

The payroll docket was presented for commissioner approval. Rex Journey made a motion to approve the payroll docket. Chad Aker seconded the motion and the motion passed by unanimous vote.

A quarterly Claim for the Jay County Humane Society for \$13,750 was presented for approval. Rex Journey made a motion to approve the quarterly claim. Chad Aker seconded the motion and the motion passed by unanimous vote.

With no further business, Rex Journey made a motion to adjourn at 10:38 a.m; Chad Aker seconded the motion and the motion passed by unanimous vote.

JAY COUNTY COMMISSIONERS

Chad Aker
Chad Aker

Brian McGalliard

Rex Journey
Rex Journey

Attest: Emily Frank
Jay County Auditor

October 23, 2023

The Jay County Commissioners met in regular session on Monday, October 23rd, 2023, in the auditorium in the courthouse. Attending was Rex Journey, Brian McGalliard, attorney Wes Schemenaur, auditor Emily Franks, and Chad Aker, president, presiding. Rex Journey made a motion to approve the minutes from October 9th, 2023. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

KLEINPETER CONSULTING- PUBLIC HEARING

Mike Kleinpeter, partner, came to the commissioners for the first of the two required public hearings related to the Owner-Occupied Rehab program through OCRA. Mr. Kleinpeter gave a brief update to the board related to the program. The application portion has not opened yet with a waiting list of almost 40 residents. The qualifications required will include it must be owner occupied, current on property taxes, current on homeowner's insurance and meet income requirements. OCRA would like to see applications submitted by the end of December or the first of January 2024. Mr. Journey asked for clarification on what would be required for the income requirement. Mr. Kleinpeter thought it would be good to require the last two pay stubs but would need to see if OCRA would accept that form or require two years of tax returns. Mr. Journey stated he would like to see the two tax returns required for the proof of income. Mr. McGalliard wanted to clarify the funds are coming from the federal government and not county funds. The hearing was opened up for public comment. After a brief time with no public comment given the first public hearing was closed.

HEALTH INSURANCE- ONE DIGITAL

Jessica Clayton, benefits consultant One Digital, came to the commissioners to discuss the annual renewal of insurances. Mrs. Clayton gave an overview of the insurance claim figures that were included for the renewal rates. The current PHP plan renewal came in at a 4% increase which still includes the 40% refund agreement in place. PHP is offering an alternate plan which would amend the HRA structure to allow HSA eligibility. The plan would be an overall increase of 1% with the HDHP rates staying the same and the Copay rates increasing by 2%. Anthem's quote came in at a 2% increase overall and UHC's quote came in at a 7% increase. CIGNA declined to quote due to the overall claims risk of the group.

The principal renewal included a 6% increase for Dental coverage, and a 0% increase towards the vision and county life insurance rates for 2024. The group also quoted voluntary short-term disability as another option. It will be in addition to the accident and critical illness policies already offered to county employees. Mrs. Clayton recommended the county switch to the alternate PHP plan as it offered a HSA option and an overall reduced liability for the employee's full deductible. The commissioners will take the information under advisement and will make a determination at their next meeting.

JAY COUNTY BASEBALL CLUB

Kyle Teeter, Zac Greene and Brady Johnson, board members, came to the commissioners to discuss funding for the new Jay County Baseball Club facility. They requested a claim be approved for the council approved amount on October 11, 2023 of \$220,000. The claim would be approved pending final appropriation by the council at their meeting in November. The commissioners had several questions in relation to the use of the facility. Mr. Journey questioned how the club would handle someone requesting the use of the facility that did not have funds available. Mr. Teeter stated they could come for free. They are planning to offer free days a few times a month to the community.

The club does not plan on having any extra money, however, when surplus money becomes available, they would put money aside to cover scholarships as they do now. Mr. Johnson added the few outdoor baseball facilities located in the county are few and far between and are first come, first serve.

The group wanted to clarify they are a non-profit and were not looking to make money on the facility, but to make Jay County better. They added any profit would not be going into any of the members pockets but back into the facility. Mr. Aker added after speaking with current club members, taxpayers in the county, and those outside of the county, it seemed there was overwhelming support for the project. He believes there is a need in the county for more youth activities. After speaking with council member, Harold Towell, Mr. Aker added he no longer believed the club should partner with Jay School Corporation on the project. Mr. McGalliard believed the project was good but was concerned with those who can not afford it.

The discussion turned to the amount requested with Mr. McGalliard questioning why the council overfunded the project, as the total project cost was estimated to be \$755,000. The \$755,000 includes a \$420,000 loan for the building, with \$185,000 in pledged amounts, leaving a \$150,000 funding gap to opening by March 2024. Mr. Johnson believed the council was matching the amount raised by the club with Mr. Teeter adding the organization would not come back with their hand out.

Mr. Journey questioned if the program could be used with READI 2.0 if the funds were already disbursed by the county. Mr. McGalliard did not believe it would qualify. Mr. Aker asked the club members if the applications for grants with MLB and the Portland Foundation required a local match. Mr. Teeter confirmed they would use the county contributions as their match on applications. Mr. McGalliard stated he would be fine with approving a claim for \$150,000 but was not in favor of overfunding the project. A discussion was had regarding whether or not the loan amount should be included in the need for funding. Mr. McGalliard believed the loan should be excluded from the amount per the county's funding application regarding budget shortages. Mr. Teeter believed infrastructure was a valid expense and would like to use the extra money to help pay down the loan.

Mr. Aker asked the organization if \$150,000 could at least get the doors open for the facility. If more money is needed, the organization could come back and ask for the remaining \$70,000. It was clarified the money would need to be reappropriated after the end of the year by the council. Mr. Teeter confirmed \$150,000 would get the doors open, but will also need to cover their mortgage until the facility opens in March 2024. The commissioners questioned the amount of the monthly mortgage for the facility with it being around \$3,700. Mr. Aker suggested to approve a claim for the \$150,000 plus enough to cover the mortgage until the facility opens. Mr. Journey suggested approving the claim for \$172,000 as he understood there was no money being generated until the facility opened. Brian McGalliard made a motion to approve a claim for \$175,000 to the Jay County Baseball Club from Economic Development Windfarm pending council approval. Rex Journey seconded the motion and the motion passed by unanimous vote. Mr. McGalliard encouraged the group to apply for the READI 2.0 program.

JEMS

Gary Barnett, John McFarland, and Kyle Gerlach, shift supervisors, came to give a monthly update on operations and the ambulance remount to the commissioners. Mr. Barnett indicated the department was doing well on income. The total increase to expenses for the year is at \$150,000 with \$125,000 being wages. He provided updated information on a remount for a new ambulance with Braun and Penn Care including a full schematic. He had reduced the quote from \$190,000 down to \$184,000. The delivery is promised by 2026 but they believe it should be sometime in 2024.

Mr. Gerlach discussed options to add a power load system into the new remount. The power load cot system is a track and rail system that bolts to the floor of the truck with a hydraulic arm that comes out to load the cot. He added these systems are a huge relief to personnel as the system will lift up to a 700lb patient without any assistance not including the weight of equipment. The department has checked with the county liability insurance, who stated one back injury alone will cost \$60,000 for worker's compensation. In the future this system is transferrable and is not specific to the truck.

The conversation turned towards the possibility of adding the system to all four ambulances in the future. Mr. Gerlach informed the board sometimes it takes four or more individuals to lift a cot up into the ambulance. He added there are some patients they deal with regularly over 600-700 lbs. The cost of the remount with the additional power load system would be \$223,854. The cot would be factory refurbished and could come out of the EMS budget for 2024. It would still be under the Stryker warranty and inspection program. Rex Journey made a motion to approve the remount from Braun and to include the power load system for \$223,854 to be paid out of cum cap development. Brian McGalliard seconded the motion and the motion was approved by unanimous vote. A new purchase agreement will be drawn up and signed by Mr. Aker once completed.

Mr. Aker asked the department to investigate financing to add the power load system into the other ambulances as he would like to see all three done. When asked how long the system took to install, Mr. Gerlach believed only an hour and a half would be required.

HIGHWAY-ROW PERMIT

Eric Butcher, Superintendent, presented permit for right of way work from I & M for 1150 W S 100 W, W 500 S, 800 W, 700 W, 600 W, 550 W, 650 W, 450 W, Como Road, 700 S, 250 W, 175 W, 100 W and 800 S. Rex Journey made a motion to approve the ROW permits as presented. Brian McGalliard seconded the motion and the motion was passed by unanimous vote.

HORSE DRAWN VEHICLE ORDINANCE-BUGGY PLATES

Emily Franks, auditor, had been approached by a few individuals regarding the increase of buggy plate registration fees for 2024. The ordinance was last updated in 2019 to include a replacement plate fee of \$25 for lost or stolen plates. However, the annual registration fee per plate of \$60 was last increased from \$25 in 2009. Adams county changed their fees to \$120 around five years ago and are discussing increasing their fees again for 2024. Ms. Franks requested the commissioners also look at adding a late fee to the ordinance. The current ordinance has a deadline of May 15th but no penalty is included as a deterrent to file late. Rex Journey made a motion to change the horse drawn vehicle ordinance to a yearly registration fee of \$120 and add a late fee of \$25 for those registering after May 15th. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

PAPER QUOTES

Emily Franks, auditor, presented three quotes for 80 boxes of letter size paper for county use. The three quotes were from Progressive Del Toro, Portland \$3,520, Four-U Office, Celina Ohio \$2,925.80 and Quill \$3,979.20. Mr. Journey pointed out the local quote was more than the 10% difference but would like to see the purchase go to a local business. Rex Journey made a motion to approve the paper purchase through Progressive Del Toro. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

RESOLUTION 2023-6

A resolution in regards to the lease of the MowerMax was presented for commissioner approval. Brian McGalliard made a motion to approve Resolution 2023-06. Rex Journey seconded the motion and the motion passed by unanimous vote.

At a duly called meeting of the governing body of Lessee (as defined in the Agreement) held on the 23rd day of October the following resolution was introduced and adopted.

WHEREAS, the governing body of Lessee has determined that a true and very real need exists for the acquisition of the Equipment described in the Lease-Purchase Agreement presented to this meeting; and has further determined that the Equipment will be used solely for essential governmental functions and not for private business use.

WHEREAS, the governing body of Lessee has taken the necessary steps, including any legal bidding requirements, under applicable law to arrange for the acquisition of such equipment.

BE IT RESOLVED, by the governing body of Lessee that the terms of said Lease-Purchase Agreement and Escrow Agreement are in the best interest of Lessee for the acquisition of such equipment, and the governing body of Lessee designates and confirms the following persons to execute and deliver, and to witness (or attest), respectively, **Leasing 2, Inc.** Lease-Purchase Agreement and Escrow Agreement, if applicable, and any related documents necessary to the consummation of the transactions contemplated by the Lease-Purchase Agreement and Escrow Agreement.

HOLIDAY SCHEDULE

Ms. Franks presented a proposed holiday schedule for 2024. The schedule is standard to prior years. She asked the commissioners to consider adding Easter to the schedule for those departments open 24 hours. An example from another county had the same number of holidays for all employees. They did so by trading Easter for Election Day for those departments. Jon Eads, clerk, asked the commissioners to consider extending the Good Friday Holiday from ½ a day to being observed the entire day. The commissioners will review the schedule and decide at their next meeting.

MISCELLANEOUS BUSINESS

The payroll docket was presented for commissioner approval. Rex Journey made a motion to approve the payroll docket. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

The claims docket for October was presented for commissioners' approval. Rex Journey made a motion to approve the claims docket. Brian McGalliard seconded the motion and the motion was passed by unanimous vote.

The clerk's monthly report for September was presented for commissioners' review. Brian McGalliard made a motion to approve the clerk's monthly report. Rex Journey seconded the motion and the motion passed by unanimous vote.

A claim from Glass Capitol Motors LLC related to the purchase of a new highway department truck for \$55,405 was presented for commissioner's approval. Brian McGalliard made a motion to approve the claim. Rex Journey seconded the motion and the motion passed by unanimous vote.

A letter of support was requested by commissioners regarding a new regional mental health facility in Delaware county. The letter of support will be sent to the Family Social Services Administration. It was undetermined if the letter needed was to differ from the one already sent in August 2023. Brian McGalliard made a motion to sign a new letter of support if necessary. Rex Journey seconded the motion and the motion passed by unanimous vote.

Mr. Aker gave an update on the local road closures. Meridian Street in Portland should be back open by Thursday, October 26th at the latest. The big blue bridge, on highway 26, should be opened back up by November 1st, 2023.

Sealed quotes from Glass Capitol Chrysler in relation to the purchase of new sheriff cars was tabled.

With no further business, Rex Journey made a motion to adjourn at 10:43 a.m; Brian McGalliard seconded the motion and the motion passed by unanimous vote.

JAY COUNTY COMMISSIONERS

Chad Aker
Chad Aker
Brian McGalliard
Brian McGalliard
Rex Journey
Rex Journey
Attest: Emily Franks
Jay County Auditor

OCTOBER 25, 2023

The Jay County Commissioners and Council attempted to meet in joint executive session on Wednesday, October 25, 2023 at 6:00 p.m. in the auditorium in the courthouse. Attending from the commissioners was Chad Aker, deputy auditor Whitney Sutter, county attorney Wes Schemenaur and council members Harold Towell and Jeanne Houchins. The purpose of the joint session was for interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by. IC 5-14-1.5-6.1(b)(4).

NOVEMBER 1, 2023

The Jay County Commissioners met in special session on Wednesday, November 1st, 2023, in the auditorium in the courthouse. Attending was Rex Journey, Brian McGalliard, auditor Emily Franks, and Chad Aker, president, presiding. The purpose of the special meeting was to discuss employee insurance for 2024.

Jessica Clayton, Senior Consultant One Digital, came to the commissioners meeting to answer any questions regarding the insurance options for 2024. She clarified an IRS change for 2024 which would change the alternate plan proposed at the October 23, 2023 meeting. The change requires the minimum amount an employee must pay to increase from \$3,000 to \$3,200 for individuals or from \$6,000 to \$6,400 for family. Mr. Journey questioned if offering wellness incentives to lower the cost of insurance would be beneficial. Mrs. Clayton did not believe it would move the needle enough as the majority would not see much benefit. Ms. Franks clarified out of the average 125 on the health insurance, 80 employees were on the \$4.58 a month plan. If the county were to offer a wellness credit, it would not be seen as much of a benefit for the majority of employees.

The options were narrowed down to the current PHP plan or introducing an alternate PHP plan for those on the HDHP (High Deductible Health Plan). The alternate plan included a higher up-front cost to the employee, but would provide an overall savings of out of pocket from \$4,500 to \$3,200 for an individual or \$9,000 to \$6,400 for family coverage. The alternate plan would also allow employees to participate in an HSA (Health Savings Account) which would offer a triple tax savings. This would mean an employee's deductions are taken out pre-tax, the interest accrued is not taxed, and the money is not taxed when spent. The account would belong to the employee and would remain theirs at separation of employment. Mr. Journey believed employees would see a benefit from being offered an HSA option.

The overall cost of the two plans was discussed as the commissioners would like the employee to see no rate increase again for 2024. An estimated increased cost to the county for 2024 is \$193,724.64 to stay on the

same PHP Plan. The estimated cost for the alternate plan would be \$147,393.96 for an estimated difference of \$46,330.68. Ms. Franks questioned if the county should contribute to the employees' HSA to get them started. Mrs. Clayton stated companies did contribute annually, quarterly or monthly to employees' accounts. She recommended payments be made monthly or quarterly as an incentive to retain employees. Mr. McGalliard liked the idea of using the cost savings between the two plans to help those on the HDHP. Mrs. Clayton explained as an example most companies would offer \$200 to individuals and \$400 Employee/Spouse, Employee/Children and Family Coverage. Ms. Franks will look at the numbers and see what the county could contribute with the additional \$46,000 in savings.

The commissioners reviewed all the positives and negatives for both plans in regards to employees. The positive for staying on the current plan would be the smaller deductible for employees. However, the large majority of employees do not currently meet the \$1,500 deductible. The alternate plan would have a higher deductible but a lower in network max. It would also allow the employee to have an HSA, if desired. The county could help offset expenses by offering money towards an employee's HSA. Mrs. Clayton recommended an onsite discussion of benefits during the open enrollment window to help explain any new options.

Rex Journey made a motion for the county to have employees pay the same premiums as the current year and offer the alternate PHP plan for 2024 with the HSA option and county contribution to be determined. Brian McGalliard seconded the motion and the motion was approved by unanimous vote. Mrs. Clayton asked the commissioners if they would like to include Short Term Disability to the offerings from Principal for 2024. Brian McGalliard made a motion to add short term disability as an optional insurance to employees. Rex Journey seconded the motion and the motion passed by unanimous vote.

With no further business, Brian McGalliard made a motion to adjourn at 3:21 p.m; Rex Journey seconded the motion and the motion passed by unanimous vote.

JAY COUNTY COMMISSIONERS

Chad Akers
13 Jan 2024

Brian McGalliard

Rex Journey

Attest: Emily Franks
Jay County Auditor