

**MARTIN COUNTY BOARD OF COMMISSIONERS**  
**ORDINANCE NO. 2026- 04**

**RESOLUTION TO ESTABLISH WAIVER OF SALES**  
**DISCLOSURE FORM AND PROCEDURE**

**WHEREAS**, Indiana Code §6-1.1-5.5 states that a conveyance means any transfer of a real property interest for valuable consideration and must be accompanied by a sales disclosure form that provides information as required by Indiana Code §6-1.1-5.5-3, and

**WHEREAS**, the Office of the Martin County Auditor and the Office of the Martin County Assessor have advised the Martin County Board of Commissioners that it is necessary for the administration of each office to obtain information from parties regarding a real estate transaction that does not qualify as a conveyance as defined by Indiana Code §6-1.1-5.5 as to the reason that a transaction does not meet the definition of conveyance, and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of Martin County Indiana, as follows:

1. That the Office of the Martin County Auditor and the Office of the Martin County Assessor shall require that parties to a real estate transaction that does not provide for valuable consideration to complete and file a Waiver of Sales Disclosure form (a copy of which is attached hereto and labelled as "Exhibit A") along with the document regarding such real estate transaction.
2. That in the event that a Waiver of Sales Disclosure form is not presented with the document regarding a real estate transaction that does not qualify as a conveyance as defined by Indiana Code §6-1.1-5.5, the Office of the Martin County Auditor shall not accept such document.
3. That the Office of the Martin County Recorder shall not record a document regarding a real estate transaction that does not qualify as a conveyance as defined by Indiana Code §6-1.1-5.5 without evidence that the parties have filed with the Office of the Martin County Auditor a Waiver of Sales Disclosure form approved by the Office of the Martin County Assessor.

Passed and adopted this 6<sup>th</sup> day of January, 2026.

**BOARD OF COMMISSIONERS OF  
MARTIN COUNTY, INDIANA**



Paul R. George, President



Aaron C. Summers, Commissioner



Retha Warner, Commissioner

ATTEST:



Michelle Norris  
Martin County Auditor

**EXHIBIT A**

**MARTIN COUNTY**  
**Waiver of Sales Disclosure**

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\_\_\_\_\_ It is a security interest document such as a mortgage or trust deed  
\_\_\_\_\_ It is a lease for less than 90 years  
\_\_\_\_\_ It is an agreement or other document for a merger, consolidation and/or incorporation involving solely non-listed stock  
\_\_\_\_\_ It is a quit claim deed not serving as a source of title  
\_\_\_\_\_ It is a transfer for no consideration or a gift  
\_\_\_\_\_ It is a document being rerecorded to correct a prior recorded document  
\_\_\_\_\_ It is an Affidavit  
\_\_\_\_\_ It is a Split  
\_\_\_\_\_ It is a Transfer on Death Deed

Name and Address where you would like your tax statement mailed:

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Parcel Number: \_\_\_\_\_ Acreage: \_\_\_\_\_

Under penalties of perjury, the undersigned hereby certifies that to the best of his/her ability and belief that this document does not require a Sales Disclosure Form for the above marked reason.

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**Signature**

**Printed Name**

**Date**

**Phone #**