

NOTICE OF AND AGENDA FOR:
HOWARD COUNTY COUNCIL REGULAR MEETING
HOWARD COUNTY ADMINISTRATION CENTER
220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)
TUESDAY, APRIL 30TH, 2024, AT 4:00 P.M.

- I. Pledge of Allegiance and Prayer
- II. Opening of the Regular Meeting and Approval of Minutes
- III. Additional Appropriations – Ordinance No. 2024-HCCO-18
 - A. *Superior Court II – Judge Rebecca Vent*
 - i. County General Fund – Superior Court II: 1000.0202
 - B. *Sheriff's Office – Jerry Asher*
 - i. LIT – Special Purpose Fund – Jail: 1114.0380
 - ii. LIT – Correctional Facilities: 1233
 - C. *Community Supervision – Dustin DeLong*
 - i. Supplemental Adult Probation Fund: 2100
 - ii. County User Fee Fund – Alcohol & Drug: 2501
- IV. Transfers – Resolution No. 2024-HCCR-09
 - A. *Kinsey Youth Center – Kathy Cates- Cullison*
 - i. LIT Special Purpose Fund – KYC Secure Detention: 1114.9605
 - ii. LIT Special Purpose Fund – KYC Emergency Shelter Care: 1114.9603
 - B. *Highway Department – Amber Tolle*
 - i. Motor Vehicle Highway Fund: 1176
- V. Salary Ordinance Amendments – Ordinance No. 2024-HCCO-19
- VI. Old Business
- VII. New Business
 - A. HNTB Engineering US 31 Project Presentation
- VIII. Other Council Business
- IX. Public Comments
- X. Adjournment of Regular Meeting

JOHN J. ROBERTS, PRESIDENT
DARYL MAPLE, VICE PRESIDENT
BRYAN ALEXANDER, COUNCILMAN
MARTHA J. LAKE, COUNCILWOMAN
FRANK FAULKNER, COUNCILMAN
TIM CUTHBERT, COUNCILMAN
BRETT SANDERS, COUNCILMAN

HOWARD COUNTY COUNCIL MEETING: MARCH 26, 2024

The Howard County Council met in Regular Session on Tuesday, March 26, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President John J. Roberts, Council Vice President Daryl Maple, Council Members Martha J. Lake, Bryan Alexander, Frank Faulkner, Tim Cuthbert, Brett Sanders, and County Attorney Alan Wilson. County Auditor Jessica Secrease was absent, and Chief Deputy Auditor Gabrielle Dupuy sat in her place. The meeting was called to order and conducted by Council President Roberts.

Councilman Maple led the Pledge of Allegiance, and Councilman Alexander offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes from the regular meeting held on February 27, 2024, having been previously submitted and reviewed, were approved on a motion made by Councilwoman Lake. Councilman Faulkner seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2024-HCCO-11- ADDITIONAL APPROPRIATIONS:

Chief Deputy Auditor Gabrielle Dupuy read Ordinance No. 2024-HCCO-11 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	Additional Appropriations	Requested	Approved
<u>1000</u>	<u>COUNTY GENERAL FUND:</u>		
<u>0271</u>	<u>Public Defender:</u>		
11341	Deputy Public Defender (17)	52,976.00	52,976.00
11363	CHINS Deputy (2)	7,566.00	7,566.00
	<u>TOTAL COUNTY GENERAL FUND:</u>	60,542.00	60,542.00
<u>1114</u>	<u>LIT - SPECIAL PURPOSE FUND:</u>		
<u>0380</u>	<u>Jail:</u>		
11906	Correctional Officer (42)	235,495.00	94,198.00
	<u>TOTAL LIT - SPECIAL PURPOSE FUND:</u>	235,495.00	94,198.00
<u>1148</u>	<u>DRUG FREE COMMUNITY FUND:</u>		
31000	Prevention & Education	10,000.00	10,000.00
32000	Intervention & Treatment	20,000.00	20,000.00
	<u>TOTAL DRUG FREE COMMUNITY FUND:</u>	30,000.00	30,000.00
<u>1197</u>	<u>STORMWATER MANAGEMENT OPERATION FUND:</u>		
31200	Contract Services	1,000,000.00	1,000,000.00
	<u>TOTAL STORMWATER MANAGEMENT OPERATION FUND:</u>	1,000,000.00	1,000,000.00
<u>1237</u>	<u>OPIOID RESTRICTED FUND:</u>		
30000	Other Services & Charges	797,241.89	797,241.89
	<u>TOTAL OPIOID RESTRICTED FUND:</u>	797,241.89	797,241.89
<u>1238</u>	<u>OPIOID UNRESTRICTED FUND:</u>		
30000	Other Services & Charges	178,704.43	178,704.43
	<u>TOTAL OPIOID UNRESTRICTED FUND:</u>	178,704.43	178,704.43
<u>1239</u>	<u>MEIJER OPIOID SETTLEMENT FUND:</u>		
31115	Donations	7,500.00	7,500.00
31125	Donation Administration	2,100.00	2,100.00
	<u>TOTAL MEIJER OPIOID SETTLEMENT FUND:</u>	9,600.00	9,600.00

<u>2100</u>	<u>SUPPLEMENTAL ADULT PROBATION FUND:</u>		
11252	Probation Officer (CC)	(3,965.00)	Tabled
	<u>TOTAL SUPPLEMENTAL ADULT PROBATION FUND:</u>	(3,965.00)	Tabled
<u>2501</u>	<u>COUNTY USER FEE FUND - ALCOHOL & DRUG:</u>		
11255	Probation Officer (KR)	(23,650.00)	Tabled
	<u>TOTAL COUNTY USER FEE FUND - ALCOHOL & DRUG:</u>	(23,650.00)	Tabled
<u>2528</u>	<u>FAMILY RECOVERY COURT GRANT FUND:</u>		
30000	Other Services & Charges	3,000.00	3,000.00
30001	Special Projects & Incentives	2,500.00	2,500.00
30005	Participant Housing	2,000.00	2,000.00
30006	Participant Transportation	2,500.00	2,500.00
31110	Continuing Education	4,000.00	4,000.00
32000	Intervention & Treatment	500.00	500.00
32640	Drug Screens	2,500.00	2,500.00
	<u>TOTAL FAMILY RECOVERY COURT GRANT FUND:</u>	17,000.00	17,000.00
<u>9131</u>	<u>DRUG COURT GRANT FUND:</u>		
11800	Overtime	45,500.00	45,500.00
15210	FICA	2,103.76	2,103.76
15220	PERF	3,079.65	3,079.65
23747	Graduation Supplies	300.00	300.00
30001	Special Projects & Incentives	3,500.00	3,500.00
32641	Drug Screens	10,000.00	10,000.00
32645	Participant Needs	3,600.00	3,600.00
	<u>TOTAL DRUG COURT GRANT FUND:</u>	68,083.41	68,083.41
<u>9132</u>	<u>REENTRY COURT GRANT FUND:</u>		
11253	Home Detention Supervisor (ME)	48,000.00	48,000.00
11800	Overtime	49,500.00	49,500.00
15210	FICA	3,707.04	3,707.04
15220	PERF	7,123.33	7,123.33
23600	Office Supplies	1,500.00	1,500.00
23747	Graduation Supplies	300.00	300.00
30001	Special Projects & Incentives	3,500.00	3,500.00
32641	Drug Screens	10,000.00	10,000.00
32645	Participant Needs	3,600.00	3,600.00
	<u>TOTAL REENTRY COURT GRANT FUND:</u>	127,230.37	127,230.37
	<u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u>	2,496,282.10	2,382,600.10

County General Fund 1000 | Public Defender Location 0271

Chief Public Defender Andrew Vandenbosch requested to appropriate money for salary increases for the Deputy Public Defenders and CHINS Deputies because of the increase in two of the full-time Deputy Prosecutor's salaries from the last Council Meeting. The purpose of the salary increases is to comply with the State Public Defender Commission's guidelines to be eligible for reimbursement to the County.

LIT – Special Purpose Fund 1114 | Jail Location 0380

On behalf of Sheriff Jerry Asher, Captain Buckley requested to appropriate money for two additional salaries for Correctional Officers instead of the five salaries that were originally requested per their PAC request. The PAC recommendation was to approve an appropriation for five additional Correctional Officers, but the Sheriff's Office would not be allowed to request transfers from the Correctional Officers line item to any other line item. Captain Buckley stated that the Department would

struggle to staff the 45 Correctional Officers. He stated that they could use the extra money towards other projects that are needed throughout the jail. After discussion between Captain Buckley, Captain Deckard, and the Council Members, a compromise was reached. Councilman Faulkner made a motion to approve salaries for two additional Correctional Officers and allow the Sheriff's Office to request transfers from the Correctional Officer line item as needed. Councilman Alexander seconded the motion, and the motion carried.

Drug Free Community Fund 1148

Family Service Association Executive Director Rob Pruett requested to appropriate the opioid settlement funds they received.

Stormwater Management Operation Fund 1197

Surveyor Grog Lake requested to appropriate money to build a salt barn at the Highway Department.

Opioid Restricted Fund 1237

Commissioner Jack Dodd has requested to appropriate money carried forward from 2023 as well as what was awarded in 2024.

Opioid Unrestricted Fund 1238

Commissioner Jack Dodd has requested to appropriate money carried forward from 2023 as well as what was awarded in 2024.

Meijer Opioid Settlement Fund 1239

Commissioner Jack Dodd has requested to appropriate money carried forward from 2023.

Supplemental Adult Probation Fund 2100

This appropriation reduction request was tabled until the next meeting.

County User Fee Fund – Alcohol & Drug 2501

This appropriation reduction request was tabled until the next meeting.

Family Recovery Court Grant Fund 2528

Judge Lynn Murray requested to appropriate grant money that Circuit Court was awarded in 2024.

Drug Court Grant Fund 9131

Judge Matthew Elkin requested to appropriate grant money that Superior Court I was awarded in 2024.

Reentry Court Grant Fund 9132

Judge Matthew Elkin requested to appropriate grant money that Superior Court I was awarded in 2024.

Councilman Faulkner made a motion to approve Ordinance No. 2024-HCCO-11 – Additional Appropriations as read. Councilman Alexander seconded the motion, and the motion carried.

IN THE MATTER RESOLUTION NO. 2024-HCCR-06 – TRANSFERS:

Chief Deputy Auditor Gabrielle Dupuy read Resolution No. 2024-HCCR-06 – Transfers one time, and the ordinance was acted upon as follows:

	Transfer From		Transfer To	Requested	Approved
	<u>8975 ARP GRANT FUND:</u>				
47243	Building Upgrades	11341	Deputy Public Defender	3,311.00	3,311.00
47243	Building Upgrades	15210	FICA	254.00	254.00
47243	Building Upgrades	15220	PERF	471.00	471.00

8975 ARP Grant Fund

Commissioner Dodd requested a transfer to increase the salary of the Deputy Public Defender. The purpose of the salary increase is to comply with the State Public Defender Commission's guidelines to be eligible for reimbursement to the County.

Councilman Maple made a motion to approve Resolution No. 2024-HCCR-06 – Transfers as read. Councilwoman Lake seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE. NO. 2024-HCCO-012– SALARY ORDINANCE AMENDMENTS:

Chief Deputy Auditor Gabrielle Dupuy, read Ordinance No. 2024-IICCO-12– Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

	Salary Ordinance Amendments	Requested	Approved
	<u>1000 COUNTY GENERAL FUND:</u>		
	<u>0271 Public Defender:</u>		
11341	Deputy Public Defender (17)	52,976.00	52,976.00
11363	CHINS Deputy (2)	7,566.00	7,566.00
	<u>1114 LIT - SPECIAL PURPOSE FUND:</u>		
	<u>0380 Jail:</u>		
11906	Correctional Officer (42)	235,495.00	94,198.00
	<u>2100 SUPPLEMENTAL ADULT PROBATION FUND:</u>		
11252	Probation Officer (CC)	(3,965.00)	Tabled
	<u>2501 COUNTY USER FEE FUND - ALCOHOL & DRUG:</u>		
11255	Probation Officer (KR)	(23,650.00)	Tabled
	<u>8975 ARP GRANT FUND:</u>		
11341	Deputy Public Defender	3,311.00	3,311.00
15210	FICA	254.00	254.00
15220	PERF	471.00	471.00
	<u>9131 DRUG COURT GRANT FUND:</u>		
11800	Overtime	45,500.00	45,500.00
15210	FICA	2,103.76	2,103.76
15220	PERF	3,079.65	3,079.65
	<u>9132 REENTRY COURT GRANT FUND:</u>		
11253	Home Detention Supervisor (ME)	48,000.00	48,000.00
11800	Overtime	49,500.00	49,500.00
15210	FICA	3,707.04	3,707.04
15220	PERF	7,123.33	7,123.33

Councilman Faulkner made a motion to approve Ordinance No. 2024-IICCO-12 – Salary Ordinance Amendments as read; Councilman Sanders seconded the motion, and the motion carried.

IN THE MATTER OF NEW BUSINESS:

2023 Rainy Day Fund Emergency Transfers Report

Chief Deputy Auditor Gabrielle Dupuy presented the Council with the finalized report of the last-minute transfers that had to be completed at the end of 2023. Councilwomen Lake made a motion to approve the 2023 Rainy Day Fund Emergency Transfers Report. Councilman Alexander seconded the motion, and the motion carried.

Redevelopment Commission Appointment

Attorney Alan Wilson presented a certificate of appointment for John Roberts to the City of Kokomo Economic Development Commission. Councilman Faulkner made a motion to approve the certificate of appointment for John Roberts to the City of Kokomo Economic Development Commission. Councilman Sanders seconded the motion, and the motion carried.

IN THE MATTER OF COUNCIL BUSINESS:

Councilman Faulkner stated that he attended a meeting discussing food desserts in the community. He stated that he will forward the information about the meeting to the rest of the Council Members.

Councilwomen Lake stated that she and Councilman Faulkner attended a district meeting that discussed the broadband study that is happening at the state level. She stated that Howard County still has areas that need to be covered by broadband and that they can submit those to the state for more funding. Councilman Alexander stated that he also discovered that the broadband is not covering as many parts of the County as he thought it was.

County Projects Manager Pam Isaac stated that certain funds were awarded to communications groups around the community to provide broadband to the county. She stated that some of these companies have followed through, and others have not. She stated that no company can take over those federal funds that are not being used until they are argued. Once the arguments are closed, then the funds will be rewarded.

Commissioner Dodd stated that the broadband ring around the county went to each of the county schools. The original ring could not go to the county line. He stated that, right now, everyone inside the broadband ring and a half a mile outside of it will have access to broadband.

*There being no further business to come before the Council at this time,
the meeting was adjourned at 5:38 p.m. on a motion made by Councilwoman Lake.
Councilman Faulkner seconded the motion, and the motion carried.*

HOWARD COUNTY COUNCIL:

JOHN J. ROBERTS, PRESIDENT

DARYL MAPLE, VICE PRESIDENT

BRYAN ALEXANDER, COUNCILMAN

MARTHA J. LAKE, COUNCILWOMAN

FRANK FAULKNER, COUNCILMAN

TIM CUTHBERT, COUNCILMAN

BRETT SANDERS, COUNCILMAN

ATTEST:

JESSICA SECREASE, AUDITOR

Howard County Council Meeting: March 26, 2024

ORDINANCE NO. 2024-HCCO-18 - ADDITIONAL APPROPRIATIONS

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the 2024 annual budget, now therefore.

BE IT ORDAINED by the County Council of Howard County, Indiana, that for the expenses of the taxing unit, the following additional sums on money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

Additional Appropriations	Requested	Approved
<u>1000 COUNTY GENERAL FUND:</u>		
<u>0202 Superior Court II:</u>		
11800 Overtime	\$ 7,250 00	_____
<u>TOTAL COUNTY GENERAL FUND:</u>	<u>\$ 7,250.00</u>	<u>_____</u>
<u>1114 LIT - SPECIAL PURPOSE FUND:</u>		
<u>0380 Jail:</u>		
15210 FICA	\$ 573 75	_____
15240 Employee Service Bonus (x3)	\$ 7,500 00	_____
<u>TOTAL LIT - SPECIAL PURPOSE FUND:</u>	<u>\$ 8,073.75</u>	<u>_____</u>
<u>1233 LIT Correctional Facilities Fund</u>		
32530 Equipment Repair	\$ 157,400 00	_____
<u>TOTAL LIT CORRECTIONAL FACILITIES FUND:</u>	<u>\$ 157,400.00</u>	<u>_____</u>
<u>2100 SUPPLEMENTAL ADULT PROBATION FUND:</u>		
11252 Probation Officer (CC)	\$ (3,965 00)	_____
<u>TOTAL SUPPLEMENTAL ADULT PROBATION FUND:</u>	<u>\$ (3,965.00)</u>	<u>_____</u>
<u>2501 COUNTY USER FEE FUND - ALCOHOL & DRUG:</u>		
11255 Probation Officer (KR)	\$ (23,650 00)	_____
<u>TOTAL COUNTY USER FEE FUND - ALCOHOL & DRUG:</u>	<u>\$ (23,650.00)</u>	<u>_____</u>
<u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u>	<u>\$ 145,108.75</u>	<u>_____</u>

The additional appropriations were presented to the Council of Howard County, Indiana, and read in full for the first time this 30th day of April, 2024
The additional appropriations were read in full for the second time and adopted this 30th day of April, 2024

The Howard County Council:

John J Roberts, President

Daryl Maple, Vice President

Bryan Alexander, Councilman

Martha J Lake, Councilwoman

Attest:

Jessica Secrease, Auditor

Frank Faulkner, Councilman

Tim Cuthbert, Councilman

Brett Sanders, Councilman

RESOLUTION NO. 2024-HCCR-09 - TRANSFERS

WHEREAS, the County Council may approve the transfer of money from one major budget classification to another within a department or office, if the transfer does not require the expenditure of more money than the total amount set out in the budget as finally determined and if the transfer is approved at a regular public meeting and by the proper ordinance.

BE IT RESOLVED, by the County Council of Howard County, that it is desired and deemed necessary that the following transfers be made within the accounts of the designated funds as set out below

<u>Transfer From</u>	<u>Transfer To</u>	<u>Requested</u>	<u>Approved</u>
<u>1114 LIT SPECIAL PURPOSE FUND:</u>			
<u>9605 KYC- Secure Detention</u>			
12108 Longevity		\$ (200 00)	_____
<u>9603 KYC- Secure Detention</u>			
	12108 Longevity	\$ 200 00	_____
<u>1176 MOTOR VEHICLE HIGHWAY FUND</u>			
11700 Part Time	12105 Laborer/Engineer's Aid	\$ 28,700 00	_____
14101 Lead Mechanic	12105 Laborer/Engineer's Aid	\$ 6,400 00	_____

Presented to the Council of Howard County, Indiana and read in full for the first time this 30th day of April, 2024
 Read in full for the second time and adopted this 30th day of April, 2024

The Howard County Council:

 John J Roberts, President

 Daryl Maple, Vice President

 Bryan Alexander, Councilman

 Martha J Lake, Councilwoman

 Frank Faulkner, Councilman

 Tim Cuthbert, Councilman

 Brett Sanders, Councilman

Attest:

 Jessica Screase, Auditor

ORDINANCE NO. 2024-HCCO-19 - SALARY ORDINANCE AMENDMENTS

AN ORDINANCE amending and increasing staffing and salary authorization to be paid county employees for the calendar year effective January 1, 2024, through December 31, 2024, as originally approved for the year 2024, except where otherwise noted.

BE IT ORDAINED by the Council of Howard County, Indiana that for the said fiscal year the following salary amendments are approved as additional changes to the basic salary ordinance for the same fiscal year. Necessary personal services appropriations have been approved previously to support the required expenditure of necessary funds.

	Salary Ordinance Amendments	Requested	Approved
<u>1000</u>	<u>COUNTY GENERAL FUND:</u>		
<u>0202</u>	<u>Superior Court II:</u>		
11800	Overtime	\$ 7,250.00	_____
<u>1114</u>	<u>LIT - SPECIAL PURPOSE FUND:</u>		
<u>0380</u>	<u>Jail:</u>		
15210	FICA	\$ 573.75	_____
25240	Employee Service Bonus (x6)	\$ 7,500.00	_____
<u>9603</u>	<u>KYC - Emergency Shelter Care</u>		
12108	Longevity	\$ 200.00	_____
<u>9605</u>	<u>KYC - Secure Detention</u>		
12108	Longevity	\$ (200.00)	_____
<u>1176</u>	<u>MOTOR VEHICLE HIGHWAY FUND:</u>		
11700	Part Time	\$ (28,700.00)	_____
14101	Lead Mechanic	\$ (6,400.00)	_____
11700	Laborer/Engineer's Aid	\$ 35,100.00	_____
<u>2100</u>	<u>SUPPLEMENTAL ADULT PROBATION FUND:</u>		
11252	Probation Officer (CC)	\$ (3,965.00)	_____
<u>2501</u>	<u>COUNTY USER FEE FUND - ALCOHOL & DRUG:</u>		
11255	Probation Officer (KR)	\$ (23,650.00)	_____

The salary amendments were read in full for the second time and adopted this 30th day of April, 2024.

The Howard County Council:

John J. Roberts, President

Daryl Maple, Vice President

Bryan Alexander, Councilman

Martha J. Lake, Councilwoman

Frank Faulkner, Councilman

Tim Cuthbert, Councilman

Brett Sanders, Councilman

Attest:

Jessica Secrease, Auditor