

MARTIN COUNTY BOARD OF COMMISSIONERS

Veterans Van Policy

The Martin County Board of Commissioners (Commissioners) has purchased a van dedicated to providing transportation of United States Military Veterans for medical purposes. The Board of Commissioners has adopted this policy for the operation of the Veterans Van (Van).

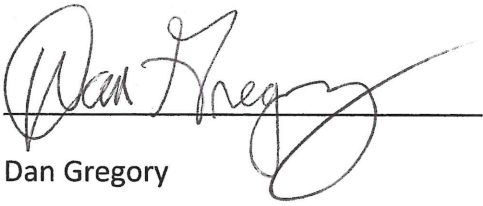
1. The van has been registered, licensed and insured in the name of the Board of Commissioners of Martin County.
2. The van shall be operated under the direction and control of the Martin County Service Officer.
3. The purpose for the operation of the van is to provide transportation for those veterans of military service who are residents of Martin County to medical appointments at veteran clinics and hospitals.
4. The Service Officer shall recruit volunteer drivers to operate the van. Said drivers shall be required to provide a copy of their Indiana driver's license to the Service Officer. The Service Officer will provide a copy to the Martin County Sheriff. The Martin County Sheriff will obtain their Indiana driving record then provide names and appropriate information to the County attorney who will then provide names and appropriate information to the Counties insurer, the County Veterans Service Officer and the County Commissioners. The Service Officer shall maintain an updated list of approved drivers.
5. The Service Officer shall assign approved drivers for each trip made by the Van. Trips shall be made to provide transportation to Veterans Administration facilities and clinics in Evansville, Vincennes, Bloomington, Indianapolis and New Albany in Indiana as well as Louisville Kentucky.
6. Eligible veterans shall contact the Service Officer to schedule transportation to medical appointments. The Service Officer shall be solely responsible for approving and arranging transportation for veterans. Veterans must be ambulatory to ride in the van. The van will not be used for ambulance-type services or for appointments scheduled for surgery.
7. The Service Officer shall have the responsibility to oversee the scheduling of transports and determining the priorities of each requested trip. The Service Officer shall maintain sole authority to decide whether a veteran may be accompanied by a friend or family member. Primary consideration shall be given to space limitations and comfort of passengers.
8. There are two sets of keys maintained for the van. The Service Officer shall maintain possession of one set of the keys and the second set will be kept in a secured location.
9. When not in use the van shall be parked in the garage across from the courthouse.
10. When the van is needed the driver will inspect the van to insure everything is working and there is no damage to the van. A trip log shall be maintained to support use of the van with mileage recorded by the driver for each leg of the trip, total miles for the trip, name of driver and all passengers on each trip. Upon completion of the trip the van will be filled with fuel at RJ's.

Adopted and Approved at a meeting of the Martin County Board of Commissioners held on 26th day of May, 2015.

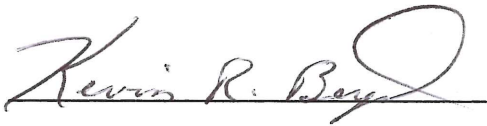
MARTIN COUNTY BOARD OF COMMISSIONERS

A handwritten signature in dark ink, appearing to read "P. R. George", written over a horizontal line.

Paul R. George

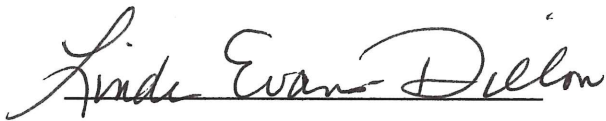
A handwritten signature in dark ink, appearing to read "Dan Gregory", written over a horizontal line.

Dan Gregory

A handwritten signature in dark ink, appearing to read "Kevin R. Boyd", written over a horizontal line.

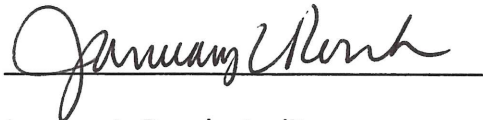
Kevin R. Boyd

MARTIN COUNTY VETERAN SERVICE OFFICER

A handwritten signature in dark ink, appearing to read "Linda A. Evans-Dillon", written over a horizontal line.

Linda A. Evans-Dillon

Attest:

A handwritten signature in dark ink, appearing to read "January L. Roush", written over a horizontal line.

January L. Roush, Auditor