) red and received.	I hereby certify that the attached invoice(s) or bit charge is made and were ordered and received.
\$82,668.00	TOTAL:	_				
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\$82,668.00	\$82,668.00	_	1127.38129.000.0000	Convention Services	3/10/2021 0	C022021
Ç		ğ	Location	(Invoice & Packing Slip Must be Attached)	Date	Number
Total	Unit Price	Ş	Fund-Account-	DETAIL ED Description	nucion I	
						טווכם עלו עוויו, ליני.

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-2.

Title

Grant Adminstrator Signature

Monroe County Auditor

Vendor:

ACCOUNTS PAYABLE VOUCHER		Department Name:	CVC
Marcia Roach	Grant Funds	Warrant Number:	
3975 S Bushmill Dr.		P.O. Number:	
Bloomington, IN 47403	(Pre-Fund or Reimb) Claim Number	Claim Number:	
	,	Vendor Number:	11151

An invoice or bill to be properly itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

\$147.50	TOTAL:			hereby certify that the attached invoice(s) or hill(s) is (are) to be and correct and that the materials or seniose itemed thereby hereby certify that the attached invoice(s) or hill(s) is (are) to be a correct and that the materials or seniose itemed the correct and that the materials or seniose itemed the correct and that the materials or seniose itemed the correct and that the materials or seniose itemed the correct and the correct and that the materials or seniose itemed the correct and the correct an	ed invoice(s) or hill(I hereby certify that the attach
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\$147.50	\$147.50	1	1127.30013.000.0000	1st Qtr Professional fees	3/11/2021	CVC 2021-1
		,	Location	(Invoice & Packing Slip Must be Attached)	Date	Number
Total	Unit Price	Qty	Fund-Account-	DETAILED Description	Invoice	Invoice

charge is made and were ordered and received. I hereby ceruly that the attached invoice(s) or bill(s) is (are) true and correct and that the materials or services itemed thereon for which

File Stamp

		Date: 3/15/2021
Signature	Printed Name	Michael Campbell
	Title	President
Grant Administrator Signature		

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-2.

	Date:
	1
No.	
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Y Malik	
ditor	
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Prescribed by the Approved by State

Clayton., MO 63105	8182 Marylamnd Ave 12th Floor	Corporate Trust Services	Vendor: Regions Bank	State Board of Accounts for Monroe County, 2005 ACCOUNTS PAYABLE VOUCHER
Vendor Number:	(Pre-Fund or Reimb) Claim Number:	P.C. Number:	Grant Funds Warrant Number:	Department Name:
10000	20008			Convention Center

An invoice or bill to be properly itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units,

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and that the materials or services itemed thereon for which price per unit, etc. R420217626 Invoice Number made and were ordered and received. 2/11/2021 Invoice Date Loan Payment (Invoice & Packing Slip Must be Attached) DETAILED Description 4602-32777-0000 Fund-Account-Location Qty **Unit Price** \$159,000.00 TOTAL: File Stamp \$159,000.00 Total \$159,000.00 \$0,00 \$0.00 \$0,00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

I hereby certify that th		Date: 3/10/2021
e attache		Date:
ed invaice(s) or bill(s		3/10/2021
) is (are) true and correct and I have	Signature Shapp	Joan Snapp Printed Name
I hereby certify that the attached invoice(s) or bilks) is (are) true and correct and I have audited same in accordance with IC 5-11-10-2.		Controller Title
	Grant Administrator Signature	

Date:

Morroe County Auditor

Convention Visitors Commission Resolution to transfer funds for year 2021

This is authorization for the Monroe County auditor to suspend distribution of funds from fund 7304 to fund 4602 for period March through December, 2021 or until subsequent notification.

Convention Visitors Commission:		
Michael Campbell President	-	
Sean Hanlon		
Tony Suttile		
Natalie Walker		
Kate Wiltz		