

## **Convention and Visitor's Commission of Monroe County**

### **Public Meeting**

**Thursday, March 18, 2021 at 1:00pm**

#### **MEETING CONNECTION VIA ZOOM**

<https://monroecounty-in.zoom.us/j/81224103174?pwd=N09xQzRxNWZLSzNqMDdNUU5najdBQT09>

**Meeting ID: 812 2410 3174**

**Password: 136327**

The public's video feed will be turned off by the Technical Services Department meeting administrator.

- The public's video feed will be turned off by the Technical Services Department meeting administrator.
- The public will be able to listen and record.
- The public should raise their hand if they wish to speak during the public comment period.
- Below is the link for ZOOM Meeting Schedule of Monroe County Virtual Public Meetings for your convenience:

<https://www.co.monroe.in.us/departments/board.php?structureid=171>

1. Call to Order
2. Minutes Review
3. Commission Financial Report
4. Visit Bloomington Report
5. Downtown Blgn't. Inc. Report
6. Claims approval
7. Old Business
8. Public comment
9. Adjournment

## **CONVENTION AND VISITORS COMMISSION**

Zoom Meeting

12:00 noon

December 18, 2020

### **Commission Members Present:**

Mike Campbell, Sean Hanlon, Tony Suttile and Kate Wiltz

### **Staff Members Present:**

CVB – Mike McAfee and Marcia Roach

DBI – Talisha Coppock

Guest: none

President Mike Campbell called the meeting to order at 12:13 p.m.

The purpose of this meeting to ratify and put into public record the minutes, financials, claims and any other business conducted throughout the year of 2020.

Ratify December, 2019 minutes, Feb. financial report & claims

Motion was made by Tony Suttile and seconded by Sean Hanlon. The motion unanimously passed.

Ratify March minutes and financial report

Motion was made by Tony Suttile and seconded by Sean Hanlon. The motion unanimously passed.

Ratify April minutes, May financial report & claims

Motion was made by Tony Suttile and seconded by Sean Hanlon. The motion unanimously passed.

Ratify June minutes, August financial report & claims

Motion was made by Tony Suttile and seconded by Sean Hanlon. The motion unanimously passed.

Ratify September minutes, November financial report & claims

Motion was made by Sean Hanlon and seconded by Tony Suttile. The motion unanimously passed.

Public comment - none

Adjournment was at 12:41 p.m.

Respectfully Submitted,

Marcia Roach

Acting Secretary

BLOOMINGTON/MONROE COUNTY, INDIANA - ROOM TAX RECEIPTS

	2015	2016	2017	2018	2019	2020	2021
January	\$164,172.00	\$109,771.81	\$165,438.58	\$159,767.29	\$207,588.43	\$121,488.43	\$105,704.44
February	\$94,241.16	\$131,276.44	\$117,813.11	\$119,782.45	\$135,795.31	\$168,802.23	\$83,601.33
March	\$151,474.16	\$148,976.20	\$196,508.03	\$185,823.93	\$179,149.61	\$227,850.92	-
April	\$157,072.97	\$200,223.74	\$184,197.56	\$165,439.41	\$219,725.05	\$122,870.19	-
May	\$215,138.36	\$204,684.03	\$195,208.17	\$233,711.22	\$185,625.86	\$56,671.07	-
June	\$212,194.37	\$254,889.45	\$272,995.68	\$291,816.10	\$288,525.41	\$48,541.44	-
July	\$276,759.50	\$224,948.98	\$223,501.08	\$237,716.06	\$258,384.12	\$105,223.52	-
August	\$278,162.90	\$243,021.31	\$283,422.49	\$239,968.30	\$215,724.12	\$131,733.14	-
September	\$271,335.38	\$283,533.46	\$301,396.30	\$306,264.54	\$296,945.75	\$223,531.17	-
October	\$232,094.14	\$257,842.29	\$272,865.78	\$303,323.96	\$315,091.95	\$173,999.97	-
November	\$144,504.90	\$289,664.08	\$266,703.34	\$241,513.05	\$212,171.19	\$132,546.23	-
December	\$326,365.64	\$149,928.22	\$144,788.90	\$216,032.27	\$328,209.65	\$113,555.53	-
<b>TOTALS</b>	<b>\$2,523,515.48</b>	<b>\$2,498,760.01</b>	<b>\$2,624,839.02</b>	<b>\$2,701,158.58</b>	<b>\$2,842,936.45</b>	<b>\$1,626,813.84</b>	<b>\$189,305.77</b>
Prior Year-to-Date							290,290.66
% Change from Prior Year-To-Date							-0.35
							189,305.77

**CONVENTION & VISITORS COMMISSION OF MONROE COUNTY, INC.**

**Financial Summary**

Monroe County Auditor's Office

December 31, 2020

**GENERAL FUND STATUS**

	Monthly	Y-T-D	Budget
2019 Carry-Over Balance	\$	1,272,405.62	
*****			
2020 Room Tax Receipts	\$ 113,555.53	\$ 1,626,813.84	
Less:	\$	-	
2020 Transfer to Debt Service Fund	\$ 43,000.00	\$ 430,000.00	\$ 516,000.00
2020 Transfer to Cap. Imp. Maint. Fund	\$ -	\$ 8,333.32	\$ 50,000.00
2020 Conv. & Visitors Bureau Claim Dist.	\$ -	\$ 1,247,105.50	\$ 1,804,211.00
2020 Commissioners Expense	\$ 806.80	\$ 1,651.80	\$ 75,000.00
2020 Auditing/Legal Fees/Prof.	\$ 147.50	\$ 590.00	\$ 2,500.00
2020 Insurance	\$ -	\$ -	\$ -
2020 Maintenance	\$ -	\$ -	\$ -
2020 Downtown Bloomington Inc.	\$ -	\$ 253,707.50	\$ 367,415.00
Total Expenses	\$ 43,954.30	\$ 1,941,388.12	
 CURRENT GENERAL FUND BALANCE	\$ 69,601.23	\$ 957,831.34	

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**CAPITAL IMPROVEMENT FUND**

2019 Carry-Over Balance	\$	219,882.20	
2020 Revenues	\$ -	\$ 8,333.32	\$ 50,000.00
2020 Expenses	\$ 11,057.16	\$ 23,683.96	\$ 100,000.00
 CURRENT CAP IMP.FUND BALANCE	\$ (11,057.16)	\$ 204,531.56	

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**CONVENTION CENTER DEBT FUND**

2019 Carryover	\$	346,358.98	
Income			
Innkeepers Tax	\$ 43,000.00	430,000.00	\$ 516,000.00
Net Rental Income	\$ -	\$ 149,573.73	\$ 120,000.00
Total Income	\$ 43,000.00	\$ 579,573.73	\$ 636,000.00
Expenses			
Loan Payments	\$ 159,000.00	636,000.00	\$ 636,000.00
Micellaneous	\$ -	\$ -	
Total Expenses	\$ 159,000.00	\$ 636,000.00	\$ 636,000.00
 CURRENT CONV. CTR DEBT FUND	\$ (116,000.00)	\$ 289,932.71	

CONVENTION & VISITORS COMMISSION OF MONROE COUNTY, INC.  
Financial Summary  
Monroe County Auditor's Office  
January 31, 2021

**GENERAL FUND STATUS**

	Monthly	Y-T-D	Budget
2020 Carry-Over Balance	\$	957,831.31	
*****			
2021 Room Tax Receipts	\$ 105,526.79	\$ 105,526.79	
Less:	\$	-	
2021 Transfer to Debt Service Fund	\$ -	\$ -	\$ 516,000.00
2021 Transfer to Cap. Imp. Maint. Fund	\$ -	\$ -	\$ 50,000.00
2021 Conv. & Visitors Bureau Claim Dist.	\$ 405,947.50	\$ 405,947.50	\$ 1,623,790.00
2021 Commissioners Expense	\$ -	\$ -	\$ 100,000.00
2021 Auditing/Legal Fees/Prof.	\$ -	\$ -	\$ 2,500.00
2021 Insurance	\$ -	\$ -	\$ -
2021 Maintenance	\$ -	\$ -	\$ -
2021 Downtown Bloomington Inc.	\$ 82,668.00	\$ 82,668.00	\$ 330,674.00
Total Expenses	\$ 488,615.50	\$ 488,615.50	
CURRENT GENERAL FUND BALANCE	\$ (383,088.71)	\$ 574,742.60	

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**CAPITAL IMPROVEMENT FUND**

2020 Carry-Over Balance	\$	204,531.56	
2021 Revenues	\$ -	\$ -	\$ 50,000.00
2021 Expenses	\$ -	\$ -	\$ 100,000.00
CURRENT CAP IMP.FUND BALANCE	\$ -	\$ 204,531.56	

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**CONVENTION CENTER DEBT FUND**

2020 Carryover	\$	289,932.71	
Income			
Innkeepers Tax	\$ -	0.00	\$ 516,000.00
Net Rental Income	\$ 29,943.26	\$ 29,943.26	\$ 120,000.00
Total Income	\$ 29,943.26	\$ 29,943.26	\$ 636,000.00
Expenses			
Loan Payments	\$ -	0.00	\$ 636,000.00
Micellaneous	\$ -	\$ -	
Total Expenses	\$ -	\$ -	\$ 636,000.00
CURRENT CONV. CTR DEBT FUND	\$ 29,943.26	\$ 319,875.97	

**CONVENTION & VISITORS COMMISSION OF MONROE COUNTY, INC.**

Financial Summary

Monroe County Auditor's Office

February 28, 2021

**GENERAL FUND STATUS**

	Monthly	Y-T-D	Budget
2020 Carry-Over Balance	\$	957,831.31	
****			
2021 Room Tax Receipts	\$ 83,601.33	\$ 189,128.12	
Less:	\$	-	
2021 Transfer to Debt Service Fund	\$ -	\$ -	\$ 516,000.00
2021 Transfer to Cap. Imp. Maint. Fund	\$ -	\$ -	\$ 50,000.00
2021 Conv. & Visitors Bureau Claim Dist.	\$ -	\$ 405,947.50	\$ 1,623,790.00
2021 Commissioners Expense	\$ -	\$ -	\$ 100,000.00
2021 Auditing/Legal Fees/Prof.	\$ -	\$ -	\$ 2,500.00
2021 Insurance	\$ -	\$ -	\$ -
2021 Maintenance	\$ -	\$ -	\$ -
2021 Downtown Bloomington Inc.	\$ -	\$ 82,668.00	\$ 330,674.00
Total Expenses	\$ -	\$ 488,615.50	
 CURRENT GENERAL FUND BALANCE	 \$ 83,601.33	 \$ 658,343.93	

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**CAPITAL IMPROVEMENT FUND**

2020 Carry-Over Balance	\$	204,531.56	
2021 Revenues	\$ -	\$ -	\$ 50,000.00
2021 Expenses	\$ -	\$ -	\$ 100,000.00
 CURRENT CAP IMP.FUND BALANCE	 \$ -	 \$ 204,531.56	

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**CONVENTION CENTER DEBT FUND**

2020 Carryover	\$	289,932.71	
Income			
Innkeepers Tax	\$ -	0.00	\$ 516,000.00
Net Rental Income	\$ -	\$ 29,943.26	\$ 120,000.00
Total Income	\$ -	\$ 29,943.26	\$ 636,000.00
Expenses			
Loan Payments	\$ -	0.00	\$ 636,000.00
Micellaneous	\$ -	\$ -	
Total Expenses	\$ -	\$ -	\$ 636,000.00
 CURRENT CONV. CTR DEBT FUND	 \$ -	 \$ 319,875.97	

Conv. & Visitor Bureau

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Monroe County Auditor

## ACCOINTS PAYABLE VOUCHER

Vendor:

Downtown Bloomington Inc  
302 South College Ave  
Bloomington, IN 47403

**Grant Funds**  
(Pre-Fund or Reim)

Department Name:

Convention Visit Com

Warrant Number:  
P.O. Number:  
Claim Number:  
Vendor Number:

494

**Vendor Number:**

An invoice or bill to be properly itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, prices per unit, etc.

Invoice Number	Invoice Date	DETAILED Description (Invoice & Packing Slip Must be Attached)	Fund-Account-Location	Qty	Unit Price	Total
C022021	3/10/2021	Convention Services	1127.38129.000.0000	1	\$82,668.00	\$82,668.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTAL:						\$82,668.00

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct, and that the materials or services itemed thereon for which charge is made and were ordered and received.

## File Stamp

Date: 3/15/2021 Joan Snapp

Joan Snapp

Printed Name \_\_\_\_\_

Controller	Title
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Title

**Signature**

Grant Administrator Signature

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-2.

Date:

Monroe County Auditor



## ACCOUNTS PAYABLE VOUCHER

Vendor:

**Marcia Roach**

3975 S Bushmill Dr.

**Bloomington, IN 47403**

Grant Funds

**(Pre-Fund or Reimb)**

Department Name:

CVC

Warrant Number:

P.O. Number:

**Claim Number:**

**Vendor Number:**

11151

An invoice or bill to be properly itemized must show kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

[illegible]

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and that the materials or services itemed thereon for which charge is made and were ordered and received.

## File Stamp

Date: 3/15/2021

**Michael Cambell**

President

Printed Name

Title

**Signature**

Grant Administrator Signature

I hereby certify that the attached invoice(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-2.

Date:

**Monroe County Auditor**

## 10908

price per unit, etc.						
Invoice Number	Invoice Date	DETAILED Description (Invoice & Packing Slip Must be Attached)	Fund-Account-Location	Qty	Unit Price	Total
R420217626	2/11/2021	Loan Payment	4602-32777-0000	1	\$159,000.00	\$159,000.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTAL:						\$159,000.00

**Monroe County Auditor**

**Convention Visitors Commission Resolution to transfer funds for year 2021**

This is authorization for the Monroe County auditor to suspend distribution of funds from fund 7304 to fund 4602 for period March through December, 2021 or until subsequent notification.

Convention Visitors Commission:

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Michael Campbell  
President

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Sean Hanlon

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Tony Suttle

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Natalie Walker

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Kate Wiltz